

**CITY OF FAIR OAKS RANCH  
PLANNING AND ZONING COMMISSION MEETING MINUTES  
April 12, 2018  
7286 Dietz Elkhorn  
Fair Oaks Ranch, TX 78015**

**I. ROLL CALL – DECLARATION OF A QUORUM**

Commission Members Present: Conrad Fothergill, David Horwath, Douglas Leonard, Dale Pearson, Michael Rey, and Frank Trapasso

Commission Members Absent: Bobbe Barnes

With a quorum present, the meeting was called to order at 6:30 PM.

**II. DISCUSSION/CONSIDERATION ITEMS**

A. Discuss and consider drawing for P&Z Place Number 1-7

To comply with the Planning and Zoning Commission Rules of Procedure, Commission Members randomly drew numbers to determine P&Z place numbers and initial term limits. The results are as follows:

	Place	Initial Term Years
Conrad Fothergill	1	3
Bobbe Barnes	2	3
Frank Trapasso	3	3
David Horwath	4	3
Douglas Leonard	5	2
Dale Pearson	6	2
Michael Rey	7	2

B. Discuss and consider the selection of a Planning & Zoning Commission Chairperson.

MOTION: Made by Frank Trapasso, seconded by David Horwath, to appoint a Chairperson/Vice Chairperson to serve until July, 2018.

VOTE: 6-0; Motion Passed.

MOTION: Made by Frank Trapasso, seconded by Douglas Leonard to recommend Michael Rey to serve as the P&Z Chairperson until the first regular P&Z meeting in July 2018.

VOTE: 6-0; Motion Passed.

C. Discuss and consider the selection of a Planning & Zoning Commission Vice-Chairperson.

MOTION: Made by Frank Trapasso, seconded by Dale Pearson, to recommend Frank Trapasso to serve as the P&Z Vice-Chairperson until the first regular P&Z meeting in July, 2018.

VOTE: 6-0; Motion Passed.

**III. WORKSHOP**


- A. The P&Z agenda packet and process was reviewed. Discussion included: meeting schedules, provision of electronic and hard copy packet, action minutes, and communication process for compliance with the Texas Open Meetings Act.
- B. Elements of the Comprehensive Plan, Unified Development Code and the Zoning Regulations were discussed.

**IV. ADJOURNMENT**

Chairperson Michael Rey adjourned the meeting at 7:57 PM.

  
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Michael Rey, Chairperson

ATTEST:

  
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Christina Picioccio, City Secretary