

**CITY OF FAIR OAKS RANCH
CITY COUNCIL MEETING MINUTES
May 2, 2019
7286 Dietz Elkhorn
Fair Oaks Ranch, TX 78015**

I. OPEN MEETING

A. Roll Call – Declaration of a Quorum

Present: Mayor Manitzas, Mayor Pro Tem Havard

Council Members: Elizondo, Hartpence, Koerner, Maxton, and Patel

With a quorum present, the Mayor called the City Council meeting to order at 9:30 AM.

B. The Pledge of Allegiance was led by students from the Fair Oaks Ranch Elementary and Van Raub Elementary schools.

II. CITIZENS and GUEST FORUM / PRESENTATIONS

A. Lauren Walch, principal of the Fair Oaks Ranch Elementary School, along with teachers Mark Garcia, Patty Ashley, and Rolanda Shrader, and students updated the City Council on their Life Skills Garden Project and showed winning photos from the school's recent wildlife photography contest. Jamie Robinson, principal of the Van Raub Elementary School, along with Donna Oates, fourth grade team leader and two of her students, G. Pelletier and L. Lever, updated the City Council on the school's Life Skills Chicken Club Project. Bruce Nicholson, chairman of the Wildlife Education Committee, provided an update on current and future committee education activities.

B. Joanna Merrill, city's Human Resources Director, introduced the city's newly hired custodian, Clifford McLendon.

C. No citizens requested to be heard.

III. CONSENT AGENDA

A. **Approval of April 18, 2019 Regular City Council Meeting Minutes.**

B. **Approval of April 22, 2019 Special City Council Meeting Minutes.**

C. **Approval of an Ordinance adopting the city's Unified Development Code.**

The Mayor presented the Consent Agenda and with no discussion, the Consent Agenda was approved by unanimous consent.

City Manager asked the Mayor to move agenda item V.A to follow item IV.A.

IV. DISCUSSION/CONSIDERATION ITEMS

A. **Consideration and possible action on the First Reading of an Ordinance regarding FY2018-19 budget adjustments.**

Finance Director Sarah Buckelew presented three FY2018-19 budget amendments involving the bond surplus, the stormwater utility study, and court technology purchases.

MOTION: Made by Council Member Elizondo, seconded by Mayor Pro Tem Havard to approve the first reading of an ordinance amending the FY2019-19 budget.

VOTE: 7-0; Motion Passed.

V. REPORTS FROM STAFF / COMMITTEES / COUNCIL

A. Director of Finance, Sarah Buckelew, provided the quarterly financial and investment reports.

IV. DISCUSSION/CONSIDERATION ITEMS (Continued)

B. Consideration and possible action on appointing members to the Home Rule Charter Penalty Clause Committee.

Assistant City Manager Carole Vanzant noted five applications for the five vacant positions have been received.

MOTION: Made by Council Member Hartpence, seconded by Council Member Patel to appoint Rich Nichols, Art Waterman, Ellen Damstra, Jane Burton and John Collins to the Home Rule Charter Penalty Clause Committee.

VOTE: 7-0; Motion Passed.

C. Discussion of a potential City project.

The City Council provided the City Manager with general direction to move forward with the development of a Municipal Development "District (MDD) infrastructure project application seeking funding for gateway/corridor enhancements on Fair Oaks Parkway. The City Manager stated he would frame the opportunity, inclusive of committee participation, for City Council consideration at a future meeting.

D. Consideration and possible action on cancelling the July 4, 2019 City Council meeting.

MOTION: Made by Council Member Elizondo, seconded by Council Member Hartpence to approve cancelling the July 4, 2019 City Council meeting.

VOTE: 7-0; Motion Passed.

VI. CONVENE INTO EXECUTIVE SESSION

City Council did not convene into closed session regarding:

- A. 551.071 (Consultation with Attorney) - Cause No. 2018-CI-00202; the City of Fair Oaks Ranch, Texas vs Edward I. Hill, Robert E. Heckendorn, Craig M. Luitjen, Roger Fuentes, Wesley A. Pieper, Esther W. Hicks, William A. McDowell, Yolanda D. Ayala, PG Pfeiffer Ranches LLC, Maureen Pfeiffer Stevenson Family Trust.
- B. 551.071 (Consultation with Attorney) - to receive legal advice regarding claims made on behalf of a real property owner against the City's operation of the K-3 Trinity Glen Rose Water Well.
- C. 551.071 (Consultation with Attorney) - to receive legal advice from Special Counsel and the City Attorney regarding the City's ground water rights.

VII. RECONVENE INTO OPEN SESSION

Not applicable.

VIII. ADJOURNMENT

Requests for future city council meetings:

- i. Council Member Hartpence requested a presentation on addressing FTE's in the upcoming budget.
- ii. Council Member Koerner requested an update on the city branding by TxDOT on the Fair Oaks Parkway bridge.
- iii. Council Member Patel requested a report on the 2019 legislative bills that will impact the City's FY2019/20 budget.
- iv. Council Member Elizondo requested Council consider a subcommittee be formed for the Utility Rate Study project.

The City Manager stated a need to manage expectations regarding future agenda requests and the timing for developing supporting material.

Mayor Manitzas adjourned the meeting at 10:45 AM.



Garry Manitzas, Mayor

ATTEST:



Christina Picioccio, City Secretary