



**City of Fair Oaks Ranch Municipal Development District
 Subcommittee Workshop Minutes
 Wednesday, June 7, 2017 1:00 PM
 Council Chamber
 7286 Dietz Elkhorn, Fair Oaks Ranch, TX 78015**



MDD PROCESS DESIGN COMMITTEE MEETING AGENDA

I. Call to Order

Members Present: Roy Elizondo; Faira Stevick; Debra Grandjean

Members Absent:

The Municipal Development District subcommittee workshop was called to order at 12:00 p.m. on Wednesday, June 7, 2017.

II. Workshop

A. Approval of May 24, 2017 Meeting Minutes

The Committee members voted unanimously to approve the minutes.

B. Development of high-level process flow

The Committee continued work on the high-level process flow. Based on discussions the following action items were assigned:

What	Who	When
Develop draft detailed outline of education & outreach content	Roy	June 14
Develop draft template of application guide using façade & signage scenario	Debra	June 14
Develop draft score card using Rockdale Texas example	Faira	June 14
Develop draft application form	Roy	June 14
Develop draft functional (swim-lane) process flow diagram	Debra	June 14

III. Adjournment

The Committee agreed to conduct its next workshop on Wednesday June 14, 2017 from 8:30 am to 10:30 am.

This meeting was adjourned at 2:00 pm on Wednesday, June 7, 2017.