

CITY OF FAIR OAKS RANCH
PLANNING AND ZONING COMMISSION MEETING

Thursday, September 09, 2021 at 6:30 PM
City Hall Council Chambers, 7286 Dietz Elkhorn, Fair Oaks Ranch

MINUTES

OPEN MEETING

1. Roll Call - Declaration of a Quorum

Present: Chairperson Frank Trapasso
Commissioners: Douglas Leonard, Linda Tom, David Horwath, Dale Pearson, and Lamberto Balli

Absent: Vice Chairperson Barnes

With a quorum present, the meeting was called to order at 6:30 PM.

2. Pledge of Allegiance – The Pledge of Allegiance was led by Commissioner Douglas Leonard

CITIZENS and GUEST FORUM

3. **Citizens to be heard** – There were no citizens to be heard.

CONSENT AGENDA

4. **Approval of the August 12, 2021 Planning and Zoning Commission Regular Meeting Minutes.**

MOTION: Made by Commissioner Tom, seconded by Commissioner Pearson, to approve the Consent Agenda.

VOTE: 5-0, Motion Passed. Commissioner Balli abstained.

CONSIDERATION / DISCUSSION ITEMS

5. **Consideration and possible action recommending the approval for Elkhorn Ridge Unit 7 Tree Plan.**

MOTION: Made by Commissioner Horwath, seconded by Commissioner Balli, to recommend approval of the Elkhorn Ridge Unit 7 Tree Plan.

VOTE: 6-0, Motion Passed.

6. **Consideration and possible action recommending the approval of a Preliminary Plat request from Elkhorn Ridge SA, LLC for Elkhorn Ridge Unit 7 proposing 18 single-family residential lots, generally located north of the intersection of Dietz Elkhorn Road and Elkhorn Ridge, City of Fair Oaks Ranch, Texas.**

MOTION: Made by Commissioner Leonard, seconded by Chairperson Trapasso, to recommend approval of the Preliminary Plat of Elkhorn Ridge Unit 7 with the following minor conditions.

1. Applicant to update the subdivision progress table on the Master Plan to show the accurate number of 80' lots in Unit 7 based on the plat.
2. Applicant to resolve the discrepancy between Bexar County GIS information and the tax certificate.
3. Applicant to correct the Unified Development Code reference to Subdivision Ordinance.
4. Applicant to change the drainage easement note to change the responsibility from the City to utility/service provider or HOA.
5. Applicant to add surveyor's signature.
6. Applicant to correct the typographical error in the note that states the maintenance responsibility of the street.
7. Applicant to update the plat revision date.
8. Applicant to label the reserve 914 as labelled in the previous submissions- "RESERVE 914 GREENBELT 1.36 AC".

VOTE: 6-0, Motion Passed.

7. Consideration and possible action recommending approval of a Final Plat request from SA Front Gate, LLC for Front Gate Unit 7 proposing 20 single-family residential lots, generally located south of Dietz Elkhorn Road and north of Fair Oaks Parkway, City of Fair Oaks Ranch, Texas.

MOTION: Made by Commissioner Balli, seconded by Chairperson Trapasso, to recommend approval of the Final Plat of Front Gate Unit 7 with the following condition:

1. Applicant to remove from the owner's signature block on the final plat "and dedicates to the City of Fair Oaks Ranch all public easements, public streets, and public drains"
2. Applicant's engineer and city staff to review the drainage plan and ensure proper storm water drainage so as not to affect the properties adversely, especially at the Shady Gate cul-de-sac.


VOTE: 6-0, Motion Passed.

ADJOURNMENT

Chairperson Trapasso adjourned the meeting at 7:05 PM.

ATTEST:


 Amanda Valdez, Deputy City Secretary


 Bobbe Barnes, Vice Chairperson