



**CITY OF FAIR OAKS RANCH
CITY COUNCIL SPECIAL MEETING AGENDA**

September 21, 2015; 9:30 a.m.
City Hall Council Chambers
7286 Dietz Elkhorn, Fair Oaks Ranch

I. ROLL CALL - DECLARATION OF A QUORUM

II. OPEN MEETING

Pledge of Allegiance.

III. CITIZENS and GUEST FORUM / PRESENTATIONS

To address the Council, please sign the Attendance Roster located on the table at the entrance of the Council Chamber. In accordance with the Open Meetings Act, Council may not discuss or take action on any item which has not been posted on the agenda.

A. Citizens to be Heard

IV. CONSIDERATION ITEMS

A. Approval of Ordinance adopting the city budget for fiscal year beginning October 1, 2015 and ending September 30, 2016. P31-P32

B. Approval of Ordinance levying a property tax rate of \$.3073 on each \$100 taxable valuation on all property in the City of Fair Oaks Ranch for the 2015 tax year; determining due and delinquent payment dates; and providing for early payment discounts. P33-P35

C. Approval of Ordinance authorizing property tax exemptions for the 2015 tax year. P36-P37

D. Approval of Resolution adopting the City of Fair Oaks Ranch 2015/2016 Staffing, Compensation, and Benefits Package. P38-P54

E. Approval of Resolution approving one year contracts. P55-P71

F. Approval of Resolution approving two year contracts. P72-P79

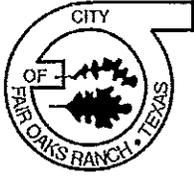
G. Approval of Resolution reappointing Municipal Court Personnel for a two year term. P80-P82

V. ADJOURNMENT

Signature of Agenda Approval

I, Priscilla Abrego, City Secretary, certify that the above Notice of Meeting was posted on the outside bulletin board at the Fair Oaks Ranch City Hall, 7286 Dietz Elkhorn, Fair Oaks Ranch, Texas, and on the city's website www.fairoaksranchtx.org, both places being convenient and readily accessible to the general public at all times. Said Notice was posted by 6:00 p.m., September 16, 2015 and remained so posted continuously for at least 72 hours before said meeting was convened.

The Fair Oaks Ranch City Hall is wheelchair accessible at the side entrance of the building from the parking lot. Requests for special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary's office at (210) 698-0900. Braille is not available. The City Council reserves the right to convene into Executive Session at any time regarding an issue on the agenda for which it is legally permissible; pursuant to *Tex Gov't Code* Chapter 551. Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).



CITY COUNCIL CONSIDERATION ITEM
CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: Approval of Ordinance adopting the city budget for fiscal year beginning October 1, 2015 and ending September 30, 2016

START/END DATE: October 1, 2015

DEPARTMENT: City Council

PRESENTED BY: Mayor

INTRODUCTION/BACKGROUND:

LGC 102.002 states the budget officer shall prepare a municipal budget to cover proposed expenditures and LGC 102.003 states the budget must contain a complete financial statement showing the estimated revenue available to cover the proposed budget. LGC 102.005 and .006 requires the proposed budget be filed with the City Secretary and that the municipality hold a public hearing on the proposed budget.

The proposed budget covering total expenditures was filed with the City Secretary August 18; and public hearings were held on September 3 and September 17. All required public notices have been published in the newspaper and on city's website.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

FY2015/16 General Fund:	\$4,981,862
FY2015/16 Capital Improvement Fund:	\$2,952,069
FY2015/16 Utility Fund:	\$4,416,495
FY2015/16 Debt Service Fund:	\$ 565,287
FY2015/16 Bond Capital Fund:	\$1,115,885

LEGAL ANALYSIS:

N/A

RECOMMENDATION/PROPOSED MOTION:

The VOTE on the budget ordinance MUST be a RECORD VOTE. I move to approve an Ordinance adopting the 2015/16 city budget.

ORDINANCE NO. 2015-xx
ADOPTING THE CITY OF FAIR OAKS RANCH ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING
OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016; AND OTHER MATTERS IN CONNECTION
THEREWITH

WHEREAS, the Mayor has submitted to the City Council proposed budget for the next ensuing budget year, along with an executive summary for said budget, and filed the proposed budget with the City Secretary for public review pursuant to LGC §102.005; and,

WHEREAS, the Council set September 3, 2015 and September 17, 2015 as the dates for the public hearings thereon and caused notice of such public hearings to be given by the Boerne Star pursuant to LGC §102.006; and,

WHEREAS, the public hearings were held on said dates and all persons were then afforded an opportunity to appear and object to any or all items and estimates in the proposed budgets; and,

WHEREAS, pursuant to Local Government Code §102.007, the City Council, by passage of the Budget Ordinance shall adopt the budget for the ensuing fiscal year and appropriate such sums of money as the Council deems necessary to defray all expenditures of the City during the 2015-16 budget year.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FAIR OAKS RANCH, TEXAS, THAT:

Section 1. Budget

- a. The City hereby approves and adopts the budget, attached as Exhibit A, in all respects as the city's annual budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016.
- b. The City Administrator may move funds within departmental accounts but budget adjustments between departmental accounts must be approved by the City Council by ordinance.
- c. In accordance to LGC §102.008(a), the adopted budget shall be filed with the City Secretary; and a copy of the adopted budget including the cover page shall be posted on the city's website.

Section 2. Severability

If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City hereby declares that this Ordinance would have been enacted without such invalid provision.

Section 3. Conflict of Ordinances

Ordinances or parts of ordinances in conflict herewith are hereby repealed, and are no longer of any force and effect.

Section 4. Effective Date

This Ordinance shall take effect on the first day of October, 2015.

PASSED, APPROVED and ADOPTED this the 21st day of September, 2015 and recorded as follows:

	<u>FOR</u>	<u>AGAINST</u>	<u>ABSTAIN</u>
Mayor Pro Schmidt			
Alderwoman Havard			
Alderman Manitzas			
Alderman Damstra			
Alderman Hartpence			

Mayor Cheryl Landman

ATTEST:

City Secretary P. Abrego

CITY OF FAIR OAKS RANCH
 PROPOSED BUDGET REPORT
 AS OF: AUGUST 31ST, 2015

01 -GENERAL FUND

	2012-2013	2013-2014	----- 2014-2015 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	2015-2016 BUDGET
REVENUE SUMMARY					
00-GENERAL	<u>3,886,070.09</u>	<u>4,740,599.76</u>	<u>5,362,149.00</u>	<u>5,120,003.29</u>	<u>4,981,862.00</u>
*** TOTAL REVENUES ***	<u>3,886,070.09</u>	<u>4,740,599.76</u>	<u>5,362,149.00</u>	<u>5,120,003.29</u>	<u>4,981,862.00</u>
EXPENDITURE SUMMARY					
01-ADMINISTRATION	609,674.20	717,510.03	1,860,636.00	1,696,924.56	972,152.00
02-MUNICIPAL COURT	83,853.41	80,509.05	87,965.00	73,691.98	91,851.00
03-PUBLIC SAFETY	1,402,730.63	1,463,524.12	1,725,970.00	1,476,631.85	1,912,946.00
04-PUBLIC HEALTH/EMERGENC	271,022.46	275,782.67	287,331.00	275,436.03	285,506.00
05-BUILDING CODES	89,087.90	119,507.39	123,477.00	120,383.84	182,686.00
06-MAINTENANCE	747,165.32	962,447.89	879,352.00	512,190.11	995,228.00
07-CULTURE/RECREATION/OTH	142,641.86	63,517.27	97,643.00	18,272.77	60,210.00
09-CAPITAL OUTLAYS	<u>350,917.30</u>	<u>217,014.17</u>	<u>299,775.00</u>	<u>81,592.57</u>	<u>481,283.00</u>
*** TOTAL EXPENDITURES ***	<u>3,697,093.08</u>	<u>3,899,812.59</u>	<u>5,362,149.00</u>	<u>4,255,123.71</u>	<u>4,981,862.00</u>
*** REVENUES OVER(UNDER) EXPENDITURES **	<u>188,977.01</u>	<u>840,787.17</u>	<u>0.00</u>	<u>864,879.58</u>	<u>0.00</u>

CITY OF FAIR OAKS RANCH
 PROPOSED BUDGET REPORT
 AS OF: AUGUST 31ST, 2015

01 -GENERAL FUND

DEPARTMENT REVENUES	----- 2014-2015 -----				PROPOSED 2015-2016 BUDGET
	2012-2013 ACTUAL	2013-2014 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	

00--GENERAL
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<u>TAXES</u>					
400-110 GENERAL PROPERTY	2,519,550.61	2,590,097.46	2,787,007.00	2,787,312.65	3,219,532.00
400-111 DELINQUENT PROPERTY	21,126.11	27,548.42	27,000.00	19,726.63	30,000.00
400-112 PENALTY & INTEREST	14,808.14	16,396.78	15,000.00	15,554.70	15,000.00
400-120 MIXED BEVERAGE	15,178.24	18,738.40	16,000.00	13,713.87	14,500.00
400-121 LOCAL SALES	259,814.53	287,716.80	264,000.00	242,615.84	325,000.00
400-122 STREET MAINTENANCE	62,726.03	71,929.17	66,000.00	61,903.95	80,000.00
400-123 PROPERTY REDUCTION	<u>67,181.28</u>	<u>71,929.17</u>	<u>66,000.00</u>	<u>61,903.95</u>	<u>80,000.00</u>
TOTAL TAXES	2,960,384.94	3,084,356.20	3,241,007.00	3,202,731.59	3,764,032.00

400-110 GENERAL PROPERTY

CURRENT YEAR NOTES:

Certified: \$1,257,558,634 less 1,253,940 (appeals/discounts)
 x .2615 x 98%

<u>FRANCHISE FEES</u>					
400-215 FR-TIME WARNER CABLE/TELE	55,755.69	55,770.89	50,000.00	43,140.82	56,000.00
400-220 FR-GVCS CABLE/TELEPHONE	54,406.47	74,407.52	65,000.00	55,214.50	73,000.00
400-230 FR-AT&T CABLE/TELEPHONE	19,328.10	14,640.42	16,000.00	13,022.91	16,400.00
400-235 FR-MISCELLANEOUS	97.01	440.56	300.00	997.05	1,000.00
400-240 FR-CITY PUBLIC SERVICE	153,507.67	238,583.31	175,000.00	213,958.97	255,000.00
400-250 FR-PEDERNALES ELECTRIC COOP	38,894.25	44,960.58	40,500.00	31,474.18	47,000.00
400-255 FR-GREY FOREST UTILITIES	0.00	0.00	0.00	243.25	5,000.00
400-260 FR-GARBAGE REGULAR	22,998.78	23,711.30	23,000.00	19,169.02	25,000.00
400-265 FR-GARBAGE RECYCLING	<u>1,017.98</u>	<u>764.07</u>	<u>900.00</u>	<u>638.51</u>	<u>900.00</u>
TOTAL FRANCHISE FEES	346,005.95	453,278.65	370,700.00	377,859.21	479,300.00

<u>INTEREST</u>					
400-310 BANK/INVESTMENT	<u>7,093.55</u>	<u>1,633.38</u>	<u>3,000.00</u>	<u>7,789.44</u>	<u>3,000.00</u>
TOTAL INTEREST	7,093.55	1,633.38	3,000.00	7,789.44	3,000.00

<u>PERMITS</u>					
400-410 BUILDING CODES	175,287.45	261,806.02	230,000.00	268,839.56	284,000.00
400-415 CONTRACTOR REGISTRATION	20,775.00	20,025.00	16,500.00	11,775.00	15,000.00
400-430 FOOD/HEALTH	<u>1,595.00</u>	<u>1,680.00</u>	<u>1,500.00</u>	<u>1,900.00</u>	<u>1,900.00</u>
TOTAL PERMITS	197,657.45	283,511.02	248,000.00	282,514.56	300,900.00

<u>ANIMAL CONTROL</u>					
400-510 PET LICENSES	1,905.00	1,745.00	1,650.00	1,610.00	1,800.00
400-520 PET IMPOUND/QUARANTINE	2,405.00	1,400.00	1,488.00	875.00	900.00
400-530 ANIMAL TRAPS	<u>1,340.00</u>	<u>500.00</u>	<u>500.00</u>	<u>440.00</u>	<u>450.00</u>
TOTAL ANIMAL CONTROL	5,650.00	3,645.00	3,638.00	2,925.00	3,150.00

PROPOSED BUDGET REPORT
AS OF: AUGUST 31ST, 2015

01 -GENERAL FUND

DEPARTMENT REVENUES			----- 2014-2015 -----		PROPOSED
	2012-2013 ACTUAL	2013-2014 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	2015-2016 BUDGET

FINES & FORFEITURES

400-610 MUNICIPAL COURT FINES	145,042.06	148,383.42	145,000.00	128,305.72	140,000.00
400-620 MUNICIPAL COURT SEC BUILDING	4,890.20	4,250.44	4,200.00	3,758.88	4,000.00
400-630 MUNICIPAL COURT TECHNOLOGY	6,494.75	5,688.45	5,500.00	5,011.75	5,400.00
400-640 MUNICIPAL COURT EFFICIENCY	<u>25.18</u>	<u>84.33</u>	<u>75.00</u>	<u>74.82</u>	<u>80.00</u>

TOTAL FINES & FORFEITURES	156,452.19	158,406.64	154,775.00	137,151.17	149,480.00
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FEES

400-700 FORU MANAGEMENT	169,356.67	166,093.30	171,000.00	149,235.88	166,000.00
400-701 SPECIAL FEES	2,844.26	4,696.80	3,000.00	2,258.84	3,000.00
400-702 FORMOD MANAGEMENT	<u>1,500.00</u>	<u>6,000.00</u>	<u>6,000.00</u>	<u>6,000.00</u>	<u>6,000.00</u>

TOTAL FEES	173,700.93	176,790.10	180,000.00	157,494.72	175,000.00
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CONTRACTUAL

400-801 CREDIT CARD SERVICE FEE	<u>3,679.81</u>	<u>3,620.89</u>	<u>3,600.00</u>	<u>3,238.30</u>	<u>3,300.00</u>
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TOTAL CONTRACTUAL	3,679.81	3,620.89	3,600.00	3,238.30	3,300.00
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MISCELLANEOUS

400-900 MISCELLANEOUS	15,667.21	3,783.24	3,000.00	2,214.41	3,000.00
400-904 STREET BOND REIMBURSEMENT	0.00	0.00	0.00	0.00	75,000.00
400-910 SALE OF ASSETS	12,094.00	561,195.60	4,000.00	0.00	5,000.00
400-930 DONATIONS/GRANTS	605.00	1,715.00	3,000.00	2,149.00	3,000.00
400-940 SCHOOL CROSSING GUARD	7,079.06	7,113.09	7,000.00	6,179.74	7,200.00
400-941 LEOSE PROCEEDS	<u>0.00</u>	<u>1,550.95</u>	<u>1,500.00</u>	<u>1,606.15</u>	<u>1,500.00</u>

TOTAL MISCELLANEOUS	35,445.27	575,357.88	18,500.00	12,149.30	94,700.00
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FUND BALANCE TRANSFERS

400-980 FUND BALANCE	0.00	0.00	200,000.00	0.00	0.00
400-981 COURT TECHNOLOGY	0.00	0.00	6,490.00	6,100.00	6,700.00
400-982 COURT SECURITY BUILDING	0.00	0.00	2,389.00	0.00	650.00
400-984 CAPITAL REPLACEMENT	0.00	0.00	20,000.00	20,000.00	0.00
400-985 COURT EFFICIENCY	0.00	0.00	50.00	50.00	50.00
400-988 LEOSE TRAINING FUNDS	0.00	0.00	0.00	0.00	1,600.00
400-989 COMMITTED CONTRACTS/MOUS	<u>0.00</u>	<u>0.00</u>	<u>910,000.00</u>	<u>910,000.00</u>	<u>0.00</u>

TOTAL FUND BALANCE TRANSFERS	0.00	0.00	1,138,929.00	936,150.00	9,000.00
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400-982 COURT SECURITY BUILDING CURRENT YEAR NOTES:
\$22.40 plus 20% x 12 months x 2 hrs

TOTAL 00-GENERAL	<u>3,886,070.09</u>	<u>4,740,599.76</u>	<u>5,362,149.00</u>	<u>5,120,003.29</u>	<u>4,981,862.00</u>
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*** TOTAL REVENUES ***	<u>3,886,070.09</u>	<u>4,740,599.76</u>	<u>5,362,149.00</u>	<u>5,120,003.29</u>	<u>4,981,862.00</u>
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PROPOSED BUDGET REPORT
AS OF: AUGUST 31ST, 2015

01 -GENERAL FUND
01-ADMINISTRATION

DEPARTMENT EXPENDITURES	----- 2014-2015 -----				PROPOSED
	2012-2013 ACTUAL	2013-2014 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	2015-2016 BUDGET

PERSONNEL

501-101 SALARIES	298,784.24	255,097.19	246,787.00	237,521.44	353,055.00
501-102 TAXES - FICA	17,750.29	15,326.13	15,302.00	14,553.43	21,850.00
501-103 TAXES - MEDICARE	4,151.34	3,584.45	3,525.00	3,403.52	5,110.00
501-104 WORKERS' COMPENSATION	864.59	713.61	640.00	598.90	844.00
501-105 TEXAS WORKFORCE COMMISSION	303.58	1,193.07	500.00	125.68	693.00
501-106 RETIREMENT	36,559.05	29,241.93	26,913.00	23,618.08	40,562.00
501-107 INSURANCE	36,867.78	31,377.70	36,441.00	27,130.98	53,768.00
501-108 UNIFORMS	<u>254.79</u>	<u>0.00</u>	<u>1,200.00</u>	<u>155.25</u>	<u>500.00</u>
TOTAL PERSONNEL	395,535.66	336,534.08	331,308.00	307,107.28	476,382.00

501-101 SALARIES

CURRENT YEAR NOTES:

Includes 9 months pay for new City Administrator

GENERAL

501-300 SUPPLIES	2,664.82	3,303.42	4,000.00	2,936.12	4,400.00
501-301 RECORDING / REPORTING	3,573.50	3,250.00	4,000.00	25,315.00	4,000.00
501-302 MEETINGS	1,228.53	697.73	2,480.00	1,365.20	3,080.00
501-303 HISTORY/RECORDKEEPING	142.06	305.00	400.00	125.00	25,400.00
501-304 ELECTIONS	0.00	0.00	24,000.00	17,110.32	6,000.00
501-305 MINOR EQUIPMENT	407.46	2,739.97	10,000.00	7,368.34	6,500.00
501-306 FUEL	919.63	617.20	850.00	114.48	800.00
501-310 DUES / SUBSCRIPTIONS	3,878.19	4,496.00	4,600.00	3,934.34	4,945.00
501-315 TRAINING / SEMINARS	5,296.34	6,578.01	51,100.00	6,535.04	28,050.00
501-316 MILEAGE	515.25	3,603.74	8,300.00	12,782.74	7,075.00
501-321 ELECTRICITY	14,967.10	16,962.72	15,950.00	14,547.69	17,000.00
501-323 PHONE	6,387.97	6,812.16	6,650.00	5,761.15	6,480.00
501-330 PUBLIC INFORMATION ACT	0.00	0.00	0.00	0.00	10,000.00
501-390 MISCELLANEOUS	<u>774.11</u>	<u>452.68</u>	<u>500.00</u>	<u>529.36</u>	<u>500.00</u>
TOTAL GENERAL	40,754.96	49,818.63	132,830.00	98,424.78	124,230.00

MAINTENANCE

501-402 VEHICLE MAINTENANCE/REPAIR	262.04	150.70	250.00	1,724.44	2,000.00
501-405 MAINTENANCE OF EQUIPMENT	31.19	267.44	800.00	767.50	800.00
501-410 BUILDING MAINTENANCE	<u>3,466.06</u>	<u>9,349.73</u>	<u>13,080.00</u>	<u>5,986.11</u>	<u>7,700.00</u>
TOTAL MAINTENANCE	3,759.29	9,767.87	14,130.00	8,478.05	10,500.00

CONTRACTUAL SERVICES

501-500 CITY ATTORNEY	17,650.00	45,705.12	70,000.00	42,885.76	60,000.00
501-501 AUDITING	8,125.00	8,450.00	8,875.00	8,750.00	9,000.00
501-502 PROFESSIONAL SERVICES	39,184.73	156,257.95	1,160,612.00	1,088,407.35	125,240.00
501-503 FACILITY CONTRACTS	8,221.45	9,630.83	10,925.00	9,744.91	11,420.00
501-507 APPRAISAL DISTRICT	29,898.17	32,044.46	32,512.00	32,728.22	33,610.00
501-510 INSURANCE	25,560.15	30,212.47	33,806.00	32,253.53	32,350.00
501-511 CREDIT CARD SERVICE FEE	3,078.21	3,585.61	3,500.00	2,841.54	3,000.00
501-512 TECH/INTERNET MAINTENANCE	<u>32,130.53</u>	<u>29,676.39</u>	<u>56,138.00</u>	<u>59,588.73</u>	<u>80,220.00</u>
TOTAL CONTRACTUAL SERVICES	163,848.24	315,562.83	1,376,368.00	1,277,200.04	354,840.00

CITY OF FAIR OAKS RANCH
 PROPOSED BUDGET REPORT
 AS OF: AUGUST 31ST, 2015

01 -GENERAL FUND
 01-ADMINISTRATION

DEPARTMENT EXPENDITURES	2012-2013		2014-2015		PROPOSED
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	2015-2016 BUDGET
<u>LEASES</u>					
501-600 COPIER LEASE	5,776.05	5,826.62	6,000.00	5,714.41	6,200.00
TOTAL LEASES	5,776.05	5,826.62	6,000.00	5,714.41	6,200.00
TOTAL 01-ADMINISTRATION	609,674.20	717,510.03	1,860,636.00	1,696,924.56	972,152.00

CITY OF FAIR OAKS RANCH
 PROPOSED BUDGET REPORT
 AS OF: AUGUST 31ST, 2015

01 -GENERAL FUND
 02-MUNICIPAL COURT

DEPARTMENT EXPENDITURES	----- 2014-2015 -----				PROPOSED 2015-2016 BUDGET
	2012-2013 ACTUAL	2013-2014 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	
<u>PERSONNEL</u>					
502-101 SALARIES	44,189.77	40,579.20	42,125.00	37,794.59	42,822.00
502-102 TAXES - FICA	2,669.01	2,443.27	2,612.00	2,343.31	2,655.00
502-103 TAXES - MEDICARE	624.19	571.36	600.00	548.03	621.00
502-104 WORKERS' COMPENSATION	108.99	102.56	110.00	65.09	103.00
502-105 TEXAS WORKFORCE COMMISSION	18.00	207.00	100.00	9.00	126.00
502-106 RETIREMENT	5,289.11	4,757.98	4,911.00	4,472.62	4,929.00
502-107 INSURANCE	7,064.05	7,255.32	6,267.00	5,613.83	6,316.00
502-108 UNIFORMS	17.86	0.00	50.00	20.87	50.00
TOTAL PERSONNEL	59,980.98	55,916.69	56,775.00	50,867.34	57,622.00
<u>GENERAL</u>					
502-300 SUPPLIES	1,227.19	1,468.29	1,000.00	1,278.89	1,200.00
502-305 MINOR EQUIPMENT	76.80	191.28	300.00	261.38	300.00
502-310 DUES / SUBSCRIPTIONS	1,114.00	1,305.00	1,350.00	1,146.00	1,455.00
502-315 TRAINING / SEMINARS	371.15	291.47	2,800.00	761.05	3,150.00
502-316 MILEAGE	90.96	0.00	400.00	0.00	400.00
502-335 JURY TRIALS	72.00	36.00	200.00	30.00	200.00
502-390 MISCELLANEOUS	126.68	39.20	100.00	24.85	100.00
TOTAL GENERAL	3,078.78	3,331.24	6,150.00	3,502.17	6,805.00
<u>MAINTENANCE</u>					
502-405 MAINTENANCE OF EQUIPMENT	75.00	204.02	250.00	45.00	250.00
502-410 BUILDING MAINTENANCE	0.00	0.00	1,000.00	0.00	0.00
TOTAL MAINTENANCE	75.00	204.02	1,250.00	45.00	250.00
502-410 BUILDING MAINTENANCE	CURRENT YEAR NOTES: See 400-982 for funding of Gates.				
<u>CONTRACTUAL SERVICES</u>					
502-500 PROSECUTOR	6,800.00	7,100.00	8,000.00	5,650.00	9,400.00
502-501 MUNICIPAL JUDGE	7,850.00	7,675.00	9,300.00	7,050.00	10,950.00
502-511 INTERPRETATION SERVICES	0.00	0.00	0.00	71.28	100.00
502-512 SOFTWARE MAINTENANCE	6,068.65	6,282.10	6,490.00	6,506.19	6,724.00
TOTAL CONTRACTUAL SERVICES	20,718.65	21,057.10	23,790.00	19,277.47	27,174.00
TOTAL 02-MUNICIPAL COURT	83,853.41	80,509.05	87,965.00	73,691.98	91,851.00

CITY OF FAIR OAKS RANCH
 PROPOSED BUDGET REPORT
 AS OF: AUGUST 31ST, 2015

01 -GENERAL FUND
 03-PUBLIC SAFETY

DEPARTMENT EXPENDITURES

			----- 2014-2015 -----		PROPOSED
	2012-2013	2013-2014	CURRENT	Y-T-D	2015-2016
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
<u>PERSONNEL</u>					
503-101 SALARIES	824,174.45	869,438.66	1,006,314.00	853,807.73	1,134,771.00
503-102 TAXES - FICA	50,565.80	53,859.68	61,917.00	52,699.54	70,356.00
503-103 TAXES - MEDICARE	11,825.81	12,591.68	14,593.00	12,329.05	16,455.00
503-104 WORKERS' COMPENSATION	17,841.65	17,366.74	22,119.00	20,415.43	24,965.00
503-105 TEXAS WORKFORCE COMMISSION	369.66	4,119.86	1,971.00	275.66	2,772.00
503-106 RETIREMENT	98,624.34	102,340.70	117,439.00	102,036.81	130,728.00
503-107 INSURANCE	117,940.38	103,748.43	131,675.00	111,355.09	164,913.00
503-108 UNIFORMS	3,948.18	8,554.61	7,500.00	6,568.18	9,500.00
503-109 UNIFORM ALLOWANCE	<u>6,000.00</u>	<u>7,800.00</u>	<u>10,200.00</u>	<u>4,500.00</u>	<u>10,800.00</u>
TOTAL PERSONNEL	1,131,290.27	1,179,820.36	1,373,728.00	1,163,987.49	1,565,260.00
503-101 SALARIES	CURRENT YEAR NOTES: Includes 2 new FT Patrol, 4 Corporals to Sergeants, and Clerk @ 6 months				
<u>GENERAL</u>					
503-300 SUPPLIES	1,844.40	2,193.03	2,000.00	2,059.26	3,000.00
503-303 INVESTIGATIONS	6,738.61	3,973.72	5,200.00	3,212.00	5,200.00
503-305 MINOR EQUIPMENT	35,572.51	26,805.22	45,000.00	42,236.01	47,800.00
503-306 FUEL	54,839.12	42,348.11	50,000.00	26,803.26	45,000.00
503-310 DUES / SUBSCRIPTIONS	1,175.00	1,010.25	1,500.00	1,226.29	1,500.00
503-314 TRAINING - LEASE	0.00	0.00	1,500.00	0.00	3,100.00
503-315 TRAINING / SEMINARS	4,174.59	14,327.44	9,000.00	6,859.78	11,000.00
503-316 RESERVE PROGRAM	495.00	0.00	1,000.00	0.00	0.00
503-323 PHONE	0.00	(510.56)	6,120.00	8,195.20	10,694.00
503-390 MISCELLANEOUS	<u>724.63</u>	<u>1,432.90</u>	<u>1,500.00</u>	<u>1,253.44</u>	<u>1,500.00</u>
TOTAL GENERAL	105,563.86	91,580.11	122,820.00	91,845.24	128,794.00
<u>MAINTENANCE</u>					
503-402 VEHICLE MAINTENANCE/REPAIR	13,603.99	10,741.12	16,378.00	10,657.20	17,350.00
503-405 MAINTENANCE OF EQUIPMENT	1,984.59	1,529.93	3,000.00	1,390.00	3,000.00
503-410 BUILDING MAINTENANCE	<u>571.36</u>	<u>1,762.64</u>	<u>3,500.00</u>	<u>1,048.04</u>	<u>2,500.00</u>
TOTAL MAINTENANCE	16,159.94	14,033.69	22,878.00	13,095.24	22,850.00
<u>CONTRACTUAL SERVICES</u>					
503-505 IMPOUND ANIMAL	8,905.01	10,771.69	12,195.00	12,194.11	12,225.00
503-510 BOERNE DISPATCHING	126,951.72	152,089.08	162,032.00	158,576.66	146,615.00
503-511 LCRA DISPATCH	4,635.40	4,496.25	4,980.00	4,496.25	5,000.00
503-512 SOFTWARE MAINTENANCE	7,098.27	7,370.87	16,747.00	23,867.50	17,353.00
503-515 PRISONER HOUSING	<u>0.00</u>	<u>0.00</u>	<u>950.00</u>	<u>0.00</u>	<u>500.00</u>
TOTAL CONTRACTUAL SERVICES	147,590.40	174,727.89	196,904.00	199,134.52	181,693.00
<u>LEASES</u>					
503-600 COPIER LEASE	2,126.16	2,340.95	2,500.00	2,442.64	3,500.00
503-612 TECH HARDWARE LEASE	<u>0.00</u>	<u>1,021.12</u>	<u>7,140.00</u>	<u>6,126.72</u>	<u>10,849.00</u>
TOTAL LEASES	2,126.16	3,362.07	9,640.00	8,569.36	14,349.00
TOTAL 03-PUBLIC SAFETY	1,402,730.63	1,463,524.12	1,725,970.00	1,476,631.85	1,912,946.00

PROPOSED BUDGET REPORT

AS OF: AUGUST 31ST, 2015

01 -GENERAL FUND

04-PUBLIC HEALTH/EMERGENC

DEPARTMENT EXPENDITURES

			----- 2014-2015 -----		PROPOSED 2015-2016 BUDGET
	2012-2013 ACTUAL	2013-2014 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	
<u>GENERAL</u>					
504-315 TRAINING / SEMINARS	0.00	0.00	500.00	0.00	500.00
504-321 ELECTRICITY	4,190.45	5,170.61	4,900.00	4,891.80	5,600.00
504-323 PHONE	515.79	518.02	540.00	482.22	545.00
504-390 MISCELLANEOUS	<u>87.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
TOTAL GENERAL	4,793.24	5,688.63	5,940.00	5,374.02	7,645.00
<u>MAINTENANCE</u>					
504-410 BUILDING MAINTENANCE	<u>1,598.72</u>	<u>1,248.54</u>	<u>5,380.00</u>	<u>1,185.26</u>	<u>2,500.00</u>
TOTAL MAINTENANCE	1,598.72	1,248.54	5,380.00	1,185.26	2,500.00
<u>CONTRACTUAL SERVICES</u>					
504-515 VOLUNTEER FIRE DEPARTMENT	185,000.00	187,590.00	191,530.00	190,545.00	191,530.00
504-516 EMERGENCY MEDICAL SERVICE	69,600.00	71,225.00	73,500.00	67,375.00	73,500.00
504-517 HEALTH/FOOD INSPECTIONS	3,200.00	3,200.00	3,200.00	3,200.00	3,500.00
504-590 EMERGENCY MANAGEMENT	<u>6,830.50</u>	<u>6,830.50</u>	<u>7,781.00</u>	<u>7,756.75</u>	<u>6,831.00</u>
TOTAL CONTRACTUAL SERVICES	264,630.50	268,845.50	276,011.00	268,876.75	275,361.00
TOTAL 04-PUBLIC HEALTH/EMERGENC	<u>271,022.46</u>	<u>275,782.67</u>	<u>287,331.00</u>	<u>275,436.03</u>	<u>285,506.00</u>

PROPOSED BUDGET REPORT
AS OF: AUGUST 31ST, 2015

01 -GENERAL FUND
05-BUILDING CODES

DEPARTMENT EXPENDITURES

	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015		PROPOSED 2015-2016 BUDGET
			CURRENT BUDGET	Y-T-D ACTUAL	
<u>PERSONNEL</u>					
505-101 SALARIES	63,418.56	90,732.66	89,906.00	84,354.70	122,424.00
505-102 TAXES - FICA	3,931.91	5,625.43	5,575.00	5,229.89	7,591.00
505-103 TAXES - MEDICARE	919.61	1,315.67	1,304.00	1,223.11	1,776.00
505-104 WORKERS' COMPENSATION	376.04	406.78	522.00	516.83	662.00
505-105 TEXAS WORKFORCE COMMISSION	9.00	418.99	200.00	26.75	378.00
505-106 RETIREMENT	7,585.63	7,617.22	7,711.00	9,910.05	14,091.00
505-107 INSURANCE	6,773.09	6,222.12	6,368.00	5,822.62	15,703.00
505-108 UNIFORMS	0.00	0.00	50.00	29.96	0.00
TOTAL PERSONNEL	83,013.84	112,338.87	111,636.00	107,113.91	162,625.00
<u>GENERAL</u>					
505-300 SUPPLIES	612.12	789.74	750.00	1,009.87	1,600.00
505-305 MINOR EQUIPMENT	0.00	889.97	1,450.00	2,282.78	2,000.00
505-306 FUEL	1,170.22	1,446.87	1,400.00	1,074.82	2,500.00
505-310 DUES / SUBSCRIPTIONS	180.00	180.00	300.00	267.50	300.00
505-315 TRAINING / SEMINARS	1,817.59	1,415.01	4,800.00	3,850.19	5,000.00
505-323 PHONE	400.36	445.41	400.00	698.52	768.00
505-390 MISCELLANEOUS	68.00	33.00	75.00	152.70	150.00
TOTAL GENERAL	4,248.29	5,200.00	9,175.00	9,336.38	12,318.00
<u>MAINTENANCE</u>					
505-402 MAINTENANCE/REPAIR OF VEHICLE	402.79	474.38	1,000.00	2,364.72	6,000.00
505-405 MAINTENANCE OF EQUIPMENT	0.00	0.00	100.00	0.00	100.00
TOTAL MAINTENANCE	402.79	474.38	1,100.00	2,364.72	6,100.00
<u>CONTRACTUAL SERVICES</u>					
505-512 SOFTWARE MAINTENANCE	1,422.98	1,494.14	1,566.00	1,568.83	1,643.00
TOTAL CONTRACTUAL SERVICES	1,422.98	1,494.14	1,566.00	1,568.83	1,643.00
TOTAL 05-BUILDING CODES	89,087.90	119,507.39	123,477.00	120,383.84	182,686.00

PROPOSED BUDGET REPORT

AS OF: AUGUST 31ST, 2015

01 -GENERAL FUND

06-MAINTENANCE

DEPARTMENT EXPENDITURES

			----- 2014-2015 -----		PROPOSED 2015-2016 BUDGET
	2012-2013 ACTUAL	2013-2014 ACTUAL	CURRENT BUDGET	Y--T-D ACTUAL	
<u>PERSONNEL</u>					
506-101 SALARIES	216,637.22	233,426.26	252,376.00	207,144.30	268,231.00
506-102 TAXES -- FICA	12,662.80	13,724.43	15,648.00	12,914.45	16,631.00
506-103 TAXES -- MEDICARE	2,961.39	3,301.19	3,660.00	2,928.74	3,890.00
506-104 WORKERS' COMPENSATION	10,479.71	9,754.85	12,000.00	10,978.71	1,682.00
506-105 TEXAS WORKFORCE COMMISSION	61.65	1,500.98	650.00	273.47	820.00
506-106 RETIREMENT	25,914.51	27,760.62	29,422.00	24,115.32	30,874.00
506-107 INSURANCE	43,391.49	44,413.67	54,728.00	39,687.06	49,800.00
506-108 UNIFORMS	<u>7,555.00</u>	<u>8,618.06</u>	<u>9,000.00</u>	<u>7,664.75</u>	<u>9,000.00</u>
TOTAL PERSONNEL	319,663.77	342,500.06	377,484.00	305,706.80	380,928.00
506-101 SALARIES	CURRENT YEAR NOTES: Includes new Superintendent@ 11 months and new GIS (Shared 50/50).				
<u>GENERAL</u>					
506-300 SUPPLIES	3,150.09	2,759.47	3,000.00	2,294.36	3,300.00
506-305 MINOR EQUIPMENT	4,909.91	5,801.57	7,000.00	4,327.08	11,100.00
506-306 FUEL	14,064.92	15,526.36	15,000.00	10,885.89	14,885.00
506-310 DUES / SUBSCRIPTIONS	275.00	202.50	175.00	107.50	185.00
506-315 TRAINING / SEMINARS	443.19	103.00	3,900.00	267.09	1,200.00
506-323 PHONE	1,772.03	2,274.83	2,560.00	2,095.56	2,384.00
506-390 MISCELLANEOUS	735.13	403.60	500.00	110.48	500.00
506-391 STREET BOND	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>31,297.65</u>	<u>0.00</u>
TOTAL GENERAL	25,350.27	27,071.33	32,135.00	51,385.61	33,554.00
<u>MAINTENANCE</u>					
506-402 MAINTENANCE/REPAIR OF VEHICLE	10,837.31	8,637.06	9,000.00	6,046.94	9,000.00
506-405 MAINTENANCE OF EQUIPMENT	1,212.47	2,181.09	2,250.00	1,042.20	3,100.00
506-410 BUILDING MAINTENANCE	1,308.36	2,134.53	5,140.00	2,303.74	3,400.00
506-420 HAZARDOUS DISPOSAL	22.44	0.00	200.00	330.08	200.00
506-430 IN-HOUSE DRAINAGE WORK	3,402.09	4,139.60	3,000.00	429.42	4,000.00
506-440 IN-HOUSE STREET REPAIR	13,525.95	20,493.49	25,000.00	17,184.48	26,000.00
506-450 STREET SIGNS	9,198.50	4,669.33	4,000.00	3,507.24	5,300.00
506-460 IN-HOUSE LANDSCAPING	<u>0.00</u>	<u>521.17</u>	<u>750.00</u>	<u>328.52</u>	<u>750.00</u>
TOTAL MAINTENANCE	39,507.12	42,776.27	49,340.00	31,172.62	51,750.00
<u>CONTRACTUAL SERVICES</u>					
506-530 STREET MAINTENANCE	306,276.34	268,120.34	332,536.00	85,280.40	351,536.00
506-532 DRAINAGE WORK	22,218.57	245,596.77	50,000.00	6,192.76	137,550.00
506-540 GREENSPACE MAINTENANCE	<u>34,149.25</u>	<u>36,383.12</u>	<u>37,857.00</u>	<u>32,451.92</u>	<u>39,910.00</u>
TOTAL CONTRACTUAL SERVICES	362,644.16	550,100.23	420,393.00	123,925.08	528,996.00
TOTAL 06-MAINTENANCE	<u>747,165.32</u>	<u>962,447.89</u>	<u>879,352.00</u>	<u>512,190.11</u>	<u>995,228.00</u>

PROPOSED BUDGET REPORT

AS OF: AUGUST 31ST, 2015

01 -GENERAL FUND

07-CULTURE/RECREATION/OTH

DEPARTMENT EXPENDITURES

	2012-2013 ACTUAL	2013-2014 ACTUAL	----- 2014-2015 -----		PROPOSED 2015-2016 BUDGET
			CURRENT BUDGET	Y-T-D ACTUAL	
<u>GENERAL</u>					
507-300 POSTAGE	2,344.50	2,707.63	2,600.00	2,342.38	2,900.00
507-305 BEAUTIFICATION	7,503.24	187.15	10,000.00	7,310.00	10,000.00
507-306 DONATIONS/GRANTS	0.00	2,158.00	3,000.00	2,011.00	3,000.00
507-310 PUBLIC RELATIONS	949.25	2,935.69	15,750.00	1,695.75	8,500.00
507-311 EMPLOYEE APPRECIATION	0.00	1,664.23	3,500.00	1,413.64	5,310.00
507-312 CITY CELEBRATION	46,433.21	0.00	0.00	0.00	0.00
507-315 COMMITTEES	0.00	0.00	500.00	0.00	35,500.00
507-320 ANNEX EXPENSES	22,533.16	20,269.91	0.00	0.00	0.00
507-330 URBAN WILDLIFE	40,052.50	16,928.00	0.00	0.00	50,000.00
507-340 EMPLOYEE TURNOVER SVGS	0.00	0.00	0.00	0.00	(115,000.00)
507-390 CONTINGENCY	<u>22,826.00</u>	<u>16,666.66</u>	<u>62,293.00</u>	<u>3,500.00</u>	<u>60,000.00</u>
TOTAL GENERAL	142,641.86	63,517.27	97,643.00	18,272.77	60,210.00

507-330 URBAN WILDLIFE

CURRENT YEAR NOTES:

As requested at 9/3 Council meeting by Alderman Manitzas

TOTAL 07-CULTURE/RECREATION/OTH	<u>142,641.86</u>	<u>63,517.27</u>	<u>97,643.00</u>	<u>18,272.77</u>	<u>60,210.00</u>
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CITY OF FAIR OAKS RANCH
 PROPOSED BUDGET REPORT
 AS OF: AUGUST 31ST, 2015

01 --GENERAL FUND
 09--CAPITAL OUTLAYS

DEPARTMENT EXPENDITURES			----- 2014-2015 -----		PROPOSED
	2012-2013 ACTUAL	2013-2014 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	2015-2016 BUDGET
<u>GENERAL</u>					
509-300 LAND/LAND IMPROVEMENT	0.00	1,752.80	200,000.00	0.00	0.00
509-301 BUILDING/BLDG IMPROVEMENTS	63,330.51	51,100.00	0.00	0.00	0.00
509-303 PERSONAL PROPERTY	<u>287,586.79</u>	<u>164,161.37</u>	<u>90,000.00</u>	<u>81,592.57</u>	<u>161,000.00</u>
TOTAL GENERAL	350,917.30	217,014.17	290,000.00	81,592.57	161,000.00
<u>FUND BALANCE TRANSFERS</u>					
509-980 FUND BALANCE	0.00	0.00	0.00	0.00	75,000.00
509-981 COURT TECHNOLOGY	0.00	0.00	5,500.00	0.00	5,000.00
509-982 COURT SECURITY BUILDING	0.00	0.00	4,200.00	0.00	3,800.00
509-984 CAPITAL REPLACEMENT	0.00	0.00	0.00	0.00	236,408.00
509-985 COURT EFFICIENCY	<u>0.00</u>	<u>0.00</u>	<u>75.00</u>	<u>0.00</u>	<u>75.00</u>
TOTAL FUND BALANCE TRANSFERS	0.00	0.00	9,775.00	0.00	320,283.00
509-980 FUND BALANCE	CURRENT YEAR NOTES: Reimbursement of Street Bond Proceeds (see Revenue)				
509-984 CAPITAL REPLACEMENT	CURRENT YEAR NOTES: Equal to 1 cent O&M Property Tax per Alderman Manitzas				
TOTAL 09--CAPITAL OUTLAYS	<u>350,917.30</u>	<u>217,014.17</u>	<u>299,775.00</u>	<u>81,592.57</u>	<u>481,283.00</u>
*** TOTAL EXPENDITURES ***	<u>3,697,093.08</u>	<u>3,899,812.59</u>	<u>5,362,149.00</u>	<u>4,255,123.71</u>	<u>4,981,862.00</u>
*** REVENUES OVER(UNDER) EXPENDITURES **	188,977.01	840,787.17	0.00	864,879.58	0.00

CITY OF FAIR OAKS RANCH
 PROPOSED BUDGET REPORT
 AS OF: AUGUST 31ST, 2015

02 -CAPITAL IMPROVEMENT FUND

	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015		PROPOSED 2015-2016 BUDGET
			CURRENT BUDGET	Y-T-D ACTUAL	
REVENUE SUMMARY					
00-GENERAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,952,069.00</u>
*** TOTAL REVENUES ***	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,952,069.00</u>
EXPENDITURE SUMMARY					
01-ADMINISTRATION	0.00	0.00	0.00	0.00	59,466.00
09-CAPITAL OUTLAYS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>91,298.65</u>	<u>2,892,603.00</u>
*** TOTAL EXPENDITURES ***	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>91,298.65</u>	<u>2,952,069.00</u>
*** REVENUES OVER(UNDER) EXPENDITURES **	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(91,298.65)</u>	<u>0.00</u>

PROPOSED BUDGET REPORT
AS OF: AUGUST 31ST, 2015

02 -CAPITAL IMPROVEMENT FUND

DEPARTMENT REVENUES	2012-2013		----- 2014-2015 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	2015-2016 BUDGET
<hr/>					
00-GENERAL					
<hr/>					
<u>TRANSFERS</u>					
400-980 FROM GF FUND BALANCE	0.00	0.00	0.00	0.00	2,952,069.00
TOTAL TRANSFERS	0.00	0.00	0.00	0.00	2,952,069.00
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TOTAL 00-GENERAL	0.00	0.00	0.00	0.00	2,952,069.00
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*** TOTAL REVENUES ***	0.00	0.00	0.00	0.00	2,952,069.00
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CITY OF FAIR OAKS RANCH
 PROPOSED BUDGET REPORT
 AS OF: AUGUST 31ST, 2015

02 -CAPITAL IMPROVEMENT FUND

01-ADMINISTRATION

DEPARTMENT EXPENDITURES

			----- 2014-2015 -----		PROPOSED
	2012-2013	2013-2014	CURRENT	Y-T-D	2015-2016
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
<u>PERSONNEL</u>					
501-101 SALARIES	0.00	0.00	0.00	0.00	55,000.00
501-102 TAXES - FICA	0.00	0.00	0.00	0.00	3,410.00
501-103 TAXES - MEDICARE	0.00	0.00	0.00	0.00	798.00
501-104 WORKERS' COMPENSATION	0.00	0.00	0.00	0.00	132.00
501-105 TEXAS WORKFORCE COMMISSION	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>126.00</u>
TOTAL PERSONNEL	0.00	0.00	0.00	0.00	59,466.00
<u>CONTRACTUAL SERVICES</u>					
TOTAL 01-ADMINISTRATION	0.00	0.00	0.00	0.00	59,466.00

CITY OF FAIR OAKS RANCH
 PROPOSED BUDGET REPORT
 AS OF: AUGUST 31ST, 2015

02 -CAPITAL IMPROVEMENT FUND
 09-CAPITAL OUTLAYS
 DEPARTMENT EXPENDITURES

	2012-2013	2013-2014	----- 2014-2015 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT	Y-T-D	2015-2016
			BUDGET	ACTUAL	BUDGET
<u>GENERAL</u>					
509-300 LAND/LAND IMPROVEMENT	0.00	0.00	0.00	0.00	301,603.00
509-301 BLDG/BLDG IMPROVEMENT	0.00	0.00	0.00	91,298.65	2,341,000.00
509-303 PERSONAL PROPERTY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250,000.00</u>
TOTAL GENERAL	0.00	0.00	0.00	91,298.65	2,892,603.00
TOTAL 09-CAPITAL OUTLAYS	0.00	0.00	0.00	91,298.65	2,892,603.00
*** TOTAL EXPENDITURES ***	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>91,298.65</u>	<u>2,952,069.00</u>
*** REVENUES OVER(UNDER) EXPENDITURES **	0.00	0.00	0.00	(91,298.65)	0.00

CITY OF FAIR OAKS RANCH
 PROPOSED BUDGET REPORT
 AS OF: AUGUST 31ST, 2015

05 -UTILITY FUND

	2012-2013	2013-2014	2014-2015		PROPOSED
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	2015-2016 BUDGET
REVENUE SUMMARY					
01-WATER DEPARTMENT	2,921,551.08	3,201,402.12	3,512,422.00	3,011,716.80	3,451,553.00
02-SEWER DEPARTMENT	<u>832,562.44</u>	<u>910,516.08</u>	<u>915,797.00</u>	<u>907,508.10</u>	<u>964,942.00</u>
*** TOTAL REVENUES ***	<u>3,754,113.52</u>	<u>4,111,918.20</u>	<u>4,428,219.00</u>	<u>3,919,224.90</u>	<u>4,416,495.00</u>
EXPENDITURE SUMMARY					
01-WATER DEPARTMENT	2,622,365.68	2,354,510.92	3,251,479.00	2,491,956.11	3,351,140.00
02-SEWER DEPARTMENT	<u>1,227,677.69</u>	<u>888,296.86</u>	<u>1,118,396.00</u>	<u>858,891.69</u>	<u>1,065,355.00</u>
*** TOTAL EXPENDITURES ***	<u>3,850,043.37</u>	<u>3,242,807.78</u>	<u>4,369,875.00</u>	<u>3,350,847.80</u>	<u>4,416,495.00</u>
*** REVENUES OVER(UNDER) EXPENDITURES *(<u>95,929.85)</u>	<u>869,110.42</u>	<u>58,344.00</u>	<u>568,377.10</u>	<u>0.00</u>

CITY OF FAIR OAKS RANCH
 PROPOSED BUDGET REPORT
 AS OF: AUGUST 31ST, 2015

05 -UTILITY FUND

DEPARTMENT REVENUES	----- 2014-2015 -----				PROPOSED 2015-2016 BUDGET
	2012-2013 ACTUAL	2013-2014 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	

01-WATER DEPARTMENT

REVENUES

401-110 WATER REVENUE RESIDENTIAL	2,228,230.45	2,391,835.86	2,629,079.00	2,117,997.18	2,534,429.00
401-112 WATER DEBT SERVICE	177,358.39	207,020.98	307,331.00	276,703.90	346,208.00
401-113 WATER CAPITAL	102,742.19	106,035.03	106,646.00	100,293.93	109,711.00
401-120 WATER REVENUE COMMERCIAL	208,049.45	203,021.28	128,432.00	139,598.41	134,067.00
401-125 WATER CONTRACT COMMERCIAL	0.00	40,615.96	121,848.00	117,491.73	130,545.00
401-130 WATER REVENUE NON POTABLE	34,787.04	46,149.11	42,333.00	13,863.63	28,064.00
401-140 WATER SERVICE CONNECT FEES	34,600.00	46,075.00	32,350.00	44,275.00	28,415.00
401-150 WATER PENALTIES	29,021.70	27,942.63	21,657.00	22,826.94	22,981.00
401-160 WATER IMPACT FEES	37,690.76	57,976.14	45,004.00	82,346.56	42,778.00
401-161 WATER IMPACT FEE - STONE CREEK	25,043.70	36,729.76	31,554.00	25,043.70	28,025.00
401-162 WATER IMPACT FEE - S BAR RANCH	18,365.38	25,043.70	22,678.00	47,139.50	35,121.00
401-164 WATER IMPACT FEE - ENCLAVE	5,008.74	5,008.74	1,600.00	0.00	1,600.00
401-168 WATER IMPACT FEES <04	0.00	0.00	0.00	960.00	0.00
401-170 WATER INTEREST INCOME	4,743.34	3,562.58	4,000.00	2,057.46	3,500.00
401-180 WATER - BAD DEBTS	(979.18)	(3,068.56)	(3,000.00)	(2,678.02)	(3,000.00)
401-194 MISC./SPECIAL REQUESTS	11,920.49	2,194.57	16,097.00	18,856.96	4,234.00
401-196 THIRD PARTY REIMBURSEMENT	1,553.11	707.49	0.00	192.03	0.00
401-197 PERMITS/VARIANCES	500.00	200.00	944.00	150.00	875.00
401-298 CREDIT CARD SERVICE FEE	2,915.52	4,351.85	3,869.00	4,597.89	4,000.00
TOTAL REVENUES	2,921,551.08	3,201,402.12	3,512,422.00	3,011,716.80	3,451,553.00

TOTAL 01-WATER DEPARTMENT 2,921,551.08 3,201,402.12 3,512,422.00 3,011,716.80 3,451,553.00

02--SEWER DEPARTMENT

REVENUES

402-110 SEWER REVENUE RESIDENTIAL	595,256.47	641,845.78	661,215.00	625,126.54	697,239.00
402-112 SEWER DEBT SERVICE	135,597.64	137,537.88	141,795.00	134,009.88	149,704.00
402-113 SEWER CAPITAL	36,468.25	37,827.51	38,168.00	36,086.30	39,774.00
402-120 SEWER REVENUE COMMERCIAL	3,961.62	4,894.74	4,310.00	4,136.59	4,800.00
402-140 SEWER SERVICE CONNECT FEE	20,500.00	30,500.00	21,140.00	32,000.00	16,120.00
402-150 SEWER PENALTIES	4,384.04	4,785.49	3,710.00	4,768.03	3,960.00
402-160 SEWER IMPACT FEES	23,180.90	35,306.40	29,391.00	43,697.65	29,751.00
402-162 SEWER IMPACT FEE - S BAR RANCH	11,076.45	16,111.20	13,929.00	25,716.80	21,913.00
402-168 SEWER IMPACT FEE <04	0.00	0.00	0.00	1,028.00	0.00
402-170 SEWER INTEREST INCOME	1,290.79	885.00	1,400.00	853.06	1,100.00
402-180 SEWER BAD DEBT	(241.87)	(246.50)	(400.00)	(562.37)	(400.00)
402-194 MISC./SPECIAL REQUESTS	1,088.15	1,068.58	1,139.00	647.62	981.00
TOTAL REVENUES	832,562.44	910,516.08	915,797.00	907,508.10	964,942.00

CITY OF FAIR OAKS RANCH
 PROPOSED BUDGET REPORT
 AS OF: AUGUST 31ST, 2015

05 -UTILITY FUND

DEPARTMENT REVENUES	2012-2013		----- 2014-2015 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	2015-2016 BUDGET
TOTAL 02-SEWER DEPARTMENT	832,562.44	910,516.08	915,797.00	907,508.10	964,942.00
*** TOTAL REVENUES ***	3,754,113.52	4,111,918.20	4,428,219.00	3,919,224.90	4,416,495.00

PROPOSED BUDGET REPORT

AS OF: AUGUST 31ST, 2015

05 -UTILITY FUND

01-WATER DEPARTMENT

DEPARTMENT EXPENDITURES

	----- 2014-2015 -----					PROPOSED
	2012-2013 ACTUAL	2013-2014 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	2015-2016 BUDGET	
<u>SERVICE COSTS</u>						
501-101 WATER SERVICE SALARIES	208,686.25	217,516.97	232,390.00	207,719.00	230,440.00	
501-102 WATER SERVICE TAXES FICA	12,395.72	12,959.21	14,410.00	12,378.95	14,290.00	
501-103 WATER SERVICE MEDICARE TAX	2,898.97	3,030.92	3,370.00	2,894.84	3,350.00	
501-104 WATER SERVICE WORKMANS COMP	4,850.15	4,909.17	5,780.00	5,448.85	5,770.00	
501-105 WATER SERVICE SUTA/FUTA	20.47	1,109.52	540.00	29.16	680.00	
501-106 WATER SERVICE RETIREMENT	24,013.91	25,529.06	27,500.00	24,576.07	26,530.00	
501-107 WATER SERVICE INSURANCE	40,101.97	41,722.44	43,660.00	39,521.20	51,110.00	
501-108 WATER SERVICE UNIFORMS	7,188.64	7,172.11	7,190.00	6,582.50	8,140.00	
501-111 WATER POWER	129,488.39	130,207.43	140,270.00	99,142.48	134,296.00	
501-112 MAINTENANCE OF PLANT/LINES	107,515.30	185,238.85	80,690.00	101,272.84	135,871.00	
501-113 WATER COST OF METERS	0.00	0.00	150,000.00	0.00	0.00	
501-114 WATER ANALYSIS FEES	4,690.18	5,660.81	4,700.00	3,891.24	5,165.00	
501-115 WATER CHEMICALS	4,143.83	4,489.73	3,964.00	4,614.10	4,677.00	
501-116 WATER CITY MANAGEMENT FEE	130,764.32	133,756.06	146,085.00	117,770.45	141,355.00	
501-117 WATER EQUIPMENT MAINTENANCE	5,674.31	2,413.85	3,371.00	1,007.42	3,398.00	
501-118 WATER EQUIPMENT GAS & OIL	14,968.89	17,672.73	15,470.00	11,339.26	14,738.00	
501-120 WATER SERVICE DEPRECIATION	285,931.75	294,349.80	354,000.00	302,079.29	375,361.00	
501-121 GBRA WATER FEES	986,822.37	953,468.40	1,007,208.00	879,183.00	1,031,806.00	
501-122 WATER EQUIPMENT LEASE	730.90	1,817.16	1,230.00	538.34	3,836.00	
501-123 WATER TOOLS & MINOR EQUIP	5,485.31	3,841.07	4,223.00	1,432.12	6,212.00	
501-124 WATER SERVICE TRAINING	3,776.00	2,773.60	4,788.00	2,016.99	4,168.00	
501-125 WATER UTILITIES & RADIO	17,859.31	20,590.10	21,623.00	20,821.45	21,089.00	
501-126 WATER SIGNAL & TELEMETRY	21,272.46	28,102.43	23,400.00	9,334.64	17,557.00	
501-127 WATER BUILDING MAINTENANCE	1,473.58	318.23	1,392.00	1,030.88	2,098.00	
501-128 SUPPLIES & CONSUMABLES	1,458.50	702.15	1,156.00	1,385.84	1,400.00	
501-129 VEHICLE MAINTENANCE/REPAIR	5,497.25	1,272.36	5,687.00	4,152.06	3,898.00	
501-150 CAPITAL	87,515.99	0.00	320,000.00	0.00	161,007.00	
501-180 WATER INVENTORY ADJUSTMENT	9.83	0.00	0.00	0.00	0.00	
TOTAL SERVICE COSTS	2,115,234.55	2,100,624.16	2,624,097.00	1,860,162.97	2,408,242.00	
<u>ADMINISTRATIVE COSTS</u>						
501-201 WATER ADMINISTRATIVE SALARIES	108,019.77	123,392.22	158,450.00	137,758.91	208,380.00	
501-202 WATER ADMIN. TAXES FICA	6,201.42	7,382.09	9,830.00	7,987.99	12,920.00	
501-203 ADMIN. TAXES MCARE	1,450.12	1,726.27	2,300.00	1,868.21	3,030.00	
501-204 WATER ADMIN. WORKMANS COMP.	319.76	480.83	406.00	325.08	950.00	
501-205 WATER ADMIN SUTA/FUTA	47.97	584.79	310.00	66.23	550.00	
501-206 WATER ADMIN. RETIREMENT	12,766.32	14,463.58	18,750.00	14,980.67	23,990.00	
501-207 WATER ADMIN. INSURANCE	18,730.50	16,242.29	29,100.00	22,389.54	48,440.00	
501-208 WTR ADM UTILITIES/ TELEPHONE	3,573.94	4,813.64	3,434.00	5,119.11	4,410.00	
501-209 WATER DUES & PUBLICATIONS	1,109.11	430.60	1,148.00	683.23	758.00	
501-210 WATER PROFESSIONAL FEES	9,756.75	70,451.28	26,729.00	56,344.46	199,295.00	
501-211 WATER PERMITS & LICENSES	5,628.90	5,850.90	5,683.00	5,628.90	5,851.00	
501-212 WATER GEN. LIABILITY INSURANCE	9,226.98	11,969.24	11,979.00	11,630.12	10,353.00	
501-213 WATER OFFICE SUPPLIES	3,684.68	2,707.56	3,838.00	3,237.28	3,285.00	
501-214 WATER TRAVEL & MEETINGS	2,126.01	2,039.17	2,690.00	5,137.02	8,684.00	
501-215 WATER SOFTWARE & COMPUTER	21,157.92	27,334.83	23,283.00	30,206.18	40,840.00	
501-217 RECORDING/REPORTING EXPENSES	0.00	234.72	100.00	126.63	217.00	

PROPOSED BUDGET REPORT
AS OF: AUGUST 31ST, 2015

05 -UTILITY FUND
01-WATER DEPARTMENT

DEPARTMENT EXPENDITURES			----- 2014-2015 -----		PROPOSED
	2012-2013	2013-2014	CURRENT	Y-T-D	2015-2016
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
501-218 WATER POSTAGE	1,755.28	939.17	1,597.00	832.83	1,679.00
501-219 WATER ADM BLDG/EQUIP MAINT	996.38	1,208.50	1,203.00	1,464.10	1,356.00
501-220 CONSERVATION EDUCATION	292.94	191.90	655.00	0.00	1,399.00
501-221 BILLING STATEMENT CHARGE	6,899.97	7,076.74	6,941.00	6,179.74	7,951.00
501-222 BILLING POSTAGE	6,852.83	10,384.32	6,918.00	8,710.21	7,633.00
501-290 WATER MISCELLANEOUS	2,101.07	1,735.58	1,999.00	1,573.83	1,767.00
501-298 CREDIT CARD SERVICE FEE	<u>2,092.88</u>	<u>3,525.79</u>	<u>2,708.00</u>	<u>2,884.35</u>	<u>2,952.00</u>
TOTAL ADMINISTRATIVE COSTS	224,791.50	315,166.01	320,051.00	325,134.62	596,690.00
<u>DEBT SERVICE COSTS</u>					
501-300 WATER BOND PRINCIPAL	227,800.00	(117,150.00)	246,667.00	247,900.00	256,667.00
501-310 WATER BOND ISSUANCE FEES	16,253.84	4,134.67	0.00	0.00	0.00
501-320 OB BOND INTEREST COST	38,285.79	51,736.08	22,864.00	20,958.52	13,941.00
501-330 TAX EXEMPT LEASE INTEREST	<u>0.00</u>	<u>0.00</u>	<u>37,800.00</u>	<u>37,800.00</u>	<u>75,600.00</u>
TOTAL DEBT SERVICE COSTS	282,339.63	(61,279.25)	307,331.00	306,658.52	346,208.00
TOTAL 01-WATER DEPARTMENT	<u>2,622,365.68</u>	<u>2,354,510.92</u>	<u>3,251,479.00</u>	<u>2,491,956.11</u>	<u>3,351,140.00</u>

PROPOSED BUDGET REPORT

AS OF: AUGUST 31ST, 2015

05 -UTILITY FUND

02-SEWER DEPARTMENT

DEPARTMENT EXPENDITURES

	----- 2014-2015 -----				PROPOSED 2015-2016 BUDGET
	2012-2013 ACTUAL	2013-2014 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	
<u>SERVICE COSTS</u>					
502-101 SEWER SERVICE SALARIES	102,437.15	107,134.80	114,470.00	102,309.58	113,500.00
502-102 SEWER SERVICE TAXES FICA	6,083.71	6,382.94	7,100.00	6,097.08	7,040.00
502-103 SEWER SERVICE TAXES MCARE	1,422.80	1,492.75	1,660.00	1,425.98	1,650.00
502-104 SEWER SERVICE WORKMANS COMP	2,409.66	2,449.89	2,850.00	2,683.24	2,840.00
502-105 SEWER SERVICE SUTA/FUTA	10.09	546.48	270.00	14.37	340.00
502-106 SEWER SERVICE RETIREMENT	12,249.16	12,539.85	13,550.00	12,104.77	13,070.00
502-107 SEWER SERVICE INSURANCE	19,695.91	20,549.25	21,510.00	19,492.96	25,170.00
502-108 SEWER SERVICE UNIFORMS	3,706.29	3,533.58	3,600.00	3,437.38	4,070.00
502-111 SEWER POWER	32,860.76	35,520.16	33,907.00	33,183.06	35,062.00
502-112 MAINTENANCE OF PLANT/LINES	87,815.55	61,354.44	87,227.00	46,109.19	81,627.00
502-113 SLUDGE DISPOSAL	29,612.50	59,110.00	51,451.00	45,953.00	37,139.00
502-114 SEWER ANALYSIS FEES	8,792.00	12,263.00	10,421.00	14,270.00	12,966.00
502-115 SEWER CHEMICALS	5,743.01	6,343.83	5,946.00	4,678.96	5,313.00
502-116 SEWER CITY MANAGEMENT FEE	38,592.35	32,337.24	33,276.00	31,465.43	35,102.00
502-117 SEWER EQUIPMENT MAINTENANCE	1,929.50	6,106.75	1,967.00	683.86	1,935.00
502-118 SEWER EQUIPMENT GAS & OIL	7,372.69	8,477.07	6,614.00	5,899.02	6,890.00
502-120 SEWER SERVICE DEPRECIATION	144,166.49	163,325.65	182,380.00	165,241.99	187,419.00
502-122 SEWER SVC EQUIPMENT LEASE	1,314.19	3,515.42	3,565.00	2,952.75	2,626.00
502-123 SEWER TOOLS & MINOR EQUIPMENT	3,008.89	8,292.25	2,111.00	1,229.02	5,231.00
502-124 SEWER SERVICE TRAINING	3,340.30	1,179.40	3,886.00	1,155.01	2,782.00
502-125 SEWER SVC UTILITIES & RADIO	8,796.53	10,141.42	10,811.00	10,255.33	10,544.00
502-126 SIGNAL & TELEMETRY	10,751.85	14,143.09	12,042.00	4,867.75	11,086.00
502-127 SEWER BUILDING MAINTENANCE	734.78	129.22	794.00	544.57	993.00
502-128 SUPPLIES & CONSUMABLES	754.47	1,328.29	683.00	922.95	869.00
502-129 VEHICLE MAINTENANCE/REPAIR	2,697.67	564.29	2,490.00	2,018.14	2,401.00
502-150 CAPITAL	<u>408,668.89</u>	<u>0.00</u>	<u>160,000.00</u>	<u>42,687.00</u>	<u>67,670.00</u>
TOTAL SERVICE COSTS	944,967.19	578,761.06	774,581.00	561,682.39	675,335.00
<u>ADMINISTRATIVE COSTS</u>					
502-201 SEWER ADMINISTRATIVE SALARIES	53,162.92	64,565.19	78,610.00	66,245.13	102,640.00
502-202 SEWER ADMIN. TAXES FICA	3,094.93	3,986.55	4,880.00	4,595.95	6,370.00
502-203 SEWER ADMIN TAXES MCARE	714.41	906.88	1,140.00	930.77	1,490.00
502-204 SEWER ADMIN WORKMANS COMP	153.23	285.05	210.00	164.72	470.00
502-205 SEWER ADMIN. SUTA/FUTA	23.63	288.02	150.00	32.62	280.00
502-206 SEWER ADMIN. RETIREMENT	6,287.97	7,577.18	9,280.00	9,044.40	11,820.00
502-207 SEWER ADMIN INSURANCE	9,227.39	8,553.54	14,480.00	12,735.60	23,860.00
502-208 SWR ADM UTILITIES/ TELEPHONE	2,687.28	3,260.94	2,181.00	3,645.04	3,034.00
502-209 SEWER DUES & PUBLICATIONS	461.89	373.90	574.00	386.27	486.00
502-210 SEWER PROFESSIONAL FEES	38,289.45	46,556.37	56,152.00	26,245.78	47,313.00
502-211 SEWER PERMITS & LICENSES	1,749.00	1,638.00	1,852.00	1,527.00	2,021.00
502-212 SEWER GEN. LIABILITY INSURANCE	4,544.63	5,503.35	5,900.00	5,731.22	5,099.00
502-213 SEWER OFFICE SUPPLIES	1,783.82	1,487.50	2,113.00	1,577.82	1,635.00
502-214 SEWER TRAVEL & MEETINGS	900.51	1,390.02	2,121.00	2,073.87	4,379.00
502-215 SEWER SOFTWARE & COMPUTER	10,421.24	13,130.26	11,605.00	12,411.48	18,236.00
502-217 RECORDING/REPORTING EXPENSE	0.00	116.28	100.00	100.37	217.00
502-218 SEWER POSTAGE	675.44	466.02	985.00	462.14	943.00
502-219 SWR ADM BLD/EQUIP MAINTENANCE	490.79	595.28	733.00	721.16	689.00

CITY OF FAIR OAKS RANCH
 PROPOSED BUDGET REPORT
 AS OF: AUGUST 31ST, 2015

05 -UTILITY FUND
 02--SEWER DEPARTMENT

DEPARTMENT EXPENDITURES	2012-2013		----- 2014-2015 -----		PROPOSED
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	2015-2016 BUDGET
502-221 BILLING STATEMENT CHARGES	3,398.46	3,485.54	3,367.00	3,725.68	3,446.00
502-222 BILLING POSTAGE	3,355.13	5,114.67	3,404.00	4,289.79	3,756.00
502-290 SEWER MISCELLANEOUS	<u>2,136.06</u>	<u>2,134.68</u>	<u>2,183.00</u>	<u>939.76</u>	<u>2,132.00</u>
TOTAL ADMINISTRATIVE COSTS	143,558.18	171,415.22	202,020.00	157,586.57	240,316.00
DEBT SERVICE COSTS					
502-300 WASTEWATER BOND PRINCIPAL	112,200.00	117,150.00	123,333.00	122,100.00	128,333.00
502-310 SEWER BOND ISSUANCE FEES	8,104.16	2,067.33	0.00	0.00	0.00
502-320 OB BOND INTEREST COST	18,848.16	18,903.25	11,262.00	10,322.73	6,971.00
502-330 TAX EXEMPT LEASE INTEREST	<u>0.00</u>	<u>0.00</u>	<u>7,200.00</u>	<u>7,200.00</u>	<u>14,400.00</u>
TOTAL DEBT SERVICE COSTS	139,152.32	138,120.58	141,795.00	139,622.73	149,704.00
TOTAL 02--SEWER DEPARTMENT	1,227,677.69	888,296.86	1,118,396.00	858,891.69	1,065,355.00
*** TOTAL EXPENDITURES ***	<u>3,850,043.37</u>	<u>3,242,807.78</u>	<u>4,369,875.00</u>	<u>3,350,847.80</u>	<u>4,416,495.00</u>
*** REVENUES OVER(UNDER) EXPENDITURES *(95,929.85)	869,110.42	58,344.00	568,377.10	0.00

PROPOSED BUDGET REPORT
AS OF: AUGUST 31ST, 2015

06 -DEBT SERVICE FUND

	2012-2013	2013-2014	2014-2015		PROPOSED
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	2015-2016 BUDGET
REVENUE SUMMARY					
REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>565,287.00</u>
*** TOTAL REVENUES ***	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>565,287.00</u>
EXPENDITURE SUMMARY					
DEBT PAYMENTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>564,287.00</u>
*** TOTAL EXPENDITURES ***	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>564,287.00</u>
*** REVENUES OVER(UNDER) EXPENDITURES **	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>

PROPOSED BUDGET REPORT
AS OF: AUGUST 31ST, 2015

06 -DEBT SERVICE FUND

DEPARTMENT REVENUES	2012-2013 ACTUAL	2013-2014 ACTUAL	----- 2014-2015 ----- CURRENT BUDGET	----- Y-T-D ACTUAL	PROPOSED 2015-2016 BUDGET
REVENUE					
=====					
TAXES					
400-110 PROPERTY TAXES - I & S	0.00	0.00	0.00	0.00	564,287.00
TOTAL TAXES	0.00	0.00	0.00	0.00	564,287.00
INTEREST					
400-310 INTEREST EARNED	0.00	0.00	0.00	0.00	1,000.00
TOTAL INTEREST	0.00	0.00	0.00	0.00	1,000.00
FUND BALANCE TRANSFERS					
=====					
TOTAL REVENUE	0.00	0.00	0.00	0.00	565,287.00
=====					
*** TOTAL REVENUES ***	0.00	0.00	0.00	0.00	565,287.00
=====					

PROPOSED BUDGET REPORT

AS OF: AUGUST 31ST, 2015

06 -DEBT SERVICE FUND

DEBT PAYMENTS

DEPARTMENT EXPENDITURES

			----- 2014-2015 -----		PROPOSED 2015-2016 BUDGET
	2012-2013 ACTUAL	2013-2014 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	
<u>DEBT SERVICE</u>					
501-700 BOND PRINCIPAL	0.00	0.00	0.00	0.00	390,000.00
501-702 BOND INTEREST PAYABLE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>174,287.00</u>
TOTAL DEBT SERVICE	0.00	0.00	0.00	0.00	564,287.00
TOTAL DEBT PAYMENTS	0.00	0.00	0.00	0.00	564,287.00
*** TOTAL EXPENDITURES ***	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>564,287.00</u>
*** REVENUES OVER(UNDER) EXPENDITURES **	0.00	0.00	0.00	0.00	1,000.00

CITY OF FAIR OAKS RANCH
 PROPOSED BUDGET REPORT
 AS OF: AUGUST 31ST, 2015

07 -BOND CAPITAL FUND

	2012-2013 ACTUAL	2013-2014 ACTUAL	----- 2014-2015 -----		PROPOSED 2015-2016 BUDGET
			CURRENT BUDGET	Y-T-D ACTUAL	
REVENUE SUMMARY					
00-BOND CAPITAL FUND	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>16,849.61</u>	<u>1,115,885.00</u>
*** TOTAL REVENUES ***	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>16,849.61</u>	<u>1,115,885.00</u>
EXPENDITURE SUMMARY					
01-ADMINISTRATION	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,115,885.00</u>
*** TOTAL EXPENDITURES ***	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,115,885.00</u>
*** REVENUES OVER(UNDER) EXPENDITURES **	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>16,849.61</u>	<u>0.00</u>

CITY OF FAIR OAKS RANCH
 PROPOSED BUDGET REPORT
 AS OF: AUGUST 31ST, 2015

07 -BOND CAPITAL FUND

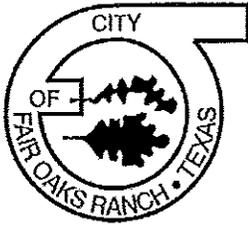
DEPARTMENT REVENUES

			----- 2014-2015 -----		PROPOSED 2015-2016 BUDGET
	2012-2013 ACTUAL	2013-2014 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	
<hr/>					
00-BOND CAPITAL FUND					
=====					
<u>INTEREST</u>					
400-310 INTEREST	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>16,759.76</u>	<u>0.00</u>
TOTAL INTEREST	0.00	0.00	0.00	16,759.76	0.00
<u>MISCELLANEOUS</u>					
400-900 MISCELLANEOUS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>89.85</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	0.00	0.00	0.00	89.85	0.00
<u>TRANSFERS</u>					
400-980 FUND BALANCE TRANSFER	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,115,885.00</u>
TOTAL TRANSFERS	0.00	0.00	0.00	0.00	1,115,885.00
<hr/>					
TOTAL 00-BOND CAPITAL FUND	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>16,849.61</u>	<u>1,115,885.00</u>
=====					
*** TOTAL REVENUES ***	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>16,849.61</u>	<u>1,115,885.00</u>
=====					

CITY OF FAIR OAKS RANCH
 PROPOSED BUDGET REPORT
 AS OF: AUGUST 31ST, 2015

07 -BOND CAPITAL FUND
 01-ADMINISTRATION
 DEPARTMENT EXPENDITURES

	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015		PROPOSED 2015-2016 BUDGET
			CURRENT BUDGET	Y-T-D ACTUAL	
<u>GENERAL</u>					
501-391 REIMBURSE GF STREET BOND	0.00	0.00	0.00	0.00	75,000.00
TOTAL GENERAL	0.00	0.00	0.00	0.00	75,000.00
<u>CONTRACTUAL SERVICES</u>					
501-502 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	1,040,885.00
TOTAL CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	1,040,885.00
TOTAL 01-ADMINISTRATION	0.00	0.00	0.00	0.00	1,115,885.00
*** TOTAL EXPENDITURES ***	0.00	0.00	0.00	0.00	1,115,885.00
*** REVENUES OVER(UNDER) EXPENDITURES **	0.00	0.00	0.00	16,849.61	0.00



CITY COUNCIL CONSIDERATION ITEM
CITY OF FAIR OAKS RANCH, TEXAS

TITLE: Approval of an Ordinance levying a tax rate of \$.3073 on each \$100 taxable valuation on all property in the City of Fair Oaks Ranch for tax year 2015; determining due and delinquent dates; and providing for early payment discounts

START/END DATE: October 1 - September 30, 2016

DEPARTMENT: City Council

PRESENTED BY: Mayor

INTRODUCTION:

State law requires City Council to adopt a tax rate to fund the adopted general fund and the debt service fund budgets. Council may chose to offer early payment discounts.

BACKGROUND:

City Council authorized using \$.2615 as the proposed M&O 2015 tax rate which is above the effective rate of \$.2414; public hearings were held Sep 3 and Sep 17. All required notices have been published in the newspaper and city's website. City Council authorized using \$.0458 as the proposed I&S tax rate.

Historically, City Council has adopted tax payment discounts of three percent (3%) if paid in October, two percent (2%) if paid in November, and one percent (1%) if paid in December.

FINANCIAL IMPACT:

In tax year 2014, total dicounts taken was \$65,3000. In tax year 2015, it's estimated to be \$70,000 due to the increased number of properties

RECOMMENDATIONS:

As this year's tax rate exceeds the effective rate, state law requires the following Motion be made when Setting the Tax Rate: *I move that the property tax rate be increased by the adoption of a tax rate of 0.373, which is effectively a 8.19 percent increase in the maintenance and operations tax rate and, further move to adopt an Ordinance levying said tax rate rate, determining due and delinquent dates, and providing for ealy payment discounts.*

THE VOTE MUST BE A RECORD VOTE

ORDINANCE NO. 2015-xx

LEVYING AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF FAIR OAKS RANCH, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT; PROVIDING FOR EARLY PAYMENT DISCOUNTS; AND PROVIDING AN EFFECTIVE DATE

Whereas, the City Council of the City of Fair Oaks Ranch approved the municipal budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016; and

Whereas, it is necessary that an ordinance be passed levying an ad valorem tax on all property, both real and personal, within the corporate limits of the City of Fair Oaks Ranch, Texas in accordance with said budget and the Texas Property Tax Code, Chapter 26, Section 26.05(b); and

Whereas, the City Council believes that the adoption of the tax payment discounts provided in section 31.05(b) of the Texas Property Tax Code will expedite the collection of the tax levy and that it is in the best interest of the City and its taxpayers to adopt said discounts.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FAIR OAKS RANCH:

SECTION 1. TAX LEVY

a. That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Fair Oaks Ranch (herein the "City"), upon all property, real, personal, and mixed, in the corporate limits of said City subject to taxation, a tax rate of **\$.2615** on each \$100 taxable valuation of property, said tax being so levied for the maintenance and operations of the General Fund of the municipal government for the 2015-16 Fiscal Year.

b. That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Fair Oaks Ranch (herein the "City"), upon all property, real, personal, and mixed, in the corporate limits of said City subject to taxation, a tax rate of **\$.0458** on each \$100 taxable valuation of property, said tax being so levied for the debt service principal and interest of the General Fund Debt Service Fund of the municipal government for the 2015-16 Fiscal Year.

b. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 8.19% AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$-4.80.

SECTION 2. TAX PAYMENT DUE DATE AND DELINQUENT EFFECTIVE DATE

a. Taxes assessed and levied under this ordinance shall be due on October 1, 2015.

b. Taxes not paid on or before January 31, 2016 shall immediately become delinquent.

c. Taxes shall become a lien upon the property against which assessed, and the Kendall Appraisal District as the collector of property taxes is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the State of Texas and ordinances of the City and shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and, the interest and penalty collected from such delinquent taxes shall be apportioned to the general fund of the City. All delinquent taxes shall bear

interest from date of delinquency at the rate as prescribed by state law.

SECTION 3. DISCOUNTS

Payments of ad valorem taxes shall be discounted three percent (3%) if paid in October 2015, two percent (2%) if paid in November 2015, and one percent (1%) if paid in December 2015.

SECTION 4. SEVERABILITY

If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City hereby declares that this Ordinance would have been enacted without such invalid provision.

SECTION 5. EFFECTIVE DATE

This ordinance shall take effect and be in force from the date after its passage.

PASSED AND APPROVED THIS THE 21st DAY OF SEPTEMBER, 2015, by the following motion, made by _____ and seconded by _____, "I move that the property tax rate be increased by the adoption of a total tax rate of .3073 which is effectively a 8.19 percent increase in the maintenance and operations tax rate". The vote is recorded as follows:

Mayor Pro Tem Schmidt
Alderman Havard
Alderman Damstra
Alderman Manitzas
Alderman Hartpence

FOR

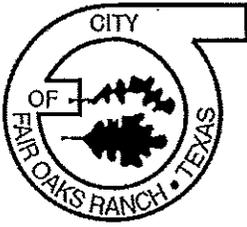
AGAINST

ABSTAIN

Mayor Cheryl Landman

ATTEST:

City Secretary P. Abrego



CITY COUNCIL AGENDA ITEM
CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: Approval of Ordinance authorizing property tax exemptions for the 2015 tax year.

DEPARTMENT: City Council

PRESENTED BY: Mayor

INTRODUCTION/BACKGROUND:

Article VIII, Section 1-a, of the Texas Constitution and the Texas Tax Code; Chapter 11 provides an individual who is disabled, 65 or older, or has a homestead is entitled to a tax exemption of the appraised value of their residence if the exemption is adopted by the City Council. The authorized amount of an exemption is \$3,000 of the appraised value of the residence homestead unless a larger amount is adopted by the City Council.

Historically, City Council has authorized the following exemptions:

- a. That required by law for disabled veterans.
- b. \$5,000 for a homestead.
- c. \$20,000 for 65 and over, if the owner is a full time resident in the homestead.

The fiscal year budget assumes the above exemptions and staff sees no reason to alter them.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

If the citizen qualifies for an exemption then their taxes could be reduced.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

At the time of certification, the total property tax value, eligible for tax exemptions, is \$64,425,638. Multiplied by the adopted property tax rate and divided by 100; the city's collectible property tax revenue is lowered by \$197,980.

LEGAL ANALYSIS:

N/A

RECOMMENDATION/PROPOSED MOTION:

Approval of Ordinance authorizing tax exemptions that is required by law for disabled veterans, \$5,000 for a homestead, and \$20,000 for 65 and over, if the owner is a full time resident in the homestead.

ORDINANCE NO. 2015-xx
AUTHORIZING PROPERTY TAX EXEMPTIONS FOR THE 2015 TAX YEAR FOR THE
CITY OF FAIR OAKS RANCH, TEXAS

BE IT ORDAINED BY THE CITY COUNCIL OF FAIR OAKS RANCH, TEXAS:

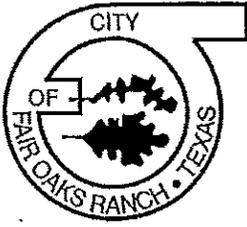
1. Values of Fair Oaks Ranch real and personal properties located in Bexar, Comal, and Kendall counties are appraised by the Bexar, Comal, and Kendall Appraisal Districts, respectively.
2. Kendall Appraisal District bills and collects the City's property taxes.
3. The collection of the City of Fair Oaks Ranch property taxes is based on the respective Appraisal Districts' certified appraised tax rolls and the following exemptions are authorized for the 2015 tax year:
 - a. That required by law for disabled veterans.
 - b. \$5,000 for a homestead.
 - c. \$20,000 for 65 and over, if the owner is a full time resident in the homestead.
4. This ordinance shall take effect on the first day of October 1, 2015.

PASSED, APPROVED, AND ADOPTED this the 21st day of September, 2015.

Cheryl Landman, Mayor

ATTEST:

P. Abrego, City Secretary



CITY COUNCIL CONSIDERATION ITEM
CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: Resolution adopting the fiscal year staffing, compensation and benefits package.
START/END DATE: October 1, 2015 - September 30, 2016
DEPARTMENT: City Council
PRESENTED BY: Mayor

INTRODUCTION/BACKGROUND:

Annual adoption of the staffing, compensation and benefits plan for Fair Oaks Ranch employees. The Plan authorizes two new police officers, public works superintendent, GIS technician, longevity pay, certification/degree pay, and a monthly allowance for work performed on behalf of the Fair Oaks Ranch MDD. No change in benefits. In 2010, a comprehensive compensation/benefit/staffing study was performed. Shortly thereafter, council accepted the study requiring the city's job positions be in the 75% of the market. In 2015/16 a new pay plan is being considered but yet to be approved.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

Two additional Police Officers will improve response times, add protection, control traffic, and assist with adequate shift coverage for both day and night.

Public Works Superintendent will perform complex supervisory, administrative and professional work in planning, organizing, directing and supervising the utilities and maintenance staff.

GIS Technician will create maps and customized geographic information systems (GIS) applications and manipulate data to serve a variety of purposes. They will read and interpret maps, manipulate and understand digital land data, and manage data entered into a GIS database.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

Minor impact as current employees are not receiving a cost of living or performance pay increases; four additional personnel positions are added (two new police officers/\$112,743, public works superintendent/\$84,662, GIS technician/\$57,789) impact is \$255,194.00 including benefits.

LEGAL ANALYSIS:

N/A

RECOMMENDATION/PROPOSED MOTION:

Motion to approve the Resolution adopting the City of Fair Oaks Ranch FY2015/16 staffing, compensation and benefits package.

RESOLUTION 2015-xx
ADOPTING THE CITY OF FAIR OAKS RANCH FY2015/16 STAFFING, COMPENSATION,
AND BENEFITS PACKAGE

WHEREAS, the City Council of the City of Fair Oaks Ranch, in May 2010, conducted a comprehensive compensation study including classification of jobs and analyzation of employee benefits; and,

WHEREAS, the City Council, annually, adopts a City of Fair Oaks Ranch Staffing, Compensation, and Benefits Package ("Package") providing for staffing, compensation, and benefits; and,

WHEREAS, the City Council desires to maintain the city's job positions in the 75% percentile of the market.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIR OAKS RANCH, TEXAS that it adopts the following Package and, authorizes the City Administrator and Finance Officer to implement accordingly:

I. STAFFING

As shown in Exhibit A, a total of fifty-one employee positions for FY 2015/16 including two new Police Officers, Public Works Superintendent and GIS Technician.

II. COMPENSATION

1. No Employment Cost Index (ECI) adjustment. Pay rates shown in Exhibit B.
2. Longevity pay of \$48 per year of service after one year of service. Longevity to be paid September 2016.
3. Certification and/or degree pay for police and utilities departments as shown in Exhibit C. Certification/degree pay to be paid September 2016.
4. Finance Officer and City Secretary paid a monthly Fair Oaks Ranch Municipal Development District allowance.

III. BENEFITS

1. The FY2015/16 employee benefits as shown in Exhibit D.

IV. EFFECTIVE DATE

The FY2015/2016 City of Fair Oaks Ranch Staffing, Compensation, and Benefits Package shall take effect on October 1, 2015.

PASSED and APPROVED on this the 21st day of September, 2015.

ATTEST:

Cheryl Landman, Mayor

P. Abrego, City Secretary

Authorized Staffing and Pay Group Compensation FY2015/16

Position by Department	2014/15 Staffing	2015/16 Staffing	2014/15 Pay Group	2015/16 Pay Group
City Administrator	1	1	N/A	N/A
Deputy City Administrator	1	1	25	25
City Secretary	1	1	16	16
HR Specialist	1	1	11	11
Administrative Assistant**	1	0	9	0
Administrative Clerk	0	1	0	6
Finance Officer	1	1	23	23
Finance Assistant	1	1	7	7
Court Clerk	1	1	11	11
Building Official	1	1	18	18
Building Inspector	0.5	0.5	16	16
Administrative Clerk	1	1	6	6
Police Chief	1	1	29	29
Police Sergeant	1	1	19	19
Police Corporal	4	4	17	17
Police Officer	11	14	15	15
Animal Control/Codes*	1	0	11	0
Administrative Clerk	1	1	6	6
Public Works Director	1	1	29	29
Engineer In Training	1	1	17	17
Administrative Assistant	1	1	9	9
Utility Clerk	1	1	9	7
PW Superintendent	0	1	0	16
GIS Technician	0	1	0	13
Water/WW Supervisor	1	1	16	16
Water/WW Operator III	1	1	14	14
Water/WW Operator II	5	5	12	12
Water/WW Operator I	0	0	10	10
Utility Technician	1	1	7	7
Maintenance Supervisor	1	1	11	11
Maintenance Worker	4	4	5	5
Temp Project Manager	0.5	0.5	16	16
Totals	47	51		

*Officer obtained Police Certification and was promoted.

**Downgraded Position from Administrative Assistant to Administrative Clerk.

Position by Department	2014-2015												2015-2016			
	Begin FTE Count	Q1 FTE HC	Q2 FTE HC	Q3 FTE HC	Q4 FTE HC	End FTE Count	End Headcount	Begin FTE Count	Begin Headcount	Q1 FTE	Q2 FTE	Q3 FTE	Q4 FTE	Notes		
City Administrator	1	1	1	1	1	1	1	1	1	1	1	1	1			
Deputy City Administrator	1	1	1	1	1	1	1	1	1	1	1	1	1			
City Secretary	1	1	1	1	1	1	1	1	1	1	1	1	1			
HR Specialist	0	0	0	0	0	0	0	0	0	0	0	0	0			
Administrative Asst	1	1	1	1	1	1	1	1	1	1	1	1	1	Open position		
Finance Officer	1	1	1	1	1	1	1	1	1	1	1	1	1			
Finance Asst	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5			
Court Clerk	1	1	1	1	1	1	1	1	1	1	1	1	1			
Building Official	1	1	1	1	1	1	1	1	1	1	1	1	1			
Building Inspector	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5			
Administrative Clerk	0	0	0	0	0	0	0	0	0	0	0	0	0			
Police Chief	1	1	1	1	1	1	1	1	1	1	1	1	1			
Police Sergeant	1	1	1	1	1	1	1	1	1	1	1	1	1			
Police Corporal	4	4	4	4	4	4	4	4	4	4	4	4	4			
Police Officer	11	11	11	8	11	12	12	12	12	12	14	14	14	As of 1/1		
Animal Control/Codes	1	1	1	1	0	0	0	0	0	0	0	0	0	Animal Control, promoted to Officer		
Administrative Clerk	1	1	1	1	1	0	0	0	0	0	0	0	0	Light duty officer to cover position until 3/1		
Public Works Director	1	1	1	1	1	1	1	1	1	1	1	1	1			
Engineer In Training	1	1	1	1	1	1	1	1	1	1	1	1	1			
Administrative Asst	1	1	1	1	1	1	1	1	1	1	1	1	1			
Utility Clerk	1	1	1	1	1	0	0	0	0	0	0	0	0			
P/W Superintendent	0	0	0	0	0	0	0	0	0	0	0	0	0	AS of 11/1		
GIS Technician	0	0	0	0	0	0	0	0	0	0	0	0	0	AS of 10/1, will promote current W/WW operator.		
Water/WW Supervisor	1	1	1	1	1	1	1	1	1	1	1	1	1			
Water/WW Operator III																
Water/WW Operator II																
Water/WW Operator I																
Utility Technician	7	7	7	7	7	6	6	7	7	7	7	7	7	Open position		
Maintenance Supervisor	1	1	1	1	1	1	1	1	1	1	1	1	1			
Maintenance Lead	1	1	1	1	1	0	0	0	0	0	0	0	0			
Maintenance Worker	4	4	4	4	4	4	4	4	4	4	4	4	4			
Temp Project Manager	0	0	0	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	Cost of Project Mgr moving to Capital Fund		
Totals	45	45	45	43	43	44	44	47	45	49	51	51	51			

Proposed Changes

RATE CHANGES

Exhibit B

JOB CLASS	STEP	OLD HOURLY	NEW HOURLY	OLD SALARY	NEW SALARY
01	01	10.690	10.690	855.20	855.20
	02	10.950	10.950	876.00	876.00
	03	11.230	11.230	898.40	898.40
	04	11.500	11.500	920.00	920.00
	05	11.790	11.790	943.20	943.20
	06	12.090	12.090	967.20	967.20
	07	12.390	12.390	991.20	991.20
	08	12.710	12.710	1,016.80	1,016.80
	09	13.020	13.020	1,041.60	1,041.60
	10	13.350	13.350	1,068.00	1,068.00
	11	13.670	13.670	1,093.60	1,093.60
	12	14.020	14.020	1,121.60	1,121.60
	13	14.370	14.370	1,149.60	1,149.60
	14	14.740	14.740	1,179.20	1,179.20
	15	15.090	15.090	1,207.20	1,207.20
02	01	11.230	11.230	898.40	898.40
	02	11.500	11.500	920.00	920.00
	03	11.790	11.790	943.20	943.20
	04	12.090	12.090	967.20	967.20
	05	12.390	12.390	991.20	991.20
	06	12.710	12.710	1,016.80	1,016.80
	07	13.020	13.020	1,041.60	1,041.60
	08	13.350	13.350	1,068.00	1,068.00
	09	13.670	13.670	1,093.60	1,093.60
	10	14.020	14.020	1,121.60	1,121.60
	11	14.370	14.370	1,149.60	1,149.60
	12	14.740	14.740	1,179.20	1,179.20
	13	15.090	15.090	1,207.20	1,207.20
	14	15.480	15.480	1,238.40	1,238.40
	15	15.860	15.860	1,268.80	1,268.80
03	01	11.790	11.790	943.20	943.20
	02	12.090	12.090	967.20	967.20
	03	12.390	12.390	991.20	991.20
	04	12.710	12.710	1,016.80	1,016.80
	05	13.020	13.020	1,041.60	1,041.60
	06	13.350	13.350	1,068.00	1,068.00
	07	13.670	13.670	1,093.60	1,093.60
	08	14.020	14.020	1,121.60	1,121.60
	09	14.370	14.370	1,149.60	1,149.60
	10	14.740	14.740	1,179.20	1,179.20
	11	15.090	15.090	1,207.20	1,207.20
	12	15.480	15.480	1,238.40	1,238.40
	13	15.860	15.860	1,268.80	1,268.80
	14	16.260	16.260	1,300.80	1,300.80
	15	16.670	16.670	1,333.60	1,333.60
04	01	12.390	12.390	991.20	991.20
	02	12.710	12.710	1,016.80	1,016.80
	03	13.020	13.020	1,041.60	1,041.60
	04	13.350	13.350	1,068.00	1,068.00

RATE CHANGES

JOB CLASS	STEP	OLD HOURLY	NEW HOURLY	OLD SALARY	NEW SALARY
	05	13.670	13.670	1,093.60	1,093.60
	06	14.020	14.020	1,121.60	1,121.60
	07	14.370	14.370	1,149.60	1,149.60
	08	14.740	14.740	1,179.20	1,179.20
	09	15.090	15.090	1,207.20	1,207.20
	10	15.480	15.480	1,238.40	1,238.40
	11	15.860	15.860	1,268.80	1,268.80
	12	16.260	16.260	1,300.80	1,300.80
	13	16.670	16.670	1,333.60	1,333.60
	14	17.080	17.080	1,366.40	1,366.40
	15	17.510	17.510	1,400.80	1,400.80
05	01	13.020	13.020	1,041.60	1,041.60
	02	13.350	13.350	1,068.00	1,068.00
	03	13.670	13.670	1,093.60	1,093.60
	04	14.020	14.020	1,121.60	1,121.60
	05	14.370	14.370	1,149.60	1,149.60
	06	14.740	14.740	1,179.20	1,179.20
	07	15.090	15.090	1,207.20	1,207.20
	08	15.480	15.480	1,238.40	1,238.40
	09	15.860	15.860	1,268.80	1,268.80
	10	16.260	16.260	1,300.80	1,300.80
	11	16.670	16.670	1,333.60	1,333.60
	12	17.080	17.080	1,366.40	1,366.40
	13	17.510	17.510	1,400.80	1,400.80
	14	17.960	17.960	1,436.80	1,436.80
	15	18.400	18.400	1,472.00	1,472.00
06	01	13.670	13.670	1,093.60	1,093.60
	02	14.020	14.020	1,121.60	1,121.60
	03	14.370	14.370	1,149.60	1,149.60
	04	14.740	14.740	1,179.20	1,179.20
	05	15.090	15.090	1,207.20	1,207.20
	06	15.480	15.480	1,238.40	1,238.40
	07	15.860	15.860	1,268.80	1,268.80
	08	16.260	16.260	1,300.80	1,300.80
	09	16.670	16.670	1,333.60	1,333.60
	10	17.080	17.080	1,366.40	1,366.40
	11	17.510	17.510	1,400.80	1,400.80
	12	17.960	17.960	1,436.80	1,436.80
	13	18.400	18.400	1,472.00	1,472.00
	14	18.850	18.850	1,508.00	1,508.00
	15	19.330	19.330	1,546.40	1,546.40
07	01	14.370	14.370	1,149.60	1,149.60
	02	14.740	14.740	1,179.20	1,179.20
	03	15.090	15.090	1,207.20	1,207.20
	04	15.480	15.480	1,238.40	1,238.40
	05	15.860	15.860	1,268.80	1,268.80
	06	16.260	16.260	1,300.80	1,300.80
	07	16.670	16.670	1,333.60	1,333.60
	08	17.080	17.080	1,366.40	1,366.40

RATE CHANGES

JOB CLASS	STEP	OLD HOURLY	NEW HOURLY	OLD SALARY	NEW SALARY
	09	17.510	17.510	1,400.80	1,400.80
	10	17.960	17.960	1,436.80	1,436.80
	11	18.400	18.400	1,472.00	1,472.00
	12	18.850	18.850	1,508.00	1,508.00
	13	19.330	19.330	1,546.40	1,546.40
	14	19.810	19.810	1,584.80	1,584.80
	15	20.300	20.300	1,624.00	1,624.00
08	01	15.090	15.090	1,207.20	1,207.20
	02	15.480	15.480	1,238.40	1,238.40
	03	15.860	15.860	1,268.80	1,268.80
	04	16.260	16.260	1,300.80	1,300.80
	05	16.670	16.670	1,333.60	1,333.60
	06	17.080	17.080	1,366.40	1,366.40
	07	17.510	17.510	1,400.80	1,400.80
	08	17.960	17.960	1,436.80	1,436.80
	09	18.400	18.400	1,472.00	1,472.00
	10	18.850	18.850	1,508.00	1,508.00
	11	19.330	19.330	1,546.40	1,546.40
	12	19.810	19.810	1,584.80	1,584.80
	13	20.300	20.300	1,624.00	1,624.00
	14	20.810	20.810	1,664.80	1,664.80
	15	21.340	21.340	1,707.20	1,707.20
09	01	15.860	15.860	1,268.80	1,268.80
	02	16.260	16.260	1,300.80	1,300.80
	03	16.670	16.670	1,333.60	1,333.60
	04	17.080	17.080	1,366.40	1,366.40
	05	17.510	17.510	1,400.80	1,400.80
	06	17.960	17.960	1,436.80	1,436.80
	07	18.400	18.400	1,472.00	1,472.00
	08	18.850	18.850	1,508.00	1,508.00
	09	19.330	19.330	1,546.40	1,546.40
	10	19.810	19.810	1,584.80	1,584.80
	11	20.300	20.300	1,624.00	1,624.00
	12	20.810	20.810	1,664.80	1,664.80
	13	21.340	21.340	1,707.20	1,707.20
	14	21.860	21.860	1,748.80	1,748.80
	15	22.410	22.410	1,792.80	1,792.80
10	01	16.670	16.670	1,333.60	1,333.60
	02	17.080	17.080	1,366.40	1,366.40
	03	17.510	17.510	1,400.80	1,400.80
	04	17.960	17.960	1,436.80	1,436.80
	05	18.400	18.400	1,472.00	1,472.00
	06	18.850	18.850	1,508.00	1,508.00
	07	19.330	19.330	1,546.40	1,546.40
	08	19.810	19.810	1,584.80	1,584.80
	09	20.300	20.300	1,624.00	1,624.00
	10	20.810	20.810	1,664.80	1,664.80
	11	21.340	21.340	1,707.20	1,707.20
	12	21.860	21.860	1,748.80	1,748.80

RATE CHANGES

JOB CLASS	STEP	OLD HOURLY	NEW HOURLY	OLD SALARY	NEW SALARY
	13	22.410	22.410	1,792.80	1,792.80
	14	22.970	22.970	1,837.60	1,837.60
	15	23.560	23.560	1,884.80	1,884.80
11	01	17.510	17.510	1,400.80	1,400.80
	02	17.960	17.960	1,436.80	1,436.80
	03	18.400	18.400	1,472.00	1,472.00
	04	18.850	18.850	1,508.00	1,508.00
	05	19.330	19.330	1,546.40	1,546.40
	06	19.810	19.810	1,584.80	1,584.80
	07	20.300	20.300	1,624.00	1,624.00
	08	20.810	20.810	1,664.80	1,664.80
	09	21.340	21.340	1,707.20	1,707.20
	10	21.860	21.860	1,748.80	1,748.80
	11	22.410	22.410	1,792.80	1,792.80
	12	22.970	22.970	1,837.60	1,837.60
	13	23.560	23.560	1,884.80	1,884.80
	14	24.140	24.140	1,931.20	1,931.20
	15	24.750	24.750	1,980.00	1,980.00
12	01	18.400	18.400	1,472.00	1,472.00
	02	18.850	18.850	1,508.00	1,508.00
	03	19.330	19.330	1,546.40	1,546.40
	04	19.810	19.810	1,584.80	1,584.80
	05	20.300	20.300	1,624.00	1,624.00
	06	20.810	20.810	1,664.80	1,664.80
	07	21.340	21.340	1,707.20	1,707.20
	08	21.860	21.860	1,748.80	1,748.80
	09	22.410	22.410	1,792.80	1,792.80
	10	22.970	22.970	1,837.60	1,837.60
	11	23.560	23.560	1,884.80	1,884.80
	12	24.140	24.140	1,931.20	1,931.20
	13	24.750	24.750	1,980.00	1,980.00
	14	25.360	25.360	2,028.80	2,028.80
	15	25.990	25.990	2,079.20	2,079.20
13	01	19.330	19.330	1,546.40	1,546.40
	02	19.810	19.810	1,584.80	1,584.80
	03	20.300	20.300	1,624.00	1,624.00
	04	20.810	20.810	1,664.80	1,664.80
	05	21.340	21.340	1,707.20	1,707.20
	06	21.860	21.860	1,748.80	1,748.80
	07	22.410	22.410	1,792.80	1,792.80
	08	22.970	22.970	1,837.60	1,837.60
	09	23.560	23.560	1,884.80	1,884.80
	10	24.140	24.140	1,931.20	1,931.20
	11	24.750	24.750	1,980.00	1,980.00
	12	25.360	25.360	2,028.80	2,028.80
	13	25.990	25.990	2,079.20	2,079.20
	14	26.640	26.640	2,131.20	2,131.20
	15	27.310	27.310	2,184.80	2,184.80

RATE CHANGES

JOB CLASS	STEP	OLD HOURLY	NEW HOURLY	OLD SALARY	NEW SALARY
14	01	20.300	20.300	1,624.00	1,624.00
	02	20.810	20.810	1,664.80	1,664.80
	03	21.340	21.340	1,707.20	1,707.20
	04	21.860	21.860	1,748.80	1,748.80
	05	22.410	22.410	1,792.80	1,792.80
	06	22.970	22.970	1,837.60	1,837.60
	07	23.560	23.560	1,884.80	1,884.80
	08	24.140	24.140	1,931.20	1,931.20
	09	24.750	24.750	1,980.00	1,980.00
	10	25.360	25.360	2,028.80	2,028.80
	11	25.990	25.990	2,079.20	2,079.20
	12	26.640	26.640	2,131.20	2,131.20
	13	27.310	27.310	2,184.80	2,184.80
	14	27.990	27.990	2,239.20	2,239.20
	15	28.680	28.680	2,294.40	2,294.40
15	01	21.340	21.340	1,707.20	1,707.20
	02	21.860	21.860	1,748.80	1,748.80
	03	22.410	22.410	1,792.80	1,792.80
	04	22.970	22.970	1,837.60	1,837.60
	05	23.560	23.560	1,884.80	1,884.80
	06	24.140	24.140	1,931.20	1,931.20
	07	24.750	24.750	1,980.00	1,980.00
	08	25.360	25.360	2,028.80	2,028.80
	09	25.990	25.990	2,079.20	2,079.20
	10	26.640	26.640	2,131.20	2,131.20
	11	27.310	27.310	2,184.80	2,184.80
	12	27.990	27.990	2,239.20	2,239.20
	13	28.680	28.680	2,294.40	2,294.40
	14	29.420	29.420	2,353.60	2,353.60
	15	30.150	30.150	2,412.00	2,412.00
16	01	22.410	22.410	1,792.80	1,792.80
	02	22.970	22.970	1,837.60	1,837.60
	03	23.560	23.560	1,884.80	1,884.80
	04	24.140	24.140	1,931.20	1,931.20
	05	24.750	24.750	1,980.00	1,980.00
	06	25.360	25.360	2,028.80	2,028.80
	07	25.990	25.990	2,079.20	2,079.20
	08	26.640	26.640	2,131.20	2,131.20
	09	27.310	27.310	2,184.80	2,184.80
	10	27.990	27.990	2,239.20	2,239.20
	11	28.680	28.680	2,294.40	2,294.40
	12	29.420	29.420	2,353.60	2,353.60
	13	30.150	30.150	2,412.00	2,412.00
	14	30.900	30.900	2,472.00	2,472.00
	15	31.670	31.670	2,533.60	2,533.60
17	01	23.560	23.560	1,884.80	1,884.80
	02	24.140	24.140	1,931.20	1,931.20
	03	24.750	24.750	1,980.00	1,980.00
	04	25.360	25.360	2,028.80	2,028.80

RATE CHANGES

JOB CLASS	STEP	OLD HOURLY	NEW HOURLY	OLD SALARY	NEW SALARY
	05	25.990	25.990	2,079.20	2,079.20
	06	26.640	26.640	2,131.20	2,131.20
	07	27.310	27.310	2,184.80	2,184.80
	08	27.990	27.990	2,239.20	2,239.20
	09	28.680	28.680	2,294.40	2,294.40
	10	29.420	29.420	2,353.60	2,353.60
	11	30.150	30.150	2,412.00	2,412.00
	12	30.900	30.900	2,472.00	2,472.00
	13	31.670	31.670	2,533.60	2,533.60
	14	32.460	32.460	2,596.80	2,596.80
	15	33.270	33.270	2,661.60	2,661.60
18	01	24.750	24.750	1,980.00	1,980.00
	02	25.360	25.360	2,028.80	2,028.80
	03	25.990	25.990	2,079.20	2,079.20
	04	26.640	26.640	2,131.20	2,131.20
	05	27.310	27.310	2,184.80	2,184.80
	06	27.990	27.990	2,239.20	2,239.20
	07	28.680	28.680	2,294.40	2,294.40
	08	29.420	29.420	2,353.60	2,353.60
	09	30.150	30.150	2,412.00	2,412.00
	10	30.900	30.900	2,472.00	2,472.00
	11	31.670	31.670	2,533.60	2,533.60
	12	32.460	32.460	2,596.80	2,596.80
	13	33.270	33.270	2,661.60	2,661.60
	14	34.100	34.100	2,728.00	2,728.00
	15	34.970	34.970	2,797.60	2,797.60
19	01	25.990	25.990	2,079.20	2,079.20
	02	26.640	26.640	2,131.20	2,131.20
	03	27.310	27.310	2,184.80	2,184.80
	04	27.990	27.990	2,239.20	2,239.20
	05	28.680	28.680	2,294.40	2,294.40
	06	29.420	29.420	2,353.60	2,353.60
	07	30.150	30.150	2,412.00	2,412.00
	08	30.900	30.900	2,472.00	2,472.00
	09	31.670	31.670	2,533.60	2,533.60
	10	32.460	32.460	2,596.80	2,596.80
	11	33.270	33.270	2,661.60	2,661.60
	12	34.100	34.100	2,728.00	2,728.00
	13	34.970	34.970	2,797.60	2,797.60
	14	35.830	35.830	2,866.40	2,866.40
	15	36.720	36.720	2,937.60	2,937.60
20	01	27.310	27.310	2,184.80	2,184.80
	02	27.990	27.990	2,239.20	2,239.20
	03	28.680	28.680	2,294.40	2,294.40
	04	29.420	29.420	2,353.60	2,353.60
	05	30.150	30.150	2,412.00	2,412.00
	06	30.900	30.900	2,472.00	2,472.00
	07	31.670	31.670	2,533.60	2,533.60
	08	32.460	32.460	2,596.80	2,596.80

RATE CHANGES

JOB CLASS	STEP	OLD HOURLY	NEW HOURLY	OLD SALARY	NEW SALARY
	09	33.270	33.270	2,661.60	2,661.60
	10	34.100	34.100	2,728.00	2,728.00
	11	34.970	34.970	2,797.60	2,797.60
	12	35.830	35.830	2,866.40	2,866.40
	13	36.720	36.720	2,937.60	2,937.60
	14	37.650	37.650	3,012.00	3,012.00
	15	38.590	38.590	3,087.20	3,087.20
21	01	28.680	28.680	2,294.40	2,294.40
	02	29.420	29.420	2,353.60	2,353.60
	03	30.150	30.150	2,412.00	2,412.00
	04	30.900	30.900	2,472.00	2,472.00
	05	31.670	31.670	2,533.60	2,533.60
	06	32.460	32.460	2,596.80	2,596.80
	07	33.270	33.270	2,661.60	2,661.60
	08	34.100	34.100	2,728.00	2,728.00
	09	34.970	34.970	2,797.60	2,797.60
	10	35.830	35.830	2,866.40	2,866.40
	11	36.720	36.720	2,937.60	2,937.60
	12	37.650	37.650	3,012.00	3,012.00
	13	38.590	38.590	3,087.20	3,087.20
	14	39.540	39.540	3,163.20	3,163.20
	15	40.540	40.540	3,243.20	3,243.20
22	01	30.150	30.150	2,412.00	2,412.00
	02	30.900	30.900	2,472.00	2,472.00
	03	31.670	31.670	2,533.60	2,533.60
	04	32.460	32.460	2,596.80	2,596.80
	05	33.270	33.270	2,661.60	2,661.60
	06	34.100	34.100	2,728.00	2,728.00
	07	34.970	34.970	2,797.60	2,797.60
	08	35.830	35.830	2,866.40	2,866.40
	09	36.720	36.720	2,937.60	2,937.60
	10	37.650	37.650	3,012.00	3,012.00
	11	38.590	38.590	3,087.20	3,087.20
	12	39.540	39.540	3,163.20	3,163.20
	13	40.540	40.540	3,243.20	3,243.20
	14	41.550	41.550	3,324.00	3,324.00
	15	42.590	42.590	3,407.20	3,407.20
23	01	31.670	31.670	2,533.60	2,533.60
	02	32.460	32.460	2,596.80	2,596.80
	03	33.270	33.270	2,661.60	2,661.60
	04	34.100	34.100	2,728.00	2,728.00
	05	34.970	34.970	2,797.60	2,797.60
	06	35.830	35.830	2,866.40	2,866.40
	07	36.720	36.720	2,937.60	2,937.60
	08	37.650	37.650	3,012.00	3,012.00
	09	38.590	38.590	3,087.20	3,087.20
	10	39.540	39.540	3,163.20	3,163.20
	11	40.540	40.540	3,243.20	3,243.20
	12	41.550	41.550	3,324.00	3,324.00

RATE CHANGES

JOB CLASS	STEP	OLD HOURLY	NEW HOURLY	OLD SALARY	NEW SALARY
	13	42.590	42.590	3,407.20	3,407.20
	14	43.660	43.660	3,492.80	3,492.80
	15	44.740	44.740	3,579.20	3,579.20
24	01	33.270	33.270	2,661.60	2,661.60
	02	34.100	34.100	2,728.00	2,728.00
	03	34.970	34.970	2,797.60	2,797.60
	04	35.830	35.830	2,866.40	2,866.40
	05	36.720	36.720	2,937.60	2,937.60
	06	37.650	37.650	3,012.00	3,012.00
	07	38.590	38.590	3,087.20	3,087.20
	08	39.540	39.540	3,163.20	3,163.20
	09	40.540	40.540	3,243.20	3,243.20
	10	41.550	41.550	3,324.00	3,324.00
	11	42.590	42.590	3,407.20	3,407.20
	12	43.660	43.660	3,492.80	3,492.80
	13	44.740	44.740	3,579.20	3,579.20
	14	45.870	45.870	3,669.60	3,669.60
	15	47.020	47.020	3,761.60	3,761.60
25	01	34.970	34.970	2,797.60	2,797.60
	02	35.830	35.830	2,866.40	2,866.40
	03	36.720	36.720	2,937.60	2,937.60
	04	37.650	37.650	3,012.00	3,012.00
	05	38.590	38.590	3,087.20	3,087.20
	06	39.540	39.540	3,163.20	3,163.20
	07	40.540	40.540	3,243.20	3,243.20
	08	41.550	41.550	3,324.00	3,324.00
	09	42.590	42.590	3,407.20	3,407.20
	10	43.660	43.660	3,492.80	3,492.80
	11	44.740	44.740	3,579.20	3,579.20
	12	45.870	45.870	3,669.60	3,669.60
	13	47.020	47.020	3,761.60	3,761.60
	14	48.190	48.190	3,855.20	3,855.20
	15	49.390	49.390	3,951.20	3,951.20
26	01	36.720	36.720	2,937.60	2,937.60
	02	37.650	37.650	3,012.00	3,012.00
	03	38.590	38.590	3,087.20	3,087.20
	04	39.540	39.540	3,163.20	3,163.20
	05	40.540	40.540	3,243.20	3,243.20
	06	41.550	41.550	3,324.00	3,324.00
	07	42.590	42.590	3,407.20	3,407.20
	08	43.660	43.660	3,492.80	3,492.80
	09	44.740	44.740	3,579.20	3,579.20
	10	45.870	45.870	3,669.60	3,669.60
	11	47.020	47.020	3,761.60	3,761.60
	12	48.190	48.190	3,855.20	3,855.20
	13	49.390	49.390	3,951.20	3,951.20
	14	50.630	50.630	4,050.40	4,050.40
	15	51.900	51.900	4,152.00	4,152.00

RATE CHANGES

JOB CLASS	STEP	OLD HOURLY	NEW HOURLY	OLD SALARY	NEW SALARY
27	01	38.590	38.590	3,087.20	3,087.20
	02	39.540	39.540	3,163.20	3,163.20
	03	40.540	40.540	3,243.20	3,243.20
	04	41.550	41.550	3,324.00	3,324.00
	05	42.590	42.590	3,407.20	3,407.20
	06	43.660	43.660	3,492.80	3,492.80
	07	44.740	44.740	3,579.20	3,579.20
	08	45.870	45.870	3,669.60	3,669.60
	09	47.020	47.020	3,761.60	3,761.60
	10	48.190	48.190	3,855.20	3,855.20
	11	49.390	49.390	3,951.20	3,951.20
	12	50.630	50.630	4,050.40	4,050.40
	13	51.900	51.900	4,152.00	4,152.00
	14	53.200	53.200	4,256.00	4,256.00
	15	54.520	54.520	4,361.60	4,361.60
28	01	40.540	40.540	3,243.20	3,243.20
	02	41.550	41.550	3,324.00	3,324.00
	03	42.590	42.590	3,407.20	3,407.20
	04	43.660	43.660	3,492.80	3,492.80
	05	44.740	44.740	3,579.20	3,579.20
	06	45.870	45.870	3,669.60	3,669.60
	07	47.020	47.020	3,761.60	3,761.60
	08	48.190	48.190	3,855.20	3,855.20
	09	49.390	49.390	3,951.20	3,951.20
	10	50.630	50.630	4,050.40	4,050.40
	11	51.900	51.900	4,152.00	4,152.00
	12	53.200	53.200	4,256.00	4,256.00
	13	54.520	54.520	4,361.60	4,361.60
	14	55.890	55.890	4,471.20	4,471.20
	15	57.290	57.290	4,583.20	4,583.20
29	01	42.590	42.590	3,407.20	3,407.20
	02	43.660	43.660	3,492.80	3,492.80
	03	44.740	44.740	3,579.20	3,579.20
	04	45.870	45.870	3,669.60	3,669.60
	05	47.020	47.020	3,761.60	3,761.60
	06	48.190	48.190	3,855.20	3,855.20
	07	49.390	49.390	3,951.20	3,951.20
	08	50.630	50.630	4,050.40	4,050.40
	09	51.900	51.900	4,152.00	4,152.00
	10	53.200	53.200	4,256.00	4,256.00
	11	54.520	54.520	4,361.60	4,361.60
	12	55.890	55.890	4,471.20	4,471.20
	13	57.290	57.290	4,583.20	4,583.20
	14	58.710	58.710	4,696.80	4,696.80
	15	60.180	60.180	4,814.40	4,814.40
30	01	44.740	44.740	3,579.20	3,579.20
	02	45.870	45.870	3,669.60	3,669.60
	03	47.020	47.020	3,761.60	3,761.60
	04	48.190	48.190	3,855.20	3,855.20

RATE CHANGES

JOB CLASS	STEP	OLD HOURLY	NEW HOURLY	OLD SALARY	NEW SALARY
	05	49.390	49.390	3,951.20	3,951.20
	06	50.630	50.630	4,050.40	4,050.40
	07	51.900	51.900	4,152.00	4,152.00
	08	53.200	53.200	4,256.00	4,256.00
	09	54.520	54.520	4,361.60	4,361.60
	10	55.890	55.890	4,471.20	4,471.20
	11	57.290	57.290	4,583.20	4,583.20
	12	58.710	58.710	4,696.80	4,696.80
	13	60.180	60.180	4,814.40	4,814.40
	14	61.680	61.680	4,934.40	4,934.40
	15	63.220	63.220	5,057.60	5,057.60
31	01	47.020	47.020	3,761.60	3,761.60
	02	48.190	48.190	3,855.20	3,855.20
	03	49.390	49.390	3,951.20	3,951.20
	04	50.630	50.630	4,050.40	4,050.40
	05	51.900	51.900	4,152.00	4,152.00
	06	53.200	53.200	4,256.00	4,256.00
	07	54.520	54.520	4,361.60	4,361.60
	08	55.890	55.890	4,471.20	4,471.20
	09	57.290	57.290	4,583.20	4,583.20
	10	58.710	58.710	4,696.80	4,696.80
	11	60.180	60.180	4,814.40	4,814.40
	12	61.680	61.680	4,934.40	4,934.40
	13	63.220	63.220	5,057.60	5,057.60
	14	64.810	64.810	5,184.80	5,184.80
	15	66.420	66.420	5,313.60	5,313.60
32	01	49.390	49.390	3,951.20	3,951.20
	02	50.630	50.630	4,050.40	4,050.40
	03	51.900	51.900	4,152.00	4,152.00
	04	53.200	53.200	4,256.00	4,256.00
	05	54.520	54.520	4,361.60	4,361.60
	06	55.890	55.890	4,471.20	4,471.20
	07	57.290	57.290	4,583.20	4,583.20
	08	58.710	58.710	4,696.80	4,696.80
	09	60.180	60.180	4,814.40	4,814.40
	10	61.680	61.680	4,934.40	4,934.40
	11	63.220	63.220	5,057.60	5,057.60
	12	64.810	64.810	5,184.80	5,184.80
	13	66.420	66.420	5,313.60	5,313.60
	14	68.100	68.100	5,448.00	5,448.00
	15	69.790	69.790	5,583.20	5,583.20
33	01	51.900	51.900	4,152.00	4,152.00
	02	53.200	53.200	4,256.00	4,256.00
	03	54.520	54.520	4,361.60	4,361.60
	04	55.890	55.890	4,471.20	4,471.20
	05	57.290	57.290	4,583.20	4,583.20
	06	58.710	58.710	4,696.80	4,696.80
	07	60.180	60.180	4,814.40	4,814.40
	08	61.680	61.680	4,934.40	4,934.40

JOB CLASS RATE INCREASE REPORT
RATE CHANGES

<u>JOB CLASS</u>	<u>STEP</u>	<u>OLD HOURLY</u>	<u>NEW HOURLY</u>	<u>OLD SALARY</u>	<u>NEW SALARY</u>
	09	63.220	63.220	5,057.60	5,057.60
	10	64.810	64.810	5,184.80	5,184.80
	11	66.420	66.420	5,313.60	5,313.60
	12	68.100	68.100	5,448.00	5,448.00
	13	69.790	69.790	5,583.20	5,583.20
	14	71.540	71.540	5,723.20	5,723.20
	15	73.320	73.320	5,865.60	5,865.60
34	01	54.520	54.520	4,361.60	4,361.60
	02	55.890	55.890	4,471.20	4,471.20
	03	57.290	57.290	4,583.20	4,583.20
	04	58.710	58.710	4,696.80	4,696.80
	05	60.180	60.180	4,814.40	4,814.40
	06	61.680	61.680	4,934.40	4,934.40
	07	63.220	63.220	5,057.60	5,057.60
	08	64.810	64.810	5,184.80	5,184.80
	09	66.420	66.420	5,313.60	5,313.60
	10	68.100	68.100	5,448.00	5,448.00
	11	69.790	69.790	5,583.20	5,583.20
	12	71.540	71.540	5,723.20	5,723.20
	13	73.320	73.320	5,865.60	5,865.60
	14	75.160	75.160	6,012.80	6,012.80
	15	77.040	77.040	6,163.20	6,163.20

APPROVED CERTIFICATION/DEGREE ANNUAL PAY SCHEDULES

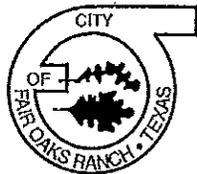
Police Department		The Certification/Degree Pay Program rewards non-exempt Police Officers for certification programs/degrees earned.	
Code	Abbreviation	Description	Flat Amount
18	CERT: I	Intermediate Peace Officers License	\$300
19	CERT: A	Advanced Peace Officers License	\$600
20	CERT: M	Masters Peace Officers License	\$900
21	DEG: AA	Associates Degree	\$1,000
22	DEG: BA	Bachelors Degree (Higher Level Degree remains in same category.)	\$2,000

Utility Department		The Certification Pay Program rewards Utility Department personnel for certification programs through state or additional education.	
Code	Abbreviation	Description	Flat Amount
23	UTCERT: B	B Level in either Water or Wastewater	\$600
24	UTCERT: A	A Level in either Water or Wastewater	\$1,200

*Dual license for Water and Wastewater is not paid through the Certification Pay Program; this qualifies an employee to move up in the Pay Step Class/Group Schedule.

EMPLOYEE BENEFITS
FY 2015-2016

- ▶ Step Plan
- ▶ Direct deposit of bi-weekly payroll checks
- ▶ Worker's Compensation Insurance
- ▶ Paid Medical Insurance: 100% for employee, 55% for dependent coverage
- ▶ Paid Dental Insurance: 100% for employee, 55% for dependent coverage
- ▶ Paid Vision Insurance: 100% for employee
- ▶ Option to join Section 125 (premium only tax deferred)
- ▶ \$750 deductible In Network medical coverage; \$1000 deductible Out of Network
- ▶ \$30 physician office visit copay
- ▶ Prescription Drug benefit of 100% after copay
- ▶ Paid \$50,000 Life Insurance: 100% for employee
- ▶ Paid Long-Term Disability Insurance: 100% for employee
- ▶ Social Security and Medicare shared expenses
- ▶ Optional Deferred Compensation 457 Plans
- ▶ Texas Municipal Retirement System (TMRS), 7% employee contribution, 2-1 supplemental city contribution, 5 year vesting, 20 year retirement, updated service credits, and death benefit
- ▶ Longevity pay of \$48 per year of service, after one year of service
- ▶ Twelve paid Holidays including a Personal Day
- ▶ Over time pay when requirements are met
- ▶ Bereavement leave with pay
- ▶ Thirteen paid Sick days per year with unlimited accumulation
- ▶ Paid Vacation: 80 hours per year for first five years; 120 hours per year after five years; 160 hours after fifteen years
- ▶ Paid Military Leave: 15 days
- ▶ Administrative absence with pay for jury duty
- ▶ City-paid Training
- ▶ City-paid Uniforms for Maintenance and Utilities.
- ▶ Water/Sewer Certification Pay for utility department employees
- ▶ Education and Certification Pay for police department employees
- ▶ Optional Sick Leave Pool Program
- ▶ Uniform allowance of \$400 per year for Public Safety.
- ▶ Boot allowance of \$150 per year for Public Works field employees.



CITY COUNCIL CONSIDERATION ITEM
CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: Approval of one-year contracts
START/END DATE: October 2015-September 2016
DEPARTMENT: Administration
PRESENTED BY: Deputy City Administrator

INTRODUCTION/BACKGROUND:

The City engages in one-year contractual agreements to provide services for the safety, protection and well-being of city staff and citizens of the City. Services such as auditing is required by law. Cost for services are included in the adopted budget. Contracts have been agreed upon and signed by each vendor/entity.

The following depicts the increase or decrease of each contract compared to last fiscal year:

	<u>FY2014/15</u>	<u>FY2015/16</u>	<u>Increase/Decrease</u>
Auditing	\$ 17,500	\$ 18,000	\$ 500
Animal Boarding	12,194	11,875	319-
Janitorial	6,811	6,811	0
Dispatching	<u>186,561</u>	<u>172,487</u>	<u>14,074-</u>
	\$223,066	\$209,173	\$13,893 -

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

- 1.
- 2.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

For FY 2015/16 – a decrease of \$13,893 in the above contractual services

LEGAL ANALYSIS:

None

RECOMMENDATION/PROPOSED MOTION:

I move to approve a Resolution engaging in contractual agreements for services for one year beginning October 1, 2015 and ending September 30, 2106

RESOLUTION 2015-xx
APPROVING THE ENGAGEMENT IN CONTRACTUAL AGREEMENTS BY AND BETWEEN THE CITY OF FAIR OAKS RANCH AND CONTRACTOR FOR SERVICES PROVIDED THEREIN FOR ONE YEAR; BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016

WHEREAS, the City of Fair Oaks Ranch, Texas, engages in contractual agreements to provide certain services for the safety, protection, and wellbeing of city staff and citizens of the City, taking into consideration the fiscal years financial feasibility for the costs of services provided by the contractors therein; and,

WHEREAS, with the City Council's approval of FY 2015-16 budget, the contractual agreements are determined approved, agreeing to the terms and conditions and cost for services provided by Contractor; and,

WHEREAS, the Contractors agree to provide the services agreed upon for one year, beginning October 1, 2015 and ending September 30, 2016.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF FAIR OAKS RANCH THAT:

1. Upon approval of FY 2015-16 budget, the following contractual service agreements on file in the Deputy City Administrator's office, by and between the City of Fair Oaks Ranch and Contractor agree to the terms, conditions, and costs set therein:

<u>Contractor</u>	<u>Annual Cost</u>
a) Auditing Services by Armstrong, Vaughan & Associates	\$ 18,000.00
b) Animal Control Facility by the City of Boerne	\$ 11,874.90
c) Janitorial Services by Vanguard Cleaning Systems	\$ 6,811.20
d) Heating and AC Maintenance by San Antonio Air Service Experts	\$ 1602.00
e) Dispatching Services by the City of Boerne	\$172,487.23

2. The agreements shall begin October 1, 2015, and shall expire on September 30, 2016.
3. The Mayor and/or City Administrator are hereby authorized and directed to respectfully execute and attest said contracted agreements.
4. Agreements may be terminated by either party with required notice determined by the terms and conditions of each Contractors Service Agreement.

APPROVED by the Fair Oaks Ranch City Council, on this 21st day of September, 2015.

Cheryl Landman, Mayor

ATTEST:

P. Abrego, City Secretary

SHAREHOLDERS:
Nancy L. Vaughan, CPA
Deborah F. Fraser, CPA
Phil S. Vaughan, CPA



Armstrong, Vaughan & Associates, P.C.
Certified Public Accountants

May 29, 2015

City of Fair Oaks Ranch, Texas
7286 Dietz Elkhorn
Fair Oaks Ranch, Texas 78015

Dear Mayor, Councilmembers, and Management:

You have requested that we audit the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, and each major fund, of the City of Fair Oaks Ranch as of and for the year ended September 30, 2015 and the related notes to the financial statements, which collectively comprise the City of Fair Oaks Ranch's basic financial statements. We are pleased to confirm our acceptance and our understanding of his audit engagement by means of this letter. Our audit will be conducted with the objective of our expressing an opinion on each opinion unit.

Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), be presented to supplement the City of Fair Oaks Ranch's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Fair Oaks Ranch's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary Schedule – General Fund
- 3) Schedule of Funding Progress – Defined Benefit Pension

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information.

- 1) Statistical Information

The Objective of an Audit

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement

General Audit Procedures

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (US GAAS). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement. An audit involves performing processes to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to error, fraudulent financial reporting, misappropriation of assets, or violation of laws, government regulations, grant agreements, or contractual agreements. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Internal Control Audit Procedures

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate for the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

Compliance with Laws and Regulations

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Fair Oaks Ranch's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Management Responsibilities

Our audit will be conducted on the basis that management, and, when appropriate, those charged with governance acknowledge and understand that they have a responsibility:

- a. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
- b. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements; and
- c. To provide us with:
 - i. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation, and other matters;
 - ii. Additional information that we may request from management for the purpose of the audit; and
 - iii. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.
- d. For including the auditor's report in any document containing financial statements that indicates that such financial statements have been audited by the entity's auditor;
- e. For identifying and ensuring that the entity complies with the laws and regulations applicable to its activities; and
- f. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole.

With regard to the supplementary information referred to above, you acknowledge your responsibility: (a) for the preparation of the supplementary information in accordance with the applicable criteria; (b) to provide us with the appropriate written representations regarding supplementary information; (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information; and (d) to present the supplementary information with the audited financial statements, or if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

Management's responsibilities also include designating qualified individuals with the necessary expertise to be responsible and accountable for overseeing all the nonattest services listed below we perform as part of this engagement, as well as evaluating the adequacy and results of those services and accepting responsibility for them. It is our understanding that management has designated Kristin Akers, Finance Officer to be responsible and accountable for overseeing all services performed as part of this engagement, including the nonattest services we may provide. By your signature below, you acknowledge that management agrees to evaluate the adequacy of, and accept responsibility for, the results of all services performed as part of this engagement. Other nonattest services to be performed include:

1. Assistance in preparation of the annual financial report
2. Other financial assistance as needed, such as depreciation schedules and other accrual entries

As part of our audit process, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

Reporting

We will issue a written report upon completion of our audit of the City of Fair Oaks Ranch's basic financial statements. Our report will be addressed to the governing body of the City of Fair Oaks Ranch. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, and add an emphasis-of-matter or other-matter paragraph(s); or withdraw from the engagement.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Provisions of Engagement Administration, Timing and Fees

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contain a risk of misdirected or intercepted communications.

The timing of our audit will be scheduled for performance and completion as follows: We expect to begin our audit in January 2016 and to issue our report no later than March 31, 2016.

Nancy L. Vaughan, CPA is the engagement partner for the audit services specified in this letter. Her responsibilities include supervising Armstrong, Vaughan & Associates, P.C.'s services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fees are based on the amount of time required at various levels of responsibility, plus out-of pocket expenses. Invoices will be rendered every two weeks and are payable upon presentation. We estimate that our fee for the audit will be \$18,000. We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Whenever possible, we will attempt to use the City of Fair Oaks Ranch's personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce or time requirements and facilitate the timely conclusion of the audit.

Further, we will be available during the year to consult with you on financial management and accounting matters of routine nature.

During the course of the audit we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

If any dispute arises among the parties hereto, the parties agree to first try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its Rules for Professional Accounting and Related Services Disputes, before resorting to litigation. The costs of any mediation proceeding shall be shared equally by all parties.

Client and accountant both agree that any dispute over fees charged by the accountant to the client will be submitted for resolution by arbitration in accordance with the Rules for Professional Accounting and Related Services Disputes of the American Arbitration Association. Such arbitration shall be binding and final. In agreeing to arbitration, we both acknowledge that, in the event of a dispute over fees charged by the accountant, each of us is giving up the right to have the dispute decided in a court of law before a judge or jury and instead we are accepting the use of arbitration for resolution.

At conclusion of our audit engagement, we will communicate to management and those charged with governance the following significant findings from the audit:

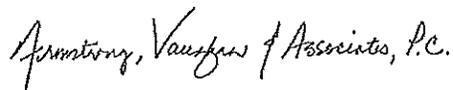
- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

The audit documentation for this engagement is the property of Armstrong, Vaughan & Associates, P.C. and constitutes confidential information. However, we may be requested to make certain audit documentation available regulators pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Armstrong, Vaughan & Associates, P.C.'s personnel. Furthermore, upon request, we may provide copies of selected audit documentation. Persons receiving this information may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Very truly yours,



Armstrong, Vaughan & Associates, P.C.

RESPONSE:

This letter correctly sets forth the understanding of the City of Fair Oaks Ranch.

By: _____

Title: _____

Date: _____

LETTER OF AGREEMENT

This Interlocal Agreement ("the Agreement") is entered into by the City of Boerne, Texas and Fair Oaks Ranch, Texas for the use of the City of Boerne Animal Control Facility.

I. RECITALS

WHEREAS, CHAPTER 791 of the TEXAS GOVERNMENT CODE, also known as the INTERLOCAL COOPERATION ACT, authorizes all local governments to contract with each other to provide a governmental function or service that each party to the contract is authorized to perform individually and in which the contracting parties are mutually interested, such as police protection and public health and welfare; and

WHEREAS, the City of Boerne ("Boerne") is a Home-Rule Municipal Corporation organized under the laws of Texas and is authorized to enter into this Agreement; and

WHEREAS, the City of Fair Oaks Ranch ("FOR") is a general law city organized under the laws of the State of Texas and is authorized to enter into this Agreement; and

WHEREAS, Boerne and FOR represent that each is independently authorized to perform the functions contemplated by this Agreement; and

WHEREAS, Boerne operates an Animal Control Facility located at 330 South Esser Road, Boerne, Texas 78006 (the "Facility") for the purpose of providing a safe humane shelter for unwanted, stray, abused, and impounded animals in accordance with state and city regulations in a cost-efficient and effective manner and, thereby, protecting its citizens from the dangers and problems associated with free roaming animals; and

WHEREAS, FOR currently has a need for a Facility and is not equipped to render such shelter services; and

WHEREAS, each party has sufficient funds available from current revenues to perform the functions contemplated by this Agreement; and

WHEREAS, both Boerne and FOR find it mutually desirable to enter into this Agreement.

NOW, THEREFORE in consideration of the mutual benefits and promises each to the other made herein, the parties named above do hereby agree as follows:

II. BOERNE OBLIGATIONS

The services to be provided by Boerne to FOR are as follows:

1. Maintain, repair, control, regulate, administer and operate the Facility as a complete animal shelter for the use and benefit of the Parties to this Agreement.

6. FOR will create standards for the procedures desired to be implemented by Boerne concerning the length of time any FOR animal impounded at the Facility. Such FOR created standards will include the length of time the FOR animal will be impounded before being euthanized. After the holding period prescribed by the FOR standards, FOR shall surrender the animal to Boerne for a surrender fee of \$10.00. FOR is responsible to forward an Animal Surrender Notice to the COB.
7. In the event that any FOR animal impounded at the Facility is involved in a biting or scratching incident requiring the quarantine of the FOR animal, the FOR animal must be removed from the Facility by FOR within twenty-four hours for the duration of the quarantine period.

IV. CONSIDERATION

1. The operational costs of the Boerne Facility shall be shared by Boerne and FOR on a percentage basis, with FOR minimum percentage at 10%. This actual percentage shall be determined at the end of April each year, based on the number of animals impounded at the Facility from each Party during the previous twelve (12) month period. The operational costs are the total of 1.5 Boerne Facility employees' salary and benefits for the next fiscal year plus utilities, food, cleaning supplies, and building maintenance. Pursuant to this calculation, the amount due from FOR to Boerne is 10% of the operational costs of \$118,749.00 equaling \$11,874.90, or a monthly sum of \$989.58 over the period of this Agreement. Payment of FOR's proportionate share is due on the 15th day of each month if FOR elects to pay monthly. Should FOR elect to make one payment, such payment is due on the 15th day of the month following execution of this Agreement.
2. In the event that an emergency animal pickup is made between 8:00 AM and 5:00 PM by COB personnel for a FOR animal per Section II.4. above, FOR shall pay a fee to the COB of \$35.00 per hour and an additional \$15.00 for each additional half hour, or any portion thereof. After 5:00 PM, Boerne holidays and weekend, FOR shall pay \$50.00 per hour and an additional \$25.00 for each additional half hour, or any portion thereof. Boerne will provide FOR with an invoice listing all animals picked-up by Boerne personnel and impounded pursuant to this Section plus any associated fees therewith (including, but not limited to, any necessary medical treatment prior to and during impoundment per Section III.3). Payment of this additional invoice is due on or before the 15th day of month following receipt of the invoice.
3. Boerne will provide FOR with an invoice listing all animals in need of medical attention while impounded at the Facility per Section III.4. Such invoice will list the necessary treatment received and the fees associated therewith. Payment of this additional invoice is due on or before the 15th day of the month following receipt of the invoice.

shall constitute one and the same document. It is understood and agreed that this Agreement may be executed in a number of identical counterparts, each of which shall be deemed an original for all purposes.

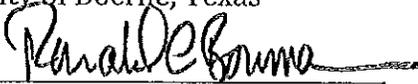
6. Each Party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each party has been properly authorized and empowered to enter into this Agreement. The persons executing this Agreement hereby represent that they have authorization to sign on behalf of their respective entity.
7. This Agreement shall be interpreted in accordance with the laws of the State of Texas and in Kendall County, Texas.
8. This Agreement represents the entire agreement of the Parties and supersedes any verbal or written representations of, to or by the parties to each other.
9. Headings. The headings at the beginning of the various provisions of this Agreement have been included only in order to make it easier to locate the subject covered by each provision and are not to be used in construing this Agreement.
10. Notices to either Party shall be sufficient if sent in writing, postage pre-paid, registered or certified mail to the following:

Boerne
Linda S. Zartler
Assistant City Manager
P.O. Box 1677
Boerne, TX 78006-1677
lzartler@ci.boerne.tx.us
Fax: 830-249-9264

FOR
Scott Rubin
Police Chief
7286 Dietz Elkhorn
Fair Oaks Ranch, TX 78015
srubin@fairoaksranchtx.org
Fax: 210-698-3565

Agreed to this the ____ day of _____, 2015.

Approved:
City of Boerne, Texas



Attest:



City Secretary

Approved:
City of Fair Oaks Ranch, Texas

Attest:

City Secretary



VANGUARD CLEANING SYSTEMS OF CENTRAL TX | CLEANING CONTRACT AGREEMENT

The undersigned Client hereby accepts the proposal of Brett Systems, Inc. (d/b/a VANGUARD CLEANING SYSTEMS OF Central Texas) for janitorial services for Client's premises located at:

City of Fair Oaks Ranch
7286 Dietz Elkhorn
Fair Oaks Ranch, Texas 78015

With the following terms:

- 1. Beginning October 1, 2015, thru September 30, 2016, Vanguard Cleaning Systems of Central Texas will arrange for delivery of the professional commercial cleaning services described on the preceding "Service Schedule" for the monthly amount of \$567.60 with the following structure:

_____ | Two Times Per Week | Evening Cleaning | _____

*Shampoo, Stripping and Waxing of tiled areas, Scrubbing and Recoating with wax, and Window Cleaning services are available upon request at an additional charge.

- 2. Client accepts that the services to be provided under the Service Schedule will be delegated by Company to an Independently-owned Vanguard Cleaning Systems franchisee. Client agrees to inform Company if dissatisfied with the Service Provider or the services so any appropriate corrections can be made.

- 3. This agreement is for a term of one (1) year. The agreement shall be renewable on the anniversary date with the same terms and condition, unless either party shall give written notice of termination, at least (45) days prior to said anniversary date. Otherwise, this agreement may be terminated for non-performance only, and the terminating party must give the other party written notice specifying in detail the nature of any defect in performance. The non-terminating party shall have (30) days to cure, to the reasonable satisfaction of the terminating party. If satisfaction is not achieved, the terminating party shall notify the non-terminating party in writing of failure to cure between the 25th day and the 30th day, and give (30) days notice of cancellation thereafter. All written notices shall be via certified mail. Any modification to this Agreement must be in writing and signed by Client and Company. Cleaning equipment and supplies are included in the price, except for toiletries, liners and paper supplies, which can be purchased through Company.

- 4. Client will be invoiced each month for that month's service, with payment due by the 5th of the following month. Payments not received by the 10th of the month in which they are due are delinquent and subject to a service charge. Company can suspend services pending receipt of late payments without liability. The contract price excludes any use tax, tax on sales, services or supplies, or other such tax, which are payable by Client. Client will reimburse Company for any taxes paid by Company on Client's behalf.

- 5. Services are not provided on New Year's Day, President's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day, unless separate arrangements are made for an additional charge. The contract price is not pro-rated or reduced for non performance of scheduled services on the noted holidays.

- 6. Client will deliver to Company with a signed copy of this Agreement one set of keys for the Service Provider, which will be returned to Client if this Agreement is cancelled. Client understands that Service Provider cannot make an agreement on Company's behalf.

ACCEPTED:

City of Fair Oaks Ranch

Vanguard Cleaning Systems of San Antonio

Title

Field Operations Manager

Date Signed

Date Signed

**INTERLOCAL AGREEMENT FOR PUBLIC SAFETY
AND UTILITIES COMMUNICATION SERVICES**

This Interlocal Agreement for Public Safety and Utilities Communication Services ("Agreement") is entered into by and between the CITY OF BOERNE ("Boerne"), FAIR OAKS RANCH ("Fair Oaks"), and KENDALL COUNTY ("County") (collectively referred to as the "Parties") acting pursuant to the authority granted by the Interlocal Cooperation Act, Chapter 791, Texas Government Code.

WITNESSETH

WHEREAS, the Interlocal Cooperation Act gives counties and cities the authority to contract with other governmental entities concerning police protection and other related services;

WHEREAS, the Parties desire that a centralized public safety and utilities communications office be provided;

WHEREAS, the Parties desire to form a Board of Directors to oversee the centralized public safety and utilities communications office;

WHEREAS, the Parties desire to share the costs and benefits of a centralized public safety and utilities communications office;

WHEREAS, the Parties find that their cooperation in the matters contained in this Agreement will increase the efficiency and effectiveness of these governmental functions and services and, by entering into this Agreement pursuant to the authority granted by Chapter 791 of the Texas Government Code (the Interlocal Cooperation Act), will be a benefit to all the citizens;

NOW THEREFORE, be it resolved that the Parties enter into this Agreement and agree as follows:

Section 1. Term

The Term of this Agreement is October 1, 2015 through September 30, 2016. It may be renewed by mutual orders or resolutions of the Parties for subsequent one-year terms beginning on October 1 and ending on September 30 of each subsequent contract period.

Section 2. Renewal/Cancellation

- A. To initiate acceptance, or subsequent renewal, of this Agreement, Fair Oaks and County shall forward a request to the City Manager of Boerne, seeking a statement of the proposed cost for the next budget year. If said statement of costs is acceptable, Fair Oaks and the County shall forward a signed copy of this Agreement to the City Manager of Boerne prior to August 1.
- B. Boerne shall either accept or decline the offer to enter into, or renew, this Agreement by formal resolution of the City Council of Boerne and shall forward a certified copy of said resolution to the Mayor or City Administrator of Fair Oaks and the County Judge on or before September 1.
- C. Any of the Parties may cancel its participation in this Agreement for any reason by notifying the other parties in writing at least 180 days prior to the effective date of the cancellation. All amounts due and owing to Boerne pursuant to this Agreement on the effective date of cancellation shall be paid by the cancelling party within sixty (60) days of the receipt of any bill issued by Boerne or the date of cancellation, whichever is later.

Section 3. Funding Determination

- A. To determine the amount of funding for the Term covered by this Agreement, or subsequent renewal, Boerne will count all service calls coming into Boerne dispatch from April 1 through March 31 of the prior year. In this Agreement, the term "service calls" means any and all calls into the Boerne centralized public safety and utilities communications. Service calls include, but are not limited to, traffic stops, utility calls (street, gas, electric, etcetera), and animal control calls.
- B. From the April 1 through March 31 service calls, Boerne will determine the percentage amount of service calls each Party required from the Boerne centralized public safety and utilities communications office. Such determination will be presented by Boerne to the Board of Directors (as established in Section 7 below).
- C. The budget for the Term of this Agreement, and any subsequent renewal, will be determined by Boerne and must be approved by a majority of the Board of Directors.
- D. Each Party will pay its percentage share as set forth in Section 6 below. The funding determination for the Term of this Agreement year is attached as Exhibit A and is incorporated as if set forth herein. The amount of funding for any subsequent renewal of this Agreement will be determined by using the methodology set forth in this Section.

Section 4. Funding Requirements

- A. All Parties agree that all funds due under this Agreement shall be payable out of current revenues and that each Party shall set aside funds in an amount sufficient to satisfy any obligation created by this Agreement.
- B. Any resolution or order of a Party renewing this Agreement shall be deemed to be a certification that the obligations incurred by the terms of the Agreement shall be payable out of current revenues and that the Parties have, or will, set aside funds in an amount sufficient to satisfy any obligation created by this Agreement.
- C. The cost of public safety, public works, roads, bridges and the centralized public safety and utilities communications office operations shall be shared by each government entity based on such Parties percentage amount determined under the parameters set forth in Section 3 above and set forth in Exhibit A.
- D. The cost for maintenance of the dispatch consoles and related equipment housed in the centralized public safety and utilities communications office shall be shared on this same basis.

Section 5. Duties of the City of Boerne

Boerne will provide public safety and utilities communications services to Fair Oaks and the County, twenty four (24) hours per day, three hundred sixty five (365) days per year, and said services shall include communications for public safety, public works, and utilities.

Section 6. Payments

- A. Fair Oaks agrees to pay Boerne the amount set forth on Exhibit A for public safety and utilities communications services from October 1, 2015 through September 30, 2016.
- B. Kendall County agrees to pay Boerne the amount set forth on Exhibit A for public safety and utilities communications services from October 1, 2015 through September 30, 2016.

- C. Boerne agrees to set aside the amount set forth on Exhibit A for public safety and utilities communications services from October 1, 2015 through September 30, 2016.
- D. Payments by each entity shall be made quarterly and in advance, no later than the 10th day of the first month of the quarter, with the first payment due no later than October 10. Payments due under this Agreement shall be made payable to the City of Boerne (c/o Director of Finance), P. O. Box 1677, Boerne, Texas 78006.
- E. Should any of the funds from any of the Parties, including Boerne, remain at the end of the term of this Agreement, such funds shall be placed into a reserve fund which shall be set aside in a separate accounting line item.
- F. The funds placed into this reserve fund will be used solely for shared costs necessary for Boerne centralized public safety and utilities communications office. At the end of each Agreement year, Boerne will provide Fair Oaks and the County an accounting of the amounts in such reserve funds and any amounts spent out of the reserve funds during the Agreement year.

Section 7. Board of Directors

- A. A Board of Directors shall be appointed to oversee the public safety, public works and utilities communications.
- B. The Board of Directors shall include the current Chief of Police for Boerne, the Chief of Police for Fair Oaks, and the County Sheriff. The Parties will appoint two additional members each. All members shall be employees or elected officials of the respective governmental entity. Volunteer firefighters shall be considered employees for the purpose of serving on this Board of Directors.
- C. Before hiring a Communications Supervisor the potential candidate will be interviewed by the Board. The Communications Supervisor will be hired by the Boerne Chief of Police and will be an employee of the City of Boerne. The Communications Supervisor will write policies and procedures and be responsible for hiring any additional staff as needed. The Communications Supervisor will work with the Board, but will come under the direct supervision of the Boerne Chief of Police.

Section 8. Miscellaneous

- A. Any and all notices which may be required under the terms of this Agreement shall be mailed to the parties at the addresses indicated below, or at such address as any party may furnish in writing to the other parties named herein,

Darrell Lux Kendall County Judge 201 E. San Antonio Ave. Boerne, Tx 78006	Ronald C. Bowman City Manager 402 E. Blanco Boerne, Tx 78006	Marcus Jahns City Administrator 7286 Dietz Elkhorn Fair Oaks Ranch, Tx 78015
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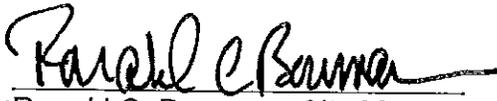
- B. This Agreement constitutes the sole and only agreement of the parties with respect to the matters covered by this Agreement. No other agreement, statement or promise made by any party, or by any employee, officer, or agent of a party, which is not contained in this Agreement, shall be binding or valid.
- C. No amendment, modification, or alteration of the terms hereof shall be binding unless the same is in writing, dated subsequent to the date hereof and duly executed by the parties hereto.
- D. This Agreement shall be construed under and in accordance with the laws of the State of

Texas. The obligations and undertakings of each of the parties to this Agreement shall be performable in Kendall County, Texas.

- E. In case any one or more of the provisions contained in the Agreement shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceable provision shall not affect any other provision thereof, and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

EXECUTED IN TRIPLICATE ORIGINALS on the ____ day of July, 2015.

Approved:



Ronald C. Bowman, City Manager

Approved:



Darrel Lux, County Judge

Attest:



Roni Carroll
City Secretary

Attest:



Darlene Herin
County Clerk

Approved:

Marcus Jahns, City Administrator

Attest:

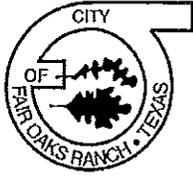
City Secretary

Exhibit A

	Cost per entity for FY 15-16	IT Position	Total Cost
Kendall County	46%	\$461,168.86 + \$22,106.08 =	\$483,274.94
City of Boerne	39%	\$390,990.99 + \$22,106.08 =	\$413,097.07
Fair Oaks Ranch	15%	\$150,381.15 + \$22,106.08 =	\$172,487.23

**each entity pays 1/3 cost of IT Position that equals \$22,106.08.*

The overall FY15-16 budget for Communications with IT included is: \$1,068,859.24



CITY COUNCIL CONSIDERATION ITEM
CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: Approval of two-year contracts
START/END DATE: October 2015-September 2017
DEPARTMENT: Administration
PRESENTED BY: Deputy City Administrator

INTRODUCTION/BACKGROUND:

The City engages in two-year contractual agreements to provide services for the safety, protection and well-being of city staff and citizens of the City. The landscaping of city property which includes the City Hall complex and Fair Oaks Parkway median was asked for by previous Council as it was cost effective to contract vs new personnel. The mowing of 3351 was asked for by previous Council as they felt the random twice-a-year mowing TxDot was performing was not enough. The Sanitarian service is required by law. Previous Council felt contracting vs new personnel was most cost efficient as we have very little commercial establishments requiring inspections. Cost for services are included in the adopted budget. Contracts have been agreed upon by each vendor.

The following depicts the increase or decrease of each contract compared to last fiscal year:

	<u>FY2014/15</u>	<u>FY2015/16</u>	<u>Increase/Decrease</u>
Landscaping	\$ 32,423	\$ 33,396	\$ 973
Mowing 3351	3,934	4,090	156
Sanitarian Inspection	<u>3,200</u>	<u>3,200</u>	<u>0</u>
	\$ 39,557	\$ 40,686	\$ 1,129

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

- 1.
- 2.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

For FY 2015/16 – an increase of \$1,129 and in FY2016/17 an increase of \$750

LEGAL ANALYSIS:

None

RECOMMENDATION/PROPOSED MOTION:

I move to approve a Resolution engaging in contractual agreements for services for two years beginning October 1, 2015 and ending September 30, 2107

RESOLUTION 2015-xx
APPROVING THE ENGAGEMENT IN CONTRACTUAL AGREEMENTS BY AND BETWEEN THE CITY OF FAIR OAKS RANCH AND CONTRACTOR, FOR SERVICES PROVIDED THEREIN FOR TWO YEARS; BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2017

WHEREAS, the City of Fair Oaks Ranch, Texas, engages in contractual agreements to provide certain services for the safety, protection, and wellbeing of city staff and citizens of the City, taking into consideration the fiscal years financial feasibility for the costs of services provided by the contractors therein; and,

WHEREAS, upon the City Council's approval of each fiscal year's budget, the contractual agreements are determined approved, agreeing to the terms and conditions and cost for services provided by Contractor; and,

WHEREAS, the Contractors agree to provide the services agreed upon for two years, beginning October 1, 2015 and ending September 30, 2017.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF FAIR OAKS RANCH THAT:

1. Upon approval of each fiscal year's budget, the following contractual service agreements on file in the Deputy City Administrator's office, by and between the City of Fair Oaks Ranch and Contractor agree to the terms, conditions, and costs set therein:

<u>Contractor</u>	<u>FY 2015/16</u>	<u>FY 2016/17</u>
a) Landscaping of City Property-Fairway Landscape	\$ 33,395.69	\$ 34,063.58
b) Mowing of 3351 Right of Way- Fairway Landscape	\$ 4,090.00	\$ 4,172.00
c) Sanitarian Inspection Services-Brenda Bell	\$ 3,200.00	\$ 3,200.00

2. The agreements shall begin October 1, 2015, and shall expire on September 30, 2017.
3. The Mayor and/or City Administrator are hereby authorized and directed to respectfully execute and attest said contracted agreements.
4. Agreements may be terminated by either party with required notice determined by the terms and conditions of each Contractors Service Agreement.

APPROVED by the Fair Oaks Ranch City Council, on this 21st day of September, 2015.

 Cheryl Landman, Mayor

ATTEST:

 P. Abrego, City Secretary



The City of Fair Oaks Ranch

Grounds Maintenance Management Services for
 Contract Period: October 1, 2015 – September 30, 2016

DESCRIPTION OF SERVICE	SERVICE FREQUENCY	UNIT INVESTMENT	YEARLY INVESTMENT
Mowing, Edging, Trimming, & Policing of Turf Areas throughout the Fair Oaks Ranch (FOR) Parkway and City Hall Complex.	17	\$ 1,049.57	\$17,842.69
Mowing, Edging, Trimming, & Policing of Turf Areas throughout the Fair Oaks Ranch (FOR) Parkway, City Hall Complex, and Fire Station.	8	\$1,124.76	\$ 8,998.08
Mowing, Edging, Trimming, & Policing of Demo Plot Turf Areas Located in the front of the City Hall Building.	18	\$ 157.59	\$ 2,836.62
Cut and remove dead surface plants from Xeriscape area in the Fall, and Trim shrubs around the Xeriscape areas and the Police Station. This removal includes the area at the IH 10 entryway.	2	\$ 463.50	\$ 927.00
Provide yearly re-mulching of the Xeriscape display area. Service will be performed during the spring season.	1	\$ 2,031.16	\$ 2,031.16
Provide mulch turning and redistribution throughout the Xeriscape display area. This will be performed during the fall season.	1	\$ 398.61	\$ 398.61
Provide fertilization of the various turf types located in the grass demo plots. We will use a premium broad spectrum fertilizer for each application. This service will be performed three times per year.	3	\$ 120.51	\$ 361.53
Investment Subtotal – Grounds Maintenance Services			\$33,395.69
Proposed Monthly Maintenance Investment Figure			\$ 2,782.97

DESCRIPTION OF SERVICE	SERVICE FREQUENCY	UNIT INVESTMENT	YEARLY INVESTMENT
Non-Routine On-Call Grounds Maintenance Services:			
Provide a full width right of way mowing to approximately 3.6 miles of FM 3351, from approximately Gate #5 at Camp Stanley and proceed generally north.	2	\$ 2,045.00	\$4,090.00
Non-Routine On-Call Grounds Maintenance Services			\$ 4,090.00



The City of Fair Oaks Ranch

Grounds Maintenance Management Services for
 Contract Period: October 1, 2016 – September 30, 2017

DESCRIPTION OF SERVICE	SERVICE FREQUENCY	UNIT INVESTMENT	YEARLY INVESTMENT
Mowing, Edging, Trimming, & Policing of Turf Areas throughout the Fair Oaks Ranch (FOR) Parkway and City Hall Complex.	17	\$ 1,070.56	\$18,199.52
Mowing, Edging, Trimming, & Policing of Turf Areas throughout the Fair Oaks Ranch (FOR) Parkway, City Hall Complex, and Fire Station.	8	\$ 1,147.26	\$ 9,178.08
Mowing, Edging, Trimming, & Policing of Demo Plot Turf Areas Located in the front of the City Hall Building.	18	\$ 160.74	\$ 2,893.32
Cut and remove dead surface plants from Xeriscape area in the Fall, and Trim shrubs around the Xeriscape areas and the Police Station. This removal includes the area at the IH 10 entryway.	2	\$ 472.77	\$ 945.54
Provide yearly re-mulching of the Xeriscape display area. Service will be performed during the spring season.	1	\$ 2,071.78	\$ 2,071.78
Provide mulch turning and redistribution throughout the Xeriscape display area. This will be performed during the fall season.	1	\$ 406.58	\$ 406.58
Provide fertilization of the various turf types located in the grass demo plots. We will use a premium broad spectrum fertilizer for each application. This service will be performed three times per year.	3	\$ 122.92	\$ 368.76
Investment Subtotal – Grounds Maintenance Services			\$34,063.58
Proposed Monthly Maintenance Investment Figure			\$ 2,838.63

DESCRIPTION OF SERVICE	SERVICE FREQUENCY	UNIT INVESTMENT	YEARLY INVESTMENT
Non-Routine On-Call Grounds Maintenance Services:			
Provide a full width right of way mowing to approximately 3.6 miles of FM 3351, from approximately Gate #5 at Camp Stanley and proceed generally north.	2	\$ 2,086.00	\$ 4,172.00
Non-Routine On-Call Grounds Maintenance Services			\$ 4,172.00



AGREEMENT TERMS: The contract performance period will be for a twenty four month period beginning on the 1st day of October, 2015. The proposed project investment will remain firm fixed as stipulated for the project term. Billing for Services will be submitted by the 25th of each month service is provided and is due net 15. All invoices will be for the proposed investment figures payable from the City of Fair Oaks Ranch to the Contractor, Fairway Landscape And Nursery, Inc. Any additional services approved in writing will be billed separately after services have been performed. Installment payments not paid by the 30th day of the succeeding month billed will be assessed a \$50.00 late fee. The late fee will accrue for each 30-day period the invoice is overdue.

APPROVED BY:

City of Fair Oaks Ranch

Date

Adela P. Gonzales, Secretary/Treasurer

Date

SANITARIAN SERVICES RENEWAL AGREEMENT

The initial Sanitarian Services Agreement was made and entered into as of September 16, 2010, by and between Brenda Bell ("SANITARIAN"), and the City Fair Oaks Ranch ("CITY"). A renewal/extension notice was provided by the City to the Sanitarian expressing interest to renew and extend the term of the current agreement (attached) dated September 16, 2010 for another two years.

1. Sanitarian and City both agree to renew the current agreement for the purpose of providing health and sanitation services; and to continue these services by the same responsibilities and provisions.
2. City shall pay Sanitarian a compensation for the annual sum of three thousand two hundred dollars (\$3,200.00) due in two payments. First payment of \$2,000.00 due on or before the 15th day of October, and second payment of \$1,200.00 due on or before the 15th day of March.
3. The City of Fair Oaks Ranch desires to extend the agreement term for a term of two-years, beginning October 1, 2015 and ending September 30, 2017.
4. No amendment, modification or alteration to the original Agreement shall be binding unless it is set out in writing, approved by the parties and signed by the parties or their duly authorized representative.
5. The renewal and extension of the Agreement shall have an effective date of October 1, 2015.

RENEWAL EXECUTED THIS ____th DAY OF _____, 2015.

BRENDA BELL
PROFESSIONAL SANITARIAN

CHERYL LANDMAN
MAYOR, CITY OF FAIR OAKS RANCH

SANITARIAN SERVICES AGREEMENT

This Services Agreement is made and entered into as of September 16, 2010 with an effective date of October 1, 2010, by and between Brenda Bell ("SANITARIAN"), and the City Fair Oaks Ranch ("CITY"). Sanitarian and City are each a "Party" and are together referred to as the "Parties"

WHEREAS, the CITY is responsible for enforcing applicable laws, regulations, ordinances and orders in the city limits of Fair Oaks Ranch to protect the public health, safety and welfare; and,

WHEREAS, SANITARIAN is agreeable to providing the services of a Professional Sanitarian to inspect all food service establishments in the city and be responsible for enforcing applicable rules in accordance with the Texas Food Establishment Rules; and,

WHEREAS, the Parties agree that fair and reasonable compensation from the CITY for provision of such services will be given to the Sanitarian.

ARTICLE I. PURPOSE

The purpose of this agreement is to provide health and sanitation services in the City of Fair Oaks Ranch.

ARTICLE II. TERMINATION, EXTENSION OR RENEWAL

1. *TERMINATION*: Either Party may terminate this Agreement for any cause by giving the other Party three (3) months written notice of its intention to do so. In such event, the Agreement will terminate three (3) months following such notice with no further obligation on either Party, provided that all amounts due and owing to SANITARIAN by CITY shall be timely paid.

2. *RENEWAL, EXTENSION*: On or before July 1 of ending contract year, CITY shall notify SANITARIAN whether or not CITY desires to continue this Agreement for another two years or any term of less than two years. By written agreement executed at any time before the expiration date stated herein or such subsequent expiration date as agreed to by the Parties, the Parties may renew this Agreement for a two-year term or extend the term of the Agreement for any period of less than 24 months.

ARTICLE III. SANITARIAN'S RESPONSIBILITIES

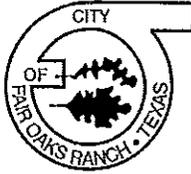
1. Inspect all food service establishments and all establishments that provide food services to the public within the jurisdiction of the City, ensure compliance with all applicable laws, regulations, and ordinances and, perform such other functions related to food service establishments as authorized by the City
2. Provide and maintain own office space, furnishing, equipment and supplies
3. Provide a copy of professional license issued by the State of Texas
4. Provide a Certificate of Insurance evidencing liability insurance

ARTICLE IV. CITY'S RESPONSIBILITIES

1. Pay SANITARIAN the sum of three thousand, two hundred and no/100 dollars (\$3,200.00) annually on or before the 15th day of October (\$2000.00) and on or before the 15th day of March (\$1200.00).
2. Co-operate with SANITARIAN in adopting applicable ordinances, imposing and collecting applicable fees, and providing assistance to the SANITARIAN as necessary so that all required inspections can be timely conducted and all applicable laws, regulations and ordinances can be enforced within the jurisdiction of CITY.
3. Issue permits/licenses to all food service establishments and collect fees and any other assessments related to permits and/or licenses in accordance with applicable law, regulations and ordinances.

ARTICLE V. MISCELLANEOUS PROVISIONS

1. This is the sole and only agreement between the parties concerning the subject matter set out herein. No other agreement, statement or promise made by any party or any officer, agent or employee of any Party, which is not set out herein, shall be binding or enforceable against either Party.
2. No amendment, modification or alteration to this Agreement shall be binding unless it is set out in writing, approved by the parties and signed by the parties or their duly authorized representative.
3. If any provision of this Agreement is determined to be invalid or unenforceable by a court of competent jurisdiction, this Agreement shall be reformed to the extent necessary to make the offending provision valid and enforceable, or if the offending provision cannot be modified so as to be made valid and enforceable, the invalidity or unenforceability of such provision shall not effect the remaining terms of this Agreement.
4. This Agreement shall be construed in accordance with the laws of the State of Texas. Exclusive venue for any legal action arising from this Agreement shall be in Kendall County, Texas.



CITY COUNCIL CONSIDERATION ITEM
CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: Approval Resolution reappointing the City of Fair Oaks Ranch Municipal Court personnel

START/END DATE: October 2015-September 2017

DEPARTMENT: Administration

PRESENTED BY: Deputy City Administrator

INTRODUCTION/BACKGROUND:

As the City has no Judge or Prosecutor on staff, it must contract for judicial services. Municipal Court Judge Dana Jacobson, Alternate Municipal Court Judge Royal Lea, City Prosecutor Michael Latimer and Alternate City Prosecutor Suzanne Jost-West desire and have agreed to continue providing judicial services to the City of Fair Oaks Ranch.

The only increase in services is for the City Prosecutor as his work load of handling cases has increased significantly between court dates. His monthly rate for the first fiscal year is increasing from \$450 a month to \$475 a month and the second fiscal year to \$500 per month. Appeals, which are occurring more often and taking more time, are going from \$50 to \$75 per appeal for two years.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

- 1.
- 2.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

For FY 2015/16 – an increase of a minimum \$300 and same for FY2016/17

LEGAL ANALYSIS:

None

RECOMMENDATION/PROPOSED MOTION:

I move to approve a Resolution reappointing the Fair Oaks Ranch Municipal Court Judge, Alternate Judge, Prosecutor and Alternate Prosutor for judicial services for two years beginning October 1, 2015 and ending September 30, 2107

RESOLUTION 2015-xx

PROVIDING FOR THE REAPPOINTMENT OF DANA JACOBSON AS MUNICIPAL COURT JUDGE, ROYAL LEA AS ALTERNATE MUNICIPAL COURT JUDGE, MICHAEL LATIMER AS CITY PROSECUTOR, AND SUZANNE JOST-WEST AS ALTERNATE CITY PROSECUTOR; AND PROVIDING FOR OTHER MATTERS THERETO

WHEREAS, Dana Jacobson desires to continue to provide judicial services to the City of Fair Oaks Ranch, Royal Lea desires to provide alternate judicial services to the City of Fair Oaks Ranch, Michael Latimer desires to continue to provide prosecution services to the City of Fair Oaks Ranch, and Suzanne Jost-West desires to continue to provide alternate prosecution service to the City of Fair Oaks Ranch; and

WHEREAS, Dana Jacobson, Royal Lea, Michael Latimer and Suzanne Jost West has agreed to provide the City of Fair Oaks Ranch with their services for a two year term beginning October 1, 2015 and ending September 30, 2017.

NOW THEREFORE, be it resolved by the City Council of Fair Oaks Ranch for and in consideration of the mutual covenants and obligations herein contained, the City of Fair Oaks Ranch and Dana Jacobson, Royal Lea, Michael Latimer, and Suzanne Jost-West, agree as follows:

1. That this body endorses and supports the necessity for one court session per month.
2. Compensation is hereby set as follows:
 - a. Municipal Court Judge: \$600 per month beginning October 1, 2015 and ending September 30, 2017 with additional compensation up to \$600, handled on an individual case basis, for jury trials.
 - b. Alternate Municipal Court Judge: \$400 per fiscal year for stand-by and \$450 per court session for any substitution performed on behalf of the Municipal Court Judge during October 1, 2015 through September 30, 2017 with additional compensation up to \$450, handled on an individual case basis, for jury trials.
 - c. City Prosecutor: \$475 per month for the first year beginning October 1, 2015 and ending September 30, 2016, \$500 per month for the second year beginning October 1, 2016 and ending September 30, 2017 with additional compensation of \$75 for appeals, and additional compensation up to \$475, handled on an individual case basis, for jury trials.
 - d. Alternate City Prosecutor: \$400 stand-by per fiscal year and \$400 per month for any substitution performed on behalf of the City Prosecutor with additional compensation up to \$400, handled on an individual case basis, for jury trials.
3. The agreement shall begin on October 1, 2015, and shall expire on September 30, 2017.
4. This agreement may be terminated by either party with sixty (60) days' written notice when it appears such termination is in the best interest of Dana Jacobson, Royal Lea, Michael Latimer, Suzanne Jost, or the City of Fair Oaks Ranch.
5. If any provision or portion thereof contained in this agreement is held unconstitutional, invalid, or unenforceable, the remainder of this agreement, or portion thereof, shall be deemed severable, shall not be affected, and shall remain in force and effect.

APPROVED by the City Council of the City of Fair Oaks Ranch, Texas on this 21st day of Sepember, 2015.

ATTEST:

Cheryl Landman, Mayor

P. Abrego, City Secretary