



CITY OF FAIR OAKS RANCH
AGENDA - CITY COUNCIL REGULAR MEETING
September 1, 2016; 9:30 a.m.
Fair Oaks Ranch City Hall, 7286 Dietz Elkhorn

I. ROLL CALL - DECLARATION OF A QUORUM

II. OPEN MEETING

Pledge of Allegiance.

III. CEREMONIAL EVENTS

Presentation to the Fair Oaks Ranch Utilities staff of the Substantial Source Water Protection Program Implementation Award
-Mayor

IV. PUBLIC HEARING

1st Public Hearing on the proposed FY2016/17 budget and 2016 property tax rate of \$.32336 per \$100 valuation.

1-45

V. CITIZENS and GUEST FORUM / PRESENTATIONS

To address the Council, please sign the Attendance Roster located on the table at the entrance of the Council Chamber. In accordance with the Open Meetings Act, Council may not discuss or take action on any item which has not been posted on the agenda.

A. Citizens to be Heard

VI. CONSIDERATION/DISCUSSION ITEMS

A. Re-affirm September 19, 2016 at 9:30 a.m. as the adoption date for the FY2016/17 Budget and 2016 Property Tax Rate
- Mayor

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B. Review the bid tabulation for Roadway Reconstruction and Water Improvement Projects and authorize the Mayor or his designee to execute a contract with Harper Brothers Construction, LLC for construction of the improvements
- Public Works Director

47-62

C. Discussion of the roles, responsibilities, and authorities of City Council and Homeowner Associations in Texas
- Mayor

VII. REPORTS FROM STAFF / COMMITTEES / COUNCIL

63-77

A. Home Rule Charter Commission - Summary of current sections in the draft Home Rule Charter

B. Council - Requests for City topic needing additional information/research; or, potential consideration for a future agenda.

VIII. CONVENE INTO EXECUTIVE SESSION

Pursuant to Section 551.101 and 551.071 of the Open Meetings Act, Texas Govt Code, a quorum of the governing body hereby convenes into closed session to consult with the City Attorney regarding Cause No. 2016-CI-05444; the City of Fair Oaks Ranch, Texas vs R.W. Pfeiffer Properties, LLC

IX. RECONVENE INTO OPEN SESSION

X. ADJOURNMENT

Signature of Agenda Approval: _____

Carl G. Maple

I, C. Vanzant, Assistant City Administrator, certify that the above Notice of Meeting was posted on the outside bulletin board at the Fair Oaks Ranch City Hall, 7286 Dietz Elkhorn, Fair Oaks Ranch, Texas, and on the city's website www.fairoaksranchtx.org, both places being convenient and readily accessible to the general public at all times. Said Notice was posted by 9:30 a.m., August 29, 2016 and remained so posted continuously for at least 72 hours before said meeting was convened.

The Fair Oaks Ranch City Hall is wheelchair accessible at the side entrance of the building from the parking lot. Requests for special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary's office at (210) 698-0900. Braille is not available. The City Council reserves the right to convene into Executive Session at any time regarding an issue on the agenda for which it is legally permissible; pursuant to *Tex Gov't Code* Chapter 551. Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

Executive Summary
Proposed 2016-2017 Budget
City of Fair Oaks Ranch, Texas



Prepared and Filed with City Secretary August 19, 2016 by:

Garry Manitzas
Mayor

INTRODUCTION

Fair Oaks Ranch was created by a group of visionaries who had both the foresight and the political courage to dream of a special community and make it a reality. The ability to make the city a reality was enhanced by having a single development company for many years and working with a family that had a desire for their ranch to become a unique community. This commonality of vision was the glue that held the development process together and created such a unique city. Those of us who are much newer residents of "The Ranch" are now taking up the challenge of preserving and protecting the unique quality of life that makes The Ranch so special. We dedicate this year's budget effort and the upcoming work it will define to honor the visionaries who came before us and to continue their rich legacy.

CITIZEN PRIORITIES

Recent "grass roots" citizen involvement and city council election results have set a clear mandate for addressing citizen priorities. The citizens have told us that they expect their city government to:

- Develop a real strategic/business plan that sets clear priorities for delivery of city services both now and in the future
- Develop foundational growth management tools like Master Land Use, Drainage, Water/Wastewater, Subdivision & Zoning Regulations, and Asset Management needed to implement the strategic plan
- Review/revise existing Capital Recovery Fees, Water/ Wastewater Impact Fees and Agency Cost Sharing to ensure that "growth pays for growth"
- Improve our communication so that we are planning *with* the citizens rather than planning *for* the citizens
- Adopt a leadership style that enables Operational (staff) ownership and accountability through departmental performance measures
- Leverage the enormous citizen talent we have in our community through participation in groups like Home Rule Charter Commission, Communications Committee, Finance and Investment Committee
- Practice financial integrity and proper planning for repair and replacement reserves, formal water/wastewater rate study to ensure proper recovery of investment, service delivery expectations relative to cost
- Complete roadway improvements funded by \$7MM General Obligation Bonds
- Enhance quality of life through public safety:
 - One new Patrol Officer/Investigator
 - Add assets to provide quick access to parks and trails
 - Complete new Public Safety Building
 - Enhance EMS coverage
 - Continue ESD/Fire contract
- Revise organizational structure to achieve optimal organizational service groupings and minimize increased staffing (1 new FTE planned this year for total of 51.5 FTEs)
- Pay our employees a competitive wage as defined by the Werling Compensation Plan

FINANCING THE BUSINESS PLAN

Where does the money come from?

Fair Oaks Ranch gets most of its revenue from property taxes. We also get lesser amounts from sales tax and various fees. The pie chart shown in Figure 1 demonstrates where we get our funds.

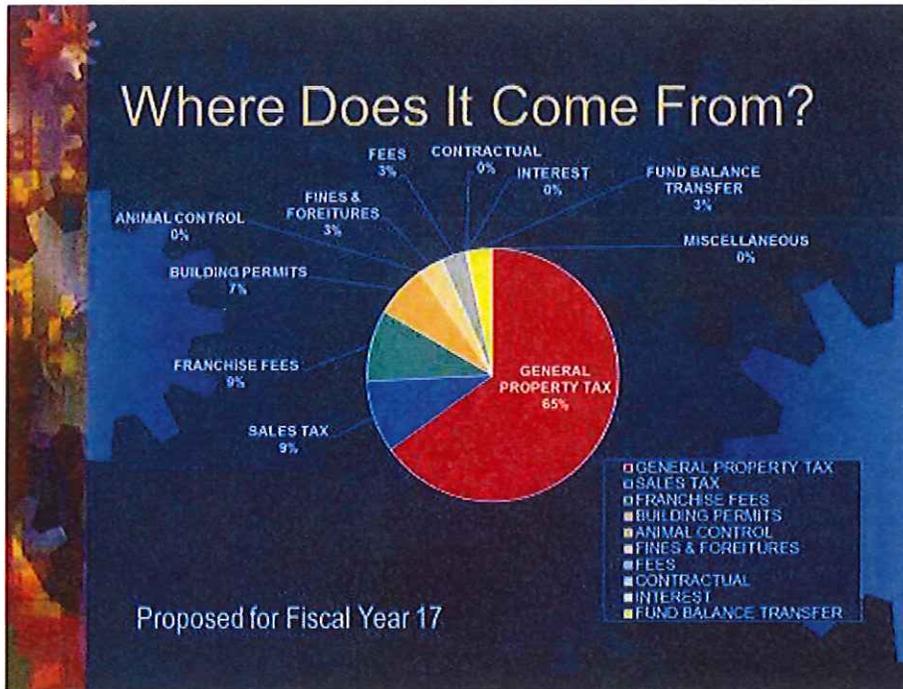


Figure 1

Property Tax Rate Changes This Year

We have proposed a modest overall tax rate **INCREASE** of 1.6 cents per \$100 of assessed value for the new budget year. This rate change will cost the owner of an average \$438,000 property about **\$69 per year**.

Remember that there are multiple taxing entities on all of our tax bills and an increase can also be driven by an increase in assessed value which the city does not control. I'm expecting our personal total tax bill to go up by more than \$69, but I recognize that Fair Oaks Ranch only gets about 16% of the total property taxes that we pay on our home in Kendall County.

Truth in Taxation

Our legislature has made several attempts to make our tax bills more transparent. Some of their efforts have helped, and some have just made it more confusing. Let's sort through the basics of taxation:

We have **TWO** tax rates to set: Maintenance and Operating (**M&O**) rate and an Interest and Sinking Fund (**I&S**) rate. Each of these has separate sets of taxation rules and when combined equals the total tax rate assessed (**Figure 2**).

The **I&S** rate is set to pay debt service on general obligation bonds like the \$7 million we issued to reconstruct our streets. When the citizens voted to issue these bonds, we obligated ourselves to pay this debt through property taxes. The rate can move up or down a little each year depending on the amortization schedule and total property values. The I&S rate we are **PROPOSING** for this year is **\$.04186 per \$100** which is **LOWER** than last year's rate of \$.0458 per \$100.

The **M&O** rate pays for services like police, fire protection, and maintenance. The M&O rate we are **PROPOSING** (\$.28150 per \$100) is **ABOVE** last year's rate of \$.2615 per \$100. We are proposing this rate increase to fund the studies needed for managing drainage and growth and to provide program funding for future replacement of vehicles and equipment that are purchased from the General Fund.

The **TOTAL** rate of $(\$0.28150 + \$0.04186) = \$0.32336$ is **BELOW** the Effective Tax Rate of \$.33926 per \$100. The **EFFECTIVE** Tax Rate is the rate that would generate the same tax revenue as last year based on the current year's valuations of the same properties taxed in the prior year. While we are not required to hold additional hearings since we are below the Effective Tax Rate, we are choosing to hold two hearings for transparency.

You can view the chart in **figure 3** to see the history of our tax rate.

You can also view **figure 4** to compare Fair Oaks Ranch with other similar cities. Our tax rate is quite **LOW** by comparison.

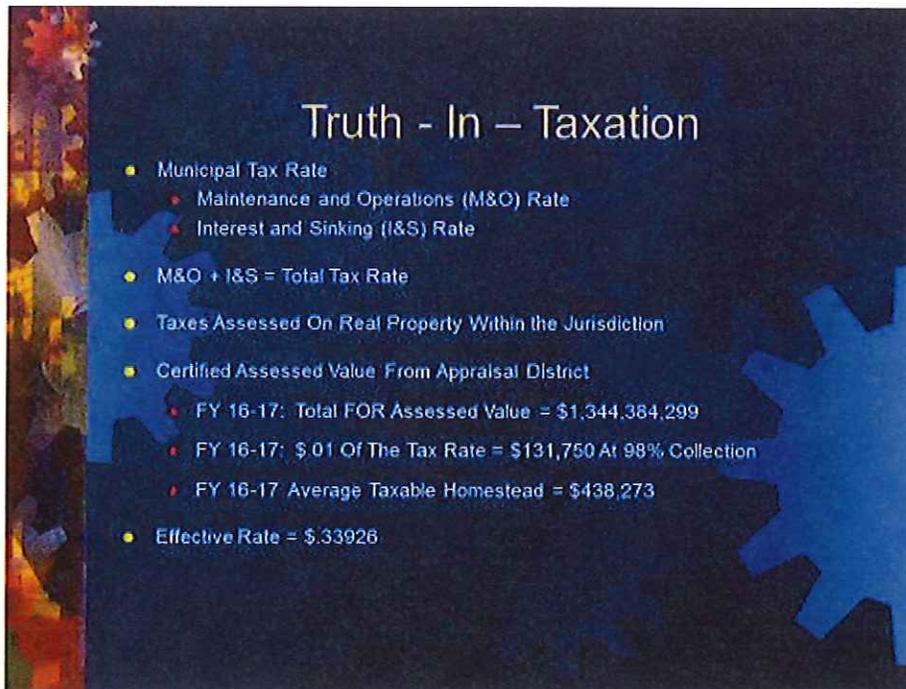


Figure 2

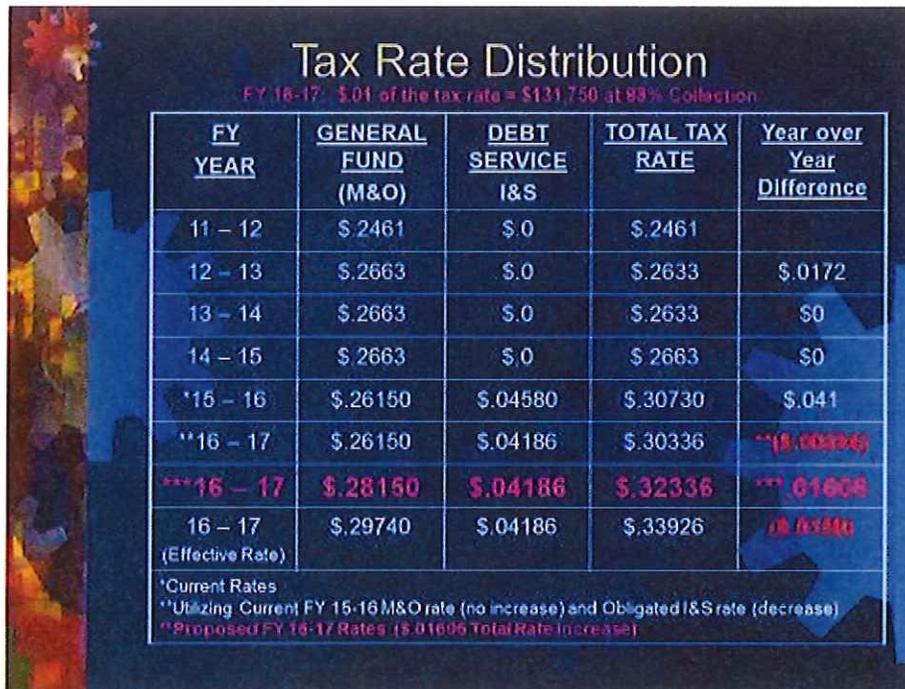


Figure 3

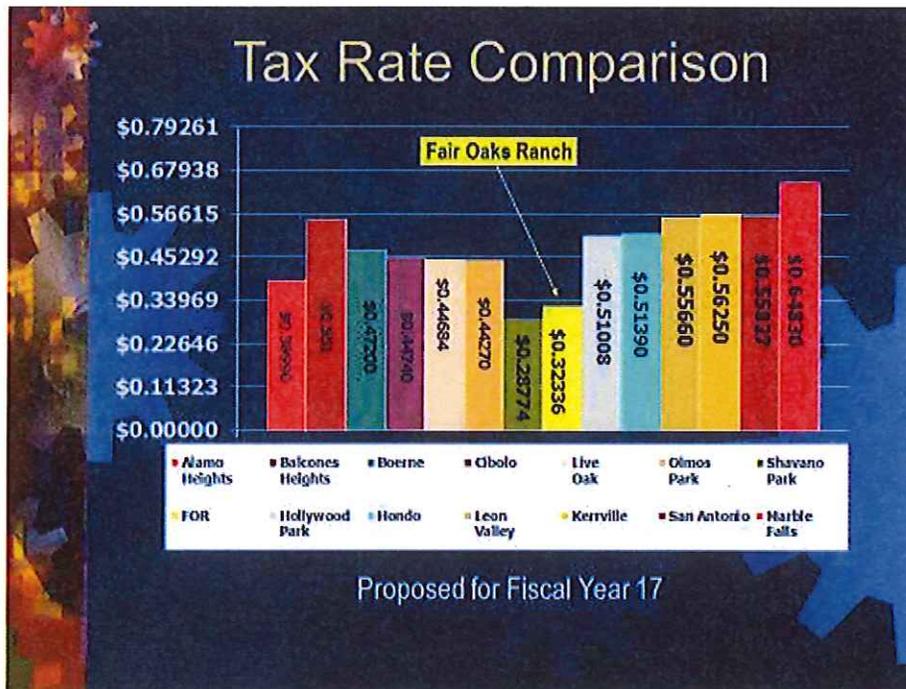


Figure 4

Where does the money go?

Let's begin with a couple of definitions. At the highest levels of our city's accounting we have a General Fund, an Enterprise Fund, and a Capital Improvement Fund. The General Fund provides for basic services like streets, police, and building code enforcement; the Enterprise Fund provides for the water and wastewater utility services; and the Capital Improvement Fund provides for major projects like waterline extensions or the recent Public Safety/Municipal Court Building.

The chart in figure 5 shows that our biggest budget expenditures planned for the coming year in the General Fund are in Public Safety (Police, Fire, EMS) and for the development of foundational tools like planning Master Land Use, Drainage, and Subdivision & Zoning Regulations (Transfer Out). For the Enterprise Fund (figure 6), the big expenditures are in Capital Improvement Project implementation for water and wastewater projects such as new water lines on Intrepid/Silver Spur and Meadow Creek Trail and a Water Distribution Interconnect. These projects improve operational reliability and, in some cases, extend or improve fire-fighting capabilities. The Water and Wastewater Capital Improvement funds also provide for developing foundational tools in Water Rates, Master Water/Wastewater planning, Wastewater Collection Systems Repairs and Improvements, and program funding for future replacement of vehicles and equipment that are purchased from the Enterprise Fund.

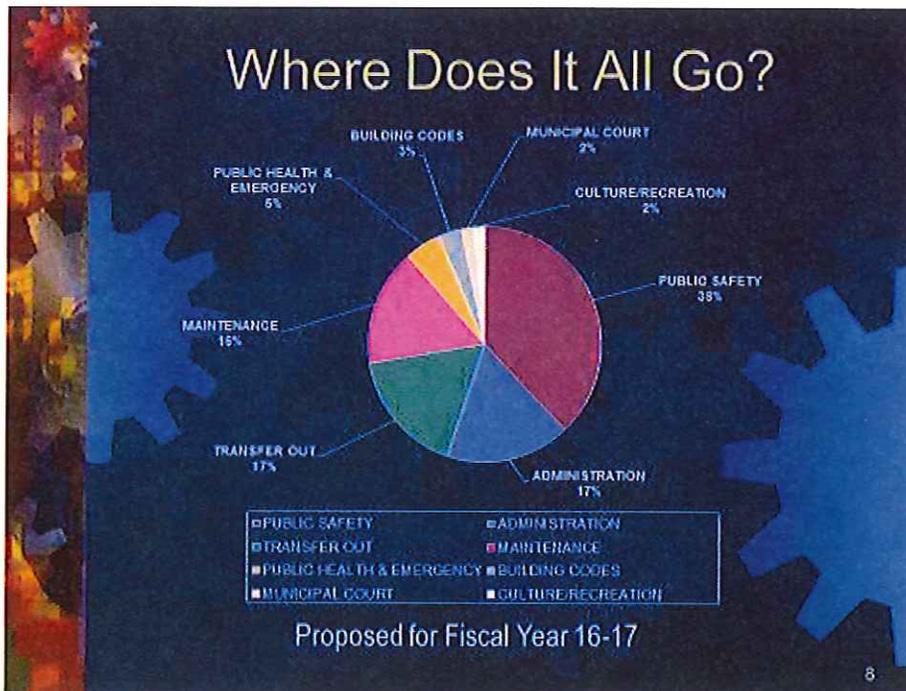


Figure 5

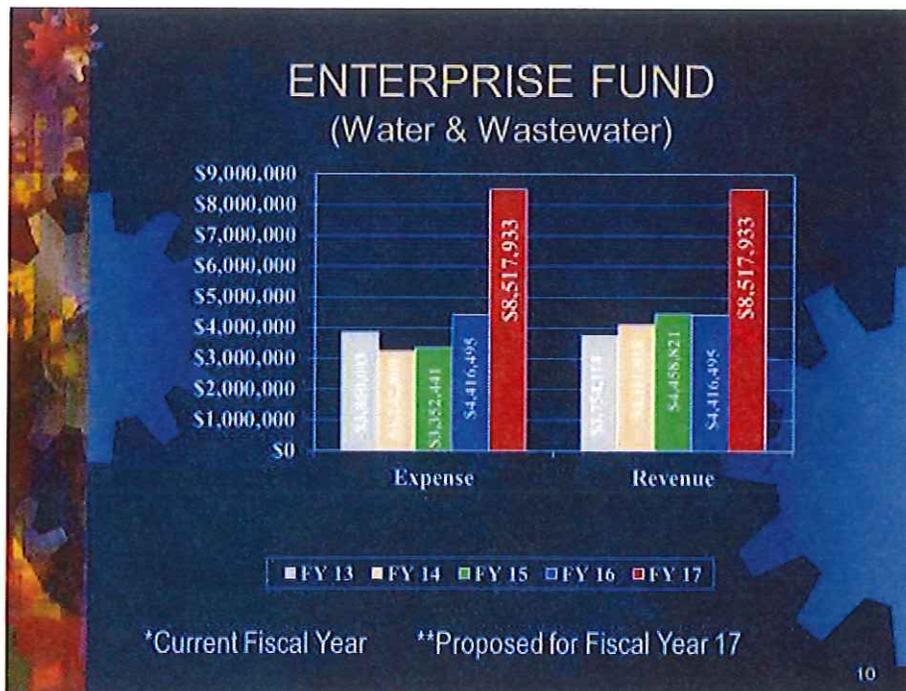


Figure 6

CONCLUSION

The budget preparation process at Fair Oaks Ranch is evolving into a real strategic planning oriented process that can anticipate and plan for service delivery plans and expectations. As part of this budget process we have:

- Placed our senior staff in much more responsible roles for planning, justifying, and administering the budget process
- Created and provided resources for new funds on both the General Fund and Enterprise Fund sides to allow us to plan for replacements of assets instead of just reacting to these needs via "emergency" purchases
- Provided funding for foundational growth management tools the citizens have told us they desire like Master Land Use, Master Drainage Plan, Water/Wastewater Management, Subdivision & Zoning Regulations, Capital Recovery Fees, and Water/Wastewater Impact Fees
- Continued funding for other citizen led development efforts such as Home Rule Charter Commission, Wildlife Education Committee, Communications Committee, and Finance and Investment Committee
- Continued funding for the roadway improvements paid for by the \$7MM General Obligation Bonds
- Enhanced quality of life through investments in police, EMS, and fire services
- Continued our funding of competitive salaries for our employees while limiting headcount growth to only one new position

We are funding these citizen mandated initiatives with a modest 1.6 cent per \$100 assessed value increase in the overall tax rate, coupled with a transfer from General Fund reserves of less than \$200,000. The tax impact on a typical Fair Oaks Ranch home from the tax rate increase is \$69 per year. We are also proposing to invite entities such as the Municipal Development District (MDD) and the Fair Oaks Ranch Homeowners Association (FORHA) to join us at the planning table. In our plan, we will request modest financial contributions from these entities, but our plan is not dependent on those contributions to move forward.

As we move forward, we will continue communicating with our citizens on progress and future plans. All of us, both staff and elected officials, work for the citizens and we welcome your comments and suggestions.

Respectfully submitted,

Garry Manitzas
Mayor
City of Fair Oaks Ranch

THE CITY OF FAIR OAKS RANCH
 FY 2016-17 PROPOSED BUDGET
 GENERAL FUND (01)

01- GENERAL FUND		FY 2013-14	FY 2014-15	FY 2015-16 BUDGET	FY 2015-16 YTD 6/30/2016	FY 2016-17 PROPOSED BUDGET
REVENUES		ACTUAL	ACTUAL			
TAXES						
01-400-110	General Property Tax	\$ 2,590,097	\$ 2,790,174	\$ 3,040,633	\$ 2,979,384	\$ 3,708,753
01-400-111	Delinquent Property Tax	\$ 27,548	\$ 19,849	\$ 30,000	\$ 11,294	\$ 25,000
01-400-112	Penalty & Interest	\$ 16,397	\$ 16,278	\$ 15,000	\$ 9,697	\$ 16,000
01-400-120	Taxes Mixed Beverages	\$ 18,738	\$ 18,805	\$ 14,500	\$ 9,094	\$ 14,100
01-400-121	Local Sales Tax	\$ 287,717	\$ 340,360	\$ 325,000	\$ 211,195	\$ 345,000
01-400-122	Street Maintenance Tax	\$ 71,929	\$ 86,340	\$ 80,000	\$ 52,011	\$ 86,500
01-400-123	Property Reduction Tax	\$ 71,929	\$ 86,340	\$ 80,000	\$ 52,011	\$ 86,500
Total Taxes		\$ 3,084,356	\$ 3,358,145	\$ 3,585,133	\$ 3,324,686	\$ 4,281,853
FRANCHISE FEES						
01-400-215	FR-Time Warner Cable/Tele	\$ 55,771	\$ 57,341	\$ 56,000	\$ 30,186	\$ 62,000.00
01-400-220	FR-GVTC Cable/Telephone	\$ 74,408	\$ 73,174	\$ 73,000	\$ 36,590	\$ 75,000.00
01-400-230	FR-AT & T Cable/Telephone	\$ 14,640	\$ 19,267	\$ 16,400	\$ 13,756	\$ 28,000.00
01-400-235	FR-Miscellaneous	\$ 441	\$ 997	\$ 1,000	\$ 784	\$ 1,275.00
01-400-240	FR-City Public Service	\$ 238,583	\$ 274,582	\$ 255,000	\$ 139,738	\$ 274,000.00
01-400-250	FR-Pedernales Electric Coop	\$ 44,961	\$ 44,152	\$ 47,000	\$ 19,940	\$ 46,000.00
01-400-255	FR-Grey Forest Utilities	\$ -	\$ 243	\$ 5,000	\$ 5,246	\$ 7,500.00
01-400-260	FR-Garbage Regular	\$ 23,711	\$ 26,115	\$ 25,000	\$ 14,158	\$ 29,000.00
01-400-265	FR-Garbage Recycling	\$ 764	\$ 842	\$ 900	\$ 637	\$ 1,050.00
Total Franchise Fees		\$ 453,279	\$ 496,714	\$ 479,300	\$ 261,036	\$ 523,825
INTEREST						
01-400-310	Interest	\$ 1,633	\$ 8,109	\$ 3,000	\$ 14,348	\$ 8,000
Total Interest		\$ 1,633	\$ 8,109	\$ 3,000	\$ 14,348	\$ 8,000

REVENUES		FY 2013-14 ACTUAL	FY 2014-15 ACTUAL	FY 2015-16 BUDGET	FY 2015-16 YTD 6/30/2016	FY 2016-17 PROPOSED BUDGET
PERMITS						
01-400-410	Building Codes	\$ 261,806	\$ 285,156	\$ 284,000	\$ 240,196	\$ -
01-400-411	New Residential Starts	\$ -	\$ -	\$ -	\$ -	\$ 337,500
01-400-412	New Commercial Starts	\$ -	\$ -	\$ -	\$ -	\$ 4,000
01-400-413	Remodel/Additions	\$ -	\$ -	\$ -	\$ -	\$ 11,250
01-400-414	Other BC Permits	\$ -	\$ -	\$ -	\$ -	\$ 22,250
01-400-415	Contractor Registration	\$ 20,025	\$ 13,650	\$ 15,000	\$ 13,275	\$ 16,000
01-400-430	Food/Health	\$ 1,680	\$ 1,900	\$ 1,900	\$ 2,225	\$ 1,900
Total Permits		\$ 283,511	\$ 300,706	\$ 300,900	\$ 255,696	\$ 392,900
ANIMAL CONTROL						
01-400-510	Pet Licenses	\$ 1,745	\$ 1,785	\$ 1,800	\$ 976	\$ 1,200
01-400-520	Pet Impound/Quarantine	\$ 1,400	\$ 1,010	\$ 900	\$ 1,940	\$ 2,850
01-400-530	Animal Traps	\$ 500	\$ 550	\$ 450	\$ 280	\$ -
Total Animal Control		\$ 3,645	\$ 3,345	\$ 3,150	\$ 3,196	\$ 4,050
FINES & FORFEITURES						
01-400-610	Municipal Court Fines	\$ 148,383	\$ 148,442	\$ 140,000	\$ 120,025	\$ 168,300
01-400-620	Municipal Court SEC Bldg	\$ 4,250	\$ 4,213	\$ 4,000	\$ 3,460	\$ 4,900
01-400-630	Municipal Court Technology	\$ 5,688	\$ 5,617	\$ 5,400	\$ 4,610	\$ 6,500
01-400-640	Municipal Court Efficiency	\$ 84	\$ 80	\$ 80	\$ 86	\$ 125
Total Fines & Forfeitures		\$ 158,407	\$ 158,352	\$ 149,480	\$ 128,181	\$ 179,825
FEEES						
01-400-700	FORU Management	\$ 166,093	\$ 171,929	\$ 166,000	\$ 120,091	\$ 176,188
01-400-701	Special Fees	\$ 4,697	\$ 2,327	\$ 3,000	\$ 2,939	\$ 4,350
01-400-702	FORMDD Management	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
Total Fees		\$ 176,790	\$ 180,256	\$ 175,000	\$ 129,030	\$ 186,538

REVENUES		FY 2013-14 ACTUAL	FY 2014-15 ACTUAL	FY 2015-16 BUDGET	FY 2015-16 YTD 6/30/2016	FY 2016-17 PROPOSED BUDGET
CONTRACTUAL						
01-400-800	Annex Leases	\$ 32,898	\$ -	\$ -	\$ -	\$ -
01-400-801	Credit Card Service Fee	\$ 3,621	\$ 3,695	\$ 3,300	\$ 3,269	\$ 4,450
Total Contractual		\$ 36,518	\$ 3,695	\$ 3,300	\$ 3,269	\$ 4,450
MISCELLANEOUS						
01-400-900	Miscellaneous	\$ 3,783	\$ 5,198	\$ 3,000	\$ 2,072	\$ 2,200
01-400-904	Street Bond Reimbursement	\$ -	\$ -	\$ 75,000	\$ -	\$ -
01-400-910	Sale of Assets	\$ 561,196	\$ 2,295	\$ 5,000	\$ -	\$ 6,000
01-400-930	Donations/Grants	\$ 1,715	\$ 2,149	\$ 3,000	\$ -	\$ 3,000
01-400-940	School Crossing Guard	\$ 7,113	\$ 7,428	\$ 7,200	\$ 5,134	\$ 7,400
01-400-941	LEOSE Proceeds	\$ 1,551	\$ 1,606	\$ 1,500	\$ 1,707	\$ 1,800
Total Miscellaneous		\$ 575,358	\$ 18,676	\$ 94,700	\$ 8,913	\$ 20,400
FUND BALANCE TRANSFERS						
01-400-980	Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ 164,728
01-400-981	Court Technology	\$ -	\$ -	\$ 6,700	\$ -	\$ -
01-400-982	Court Security Bldg.	\$ -	\$ -	\$ 650	\$ -	\$ -
01-400-984	Capital Replacement	\$ -	\$ -	\$ -	\$ -	\$ -
01-400-985	Court Efficiency	\$ -	\$ -	\$ 50	\$ -	\$ -
01-400-988	LEOSE Training Funds	\$ -	\$ -	\$ 1,600	\$ -	\$ -
01-400-989	Committed Contracts	\$ -	\$ -	\$ -	\$ -	\$ -
Total Transfers		\$ -	\$ -	\$ 9,000	\$ -	\$ 164,728
Total General Fund Revenues		\$ 4,773,497	\$ 4,527,998	\$ 4,802,963	\$ 4,128,356	\$ 5,766,569

01 ADMINISTRATION		FY 2013-14 ACTUAL	FY 2014-15 ACTUAL	FY 2015-16 BUDGET	FY 2015-16 YTD 6/30/2016	FY 2016-17 PROPOSED BUDGET
PERSONNEL						
01-501-101	Salaries	\$ 255,097	\$ 252,419	\$ 353,055	\$ 168,755	\$ 406,804
01-501-	Overtime	\$ -	\$ -	\$ -	\$ -	\$ 5,000
01-501-102	Taxes - FICA	\$ 15,326	\$ 15,467	\$ 21,850	\$ 10,425	\$ 25,222
01-501-103	Taxes - Medicare	\$ 3,584	\$ 3,617	\$ 5,110	\$ 2,438	\$ 5,899
01-501-104	Workers' Compensation	\$ 714	\$ 599	\$ 844	\$ 821	\$ 1,831
01-501-105	Texas Workforce Commisssion	\$ 1,193	\$ 138	\$ 693	\$ 587	\$ 1,238
01-501-106	Retirement	\$ 29,242	\$ 24,799	\$ 40,562	\$ 21,663	\$ 46,905
01-501-107	Insurance	\$ 31,378	\$ 27,759	\$ 53,768	\$ 22,110	\$ 47,775
01-501-108	Uniforms	\$ -	\$ 229	\$ 500	\$ -	\$ 750
01-501-110	Car Allowance	\$ -	\$ -	\$ -	\$ -	\$ 7,200
TOTAL PERSONNEL		\$ 336,534	\$ 325,028	\$ 476,382	\$ 226,799	\$ 548,624
GENERAL						
01-501-300	Supplies	\$ 3,303	\$ 3,398	\$ 4,400	\$ 3,696	\$ 5,000
01-501-301	Recording/Reporting	\$ 3,250	\$ 25,332	\$ 4,000	\$ 797	\$ 4,000
01-501-302	Meetings	\$ 698	\$ 1,488	\$ 3,080	\$ 984	\$ 3,750
01-501-303	History/Recordkeeping	\$ 305	\$ 125	\$ 25,400	\$ -	\$ 25,400
01-501-304	Elections	\$ -	\$ 17,110	\$ 6,000	\$ 2,673	\$ 6,000
01-501-305	Mlnor Equipment	\$ 2,740	\$ 10,195	\$ 6,500	\$ 8,459	\$ 7,000
01-501-306	Fuel	\$ 617	\$ 114	\$ 800	\$ 164	\$ 600
01-501-310	Dues/Subscriptions	\$ 4,496	\$ 3,934	\$ 4,945	\$ 3,895	\$ 8,450
01-501-315	Training/Seminars	\$ 6,578	\$ 6,999	\$ 28,050	\$ 4,215	\$ 30,000
01-501-316	Mileage	\$ 3,604	\$ 13,770	\$ 7,075	\$ 10,782	\$ 7,300
01-501-321	Electricity	\$ 16,963	\$ 15,988	\$ 17,000	\$ 10,861	\$ 17,000
01-501-323	Phone	\$ 6,812	\$ 6,308	\$ 6,480	\$ 4,706	\$ 5,500
01-501-330	Public Information Act	\$ -	\$ -	\$ 10,000	\$ 4,712	\$ 5,000
01-501-390	Miscellaneous	\$ 453	\$ 597	\$ 500	\$ 279	\$ 500
MISCELLANEOUS		\$ 49,819	\$ 105,360	\$ 124,230	\$ 56,223	\$ 125,500
MAINTENANCE						
01-501-402	Vehicle Maintenance/Repair	\$ 151	\$ 1,724	\$ 2,000	\$ 39	\$ 1,000
01-501-405	Maintenance of Equipment	\$ 267	\$ 813	\$ 800	\$ 14	\$ 800
01-501-410	Building Maintenance	\$ 9,350	\$ 6,065	\$ 7,700	\$ 5,890	\$ 11,500
TOTAL MAINTENANCE		\$ 9,768	\$ 8,603	\$ 10,500	\$ 5,943	\$ 13,300

01 - ADMINISTRATION		FY 2013-14 ACTUAL	FY 2014-15 ACTUAL	FY 2015-16 BUDGET	FY 2015-16 YTD 6/30/2016	FY 2016-17 PROPOSED BUDGET
CONTRACTUAL SERVICES						
01-501-500	City Attorney	\$ 45,705	\$ 50,154	\$ 60,000	\$ 42,935	\$ 70,000
01-501-501	Auditing Services	\$ 8,450	\$ 8,750	\$ 9,000	\$ 9,000	\$ 10,000
01-501-502	Professional Services	\$ 156,258	\$ 1,101,727	\$ 145,240	\$ 129,631	\$ 60,546
01-501-503	Facility Contracts	\$ 9,631	\$ 10,631	\$ 11,420	\$ 9,650	\$ 12,025
01-501-507	Appraisal District	\$ 32,044	\$ 32,728	\$ 33,610	\$ 34,741	\$ 35,632
01-501-510	Insurance	\$ 30,212	\$ 32,254	\$ 32,350	\$ 31,652	\$ 34,735
01-501-511	Credit Card Service Fee	\$ 3,586	\$ 3,583	\$ 3,000	\$ 402	\$ 3,500
01-501-512	Tech/Internet Maintenance	\$ 29,676	\$ 64,888	\$ 80,220	\$ 61,463	\$ 81,000
TOTAL CONTRACTUAL SERVICES		\$ 315,563	\$ 1,304,715	\$ 374,840	\$ 319,474	\$ 307,438
LEASES						
01-501-600	Copier Lease	\$ 5,827	\$ 6,267	\$ 6,200	\$ 4,593	\$ 4,000
TOTAL LEASES		\$ 5,827	\$ 6,267	\$ 6,200	\$ 4,593	\$ 4,000
TOTAL 01 - ADMINISTRATION		\$ 717,510	\$ 1,749,973	\$ 992,152	\$ 613,032	\$ 998,862

02 MUNICIPAL COURT		FY 2013-14 ACTUAL	FY 2014-15 ACTUAL	FY 2015-16 BUDGET	FY 2015-16 YTD 6/30/2016	FY 2016-17 PROPOSED BUDGET
PERSONNEL						
01-502-101	Salaries	\$ 40,579	\$ 42,328	\$ 42,822	\$ 30,396	\$ 44,595
01-502-102	Taxes - FICA	\$ 2,443	\$ 2,624	\$ 2,655	\$ 1,884	\$ 2,765
01-502-103	Taxes - Medicare	\$ 571	\$ 614	\$ 621	\$ 441	\$ 647
01-502-104	Workers' Comp.	\$ 103	\$ 65	\$ 103	\$ 99	\$ 201
01-502-105	Texas Workforce Commission	\$ 207	\$ 9	\$ 126	\$ 171	\$ 225
01-502-106	Retirement	\$ 4,758	\$ 5,009	\$ 4,929	\$ 3,705	\$ 5,142
01-502-107	Insurance	\$ 7,255	\$ 6,245	\$ 6,316	\$ 4,714	\$ 6,471
01-502-108	Uniforms	\$ -	\$ 58	\$ 50	\$ -	\$ 50
TOTAL PERSONNEL		\$ 55,917	\$ 56,952	\$ 57,622	\$ 41,410	\$ 60,095
GENERAL						
01-502-300	Supplies	\$ 1,468	\$ 1,366	\$ 1,200	\$ 1,634	\$ 2,000
01-502-305	Minor Equipment	\$ 191	\$ 261	\$ 300	\$ 1,268	\$ 1,420
01-502-310	Dues/Subscriptions	\$ 1,305	\$ 1,456	\$ 1,455	\$ 1,084	\$ 1,455
01-502-315	Training/Semlnars	\$ 291	\$ 761	\$ 3,150	\$ 934	\$ 2,800
01-502-316	Mileage	\$ -	\$ -	\$ 400	\$ -	\$ 300
01-502-335	Jury Trials	\$ 36	\$ 30	\$ 200	\$ -	\$ 200
10-502-390	Miscellaneous	\$ 39	\$ 25	\$ 100	\$ -	\$ 100
TOTAL GENERAL		\$ 3,331	\$ 3,899	\$ 6,805	\$ 4,920	\$ 8,275
MAINTENANCE						
01-502-405	Maintenance of Equipment	\$ 204	\$ 45	\$ 250	\$ 37	\$ 200
01-502-410	Building Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 1,200
TOTAL MAINTENANCE		\$ 204	\$ 45	\$ 250	\$ 37	\$ 1,400

02 MUNICIPAL COURT		FY 2013-14	FY 2014-15	FY 2015-16 BUDGET	FY 2015-16 YTD	FY 2016-17
		ACTUAL	ACTUAL		6/30/2016	PROPOSED BUDGET
CONTRACTUAL SERVICES						
01-502-500	Prosecutor	\$ 7,100	\$ 6,150	\$ 9,400	\$ 4,225	\$ 9,400
01-502-501	Municipal Judge	\$ 7,675	\$ 8,250	\$ 10,950	\$ 5,800	\$ 10,950
01-502-511	Interpretation Services	\$	\$ 116	\$ 100	\$ 49	\$ 100
01-502-512	Software Maintenance	\$ 6,282	\$ 6,506	\$ 6,724	\$ 6,354	\$ 7,061
01-502-600	Copier Lease	\$ -	\$ -	\$ -	\$ -	\$ 3,150
TOTAL CONTRACTUAL SERVICES		\$ 21,057	\$ 21,022	\$ 27,174	\$ 16,428	\$ 30,661
TOTAL 02: MUNICIPAL COURT		\$ 80,509	\$ 81,918	\$ 91,851	\$ 62,795	\$ 100,431

03: PUBLIC SAFETY		FY 2013-14 ACTUAL	FY 2014-15 ACTUAL	FY 2015-16 BUDGET	FY 2015-16 YTD 6/30/2016	FY 2016-17 PROPOSED BUDGET
PERSONNEL						
01-503-101	Salaries	\$ 869,439	\$ 974,196	\$ 1,134,771	\$ 756,261	\$ 1,265,754
01-503-	Overtime	\$ -	\$ -	\$ -	\$ -	\$ 23,000
01-503-102	Taxes - FICA	\$ 53,860	\$ 60,341	\$ 70,356	\$ 46,392	\$ 78,477
01-503-103	Taxes - Medicare	\$ 12,592	\$ 14,116	\$ 16,455	\$ 10,850	\$ 18,353
01-503-104	Workers' Comp	\$ 17,367	\$ 20,415	\$ 24,965	\$ 22,156	\$ 51,800
01-503-105	Texas Workforce Commisssion	\$ 4,120	\$ 315	\$ 2,772	\$ 3,071	\$ 4,950
01-503-106	Retirement	\$ 102,341	\$ 116,827	\$ 130,728	\$ 92,651	\$ 145,941
01-503-107	Insurance	\$ 103,748	\$ 128,916	\$ 164,913	\$ 131,235	\$ 185,650
01-503-108	Uniforms	\$ 8,555	\$ 8,287	\$ 9,500	\$ 1,573	\$ 10,500
01-503-109	Uniform Allowance	\$ 7,800	\$ 8,400	\$ 10,800	\$ 4,800	\$ 11,400
TOTAL PERSONNEL		\$ 1,179,820	\$ 1,331,812	\$ 1,565,260	\$ 1,068,989	\$ 1,795,825
GENERAL						
01-503-300	Supplies	\$ 2,193	\$ 2,129	\$ 3,000	\$ 1,741	\$ 4,000
01-503-303	Investigation	\$ 3,974	\$ 3,376	\$ 5,200	\$ 2,068	\$ 5,200
01-503-305	Minor Equipment	\$ 26,805	\$ 42,598	\$ 47,800	\$ 30,824	\$ 43,065
01-503-306	Fuel	\$ 42,348	\$ 28,822	\$ 45,000	\$ 17,282	\$ 35,000
01-503-310	Dues/Subscriptions	\$ 1,010	\$ 1,883	\$ 1,500	\$ 1,151	\$ 1,500
01-503-314	Training/- LEOSE	\$ -	\$ -	\$ 3,100	\$ -	\$ 4,600
01-503-315	Training/Seminars	\$ 14,327	\$ 7,920	\$ 11,000	\$ 6,819	\$ 9,000
01-503-316	Reserve Programs	\$ -	\$ -	\$ -	\$ -	\$ -
01-503-321	Electricity	\$ -	\$ -	\$ -	\$ -	\$ 11,200
01-503-323	Phone	\$ (511)	\$ 8,921	\$ 10,694	\$ 6,607	\$ 15,000
01-503-390	Miscellaneous	\$ 1,433	\$ 1,353	\$ 1,500	\$ 669	\$ 1,500
TOTAL GENERAL		\$ 91,580	\$ 97,002	\$ 128,794	\$ 67,162	\$ 130,065
MAINTENANCE						
01-503-402	Vehicle Maintenance Repair	\$ 10,741	\$ 14,078	\$ 17,350	\$ 10,468	\$ 17,350
01-503-405	Maintenance of Equipment	\$ 1,530	\$ 1,390	\$ 3,000	\$ 400	\$ 2,000
01-503-410	Building Maintenance	\$ 1,763	\$ 1,048	\$ 2,500	\$ 367	\$ 8,500
TOTAL MAINTENANCE		\$ 14,034	\$ 16,516	\$ 22,850	\$ 11,235	\$ 27,850

03- PUBLIC SAFETY		FY 2013-14	FY 2014-15	FY 2015-16 BUDGET	FY 2015-16 YTD	FY 2016-17
		ACTUAL	ACTUAL		6/30/2016	PROPOSED BUDGET
CONTRACTUAL SERVICES						
01-503-505	Impound Animal	\$ 10,772	\$ 12,194	\$ 12,225	\$ 9,316	\$ 15,700
01-503-510	Boerne Dispatching	\$ 152,089	\$ 158,577	\$ 146,615	\$ 109,961	\$ 173,720
01-503-511	LCRA Dispatch	\$ 4,496	\$ 4,496	\$ 5,000	\$ 4,097	\$ 5,800
01-503-512	Software Maintenance	\$ 7,371	\$ 23,868	\$ 17,353	\$ 16,364	\$ 18,500
01-503-515	Prisoner Housing	\$ -	\$ -	\$ 500	\$ -	\$ 500
TOTAL CONTRACTUAL SERVICES		\$ 174,728	\$ 199,135	\$ 181,693	\$ 139,738	\$ 214,220
LEASES						
01-503-600	Copier Lease	\$ 2,341	\$ 2,683	\$ 3,500	\$ 2,157	\$ 6,500
01-503-612	Tech Hardware Lease	\$ 1,021	\$ 6,637	\$ 10,849	\$ 4,595	\$ 6,240
TOTAL LEASES		\$ 3,362	\$ 9,320	\$ 14,349	\$ 6,752	\$ 12,740
TOTAL 03- PUBLIC SAFETY		\$ 1,463,524	\$ 1,653,785	\$ 1,912,946	\$ 1,293,875	\$ 2,180,700

04 - PUBLIC HEALTH/ EMERGENCY		FY 2013-14 ACTUAL	FY 2014-15 ACTUAL	FY 2015-16 BUDGET	FY 2015-16 YTD 6/30/2016	FY 2016-17 PROPOSED BUDGET
GENERAL						
01-504-315	Training/Seminars	\$ -	\$ -	\$ 500	\$ -	\$ -
01-504-321	Electricity	\$ 5,171	\$ 5,163	\$ 5,600	\$ 3,768	\$ 6,200
01-504-323	Phone	\$ 518	\$ 526	\$ 545	\$ 397	\$ 550
01-504-390	Miscellaneous	\$ -	\$ -	\$ 1,000	\$ 7,623	\$ 1,000
TOTAL GENERAL		\$ 5,689	\$ 5,689	\$ 7,645	\$ 11,788	\$ 7,750
MAINTENANCE						
01-504-410	Building Maintenance	\$ 1,249	\$ 1,185	\$ 2,500	\$ 1,917	\$ 2,500
TOTAL MAINTENANCE		\$ 1,249	\$ 1,185	\$ 2,500	\$ 1,917	\$ 2,500
CONTRACTUAL SERVICES						
01-504-515	Volunteer Fire Department	\$ 187,590	\$ 190,545	\$ 191,530	\$ 146,233	\$ 196,735
01-504-516	Emergency Medical Service	\$ 71,225	\$ 73,500	\$ 73,500	\$ 55,125	\$ 73,500
01-504-517	Health/Food Inspections	\$ 3,200	\$ 3,200	\$ 3,500	\$ 3,200	\$ 3,500
01-504-590	Emergency Management	\$ 6,831	\$ 7,757	\$ 6,831	\$ 6,831	\$ 2,893
TOTAL CONTRACTUAL SERVICES		\$ 268,846	\$ 275,002	\$ 275,361	\$ 211,389	\$ 276,628
TOTAL 04 - PUBLIC HEALTH/ EMERGENCY		\$ 275,783	\$ 281,876	\$ 285,506	\$ 225,094	\$ 286,878

05: BUILDING CODES		FY 2013-14 ACTUAL	FY 2014-15 ACTUAL	FY 2015-16 BUDGET	FY 2015-16 YTD 6/30/2016	FY 2016-17 PROPOSED BUDGET
PERSONNEL						
01-505-101	Salaries	\$ 90,733	\$ 112,959	\$ 122,424	\$ 87,444	\$ 125,304
01-505-102	Taxes - FICA	\$ 5,625	\$ 7,003	\$ 7,591	\$ 5,422	\$ 7,769
01-505-103	Taxes - MEDICARE	\$ 1,316	\$ 1,638	\$ 1,776	\$ 1,268	\$ 1,817
01-505-104	Workers' Comp	\$ 407	\$ 517	\$ 662	\$ 661	\$ 1,106
01-505-105	Texas Workforce Commision	\$ 419	\$ 27	\$ 378	\$ 491	\$ 675
01-505-106	Retirement	\$ 7,617	\$ 13,314	\$ 14,091	\$ 10,215	\$ 14,448
01-505-107	Insurance	\$ 6,222	\$ 10,093	\$ 15,703	\$ 9,188	\$ 13,265
01-505-108	Uniforms	\$ -	\$ 67	\$ -	\$ -	\$ 50
TOTAL PERSONAL		\$ 112,339	\$ 145,618	\$ 162,625	\$ 114,689	\$ 164,434
GENERAL						
01-505-300	Supplies	\$ 790	\$ 1,174	\$ 1,600	\$ 1,945	\$ 2,000
01-505-305	Minor Equipment	\$ 890	\$ 4,600	\$ 2,000	\$ 646	\$ 4,700
01-505-306	Fuel	\$ 1,447	\$ 1,154	\$ 2,500	\$ 718	\$ 1,700
01-505-310	Dues/Subscriptions	\$ 180	\$ 268	\$ 300	\$ 190	\$ 425
01-505-315	Training/Seminars	\$ 1,415	\$ 4,439	\$ 5,000	\$ 2,141	\$ 5,956
01-505-323	Phone	\$ 445	\$ 762	\$ 768	\$ 574	\$ 775
01-505-390	Miscellaneous	\$ 33	\$ 153	\$ 150	\$ 27	\$ 350
TOTAL GENERAL		\$ 5,200	\$ 12,548	\$ 12,318	\$ 6,241	\$ 15,906
MAINTENANCE						
01-505-402	Vehicle Maintenance/Repair	\$ 474	\$ 2,365	\$ 6,000	\$ 138	\$ 6,000
01-505-405	Maintenance of Equipment	\$ -	\$ -	\$ 100	\$ 37	\$ 100
TOTAL MAINTENANCE		\$ 474	\$ 2,365	\$ 6,100	\$ 175	\$ 6,100
CONTRACTUAL SERVICES						
01-505-512	Software Maintenance	\$ 1,494	\$ 1,569	\$ 1,643	\$ 1,547	\$ 1,725
TOTAL CONTRACTUAL SERVICES		\$ 1,494	\$ 1,569	\$ 1,643	\$ 1,547	\$ 1,725
TOTAL BUILDING CODES		\$ 119,507	\$ 162,100	\$ 182,686	\$ 122,652	\$ 188,165

06- MAINTENANCE		FY 2013-14 ACTUAL	FY 2014-15 ACTUAL	FY 2015-16 BUDGET	FY 2015-16 YTD 6/30/2016	FY 2016-17 PROPOSED BUDGET
PERSONNEL						
01-506-101	Salaries	\$ 233,426	\$ 227,454	\$ 268,231	\$ 173,943	\$ 281,965
01-506-102	Overtime	\$ -	\$ -	\$ -	\$ -	\$ 5,000
01-506-102	Taxes - FICA	\$ 13,724	\$ 14,159	\$ 16,631	\$ 10,527	\$ 17,482
01-506-103	Taxes - Medicare	\$ 3,301	\$ 3,220	\$ 3,890	\$ 2,462	\$ 4,088
01-506-104	Workers' Comp	\$ 9,755	\$ 10,979	\$ 1,682	\$ 10,718	\$ 18,417
01-506-105	Texas Workforce Commission	\$ 1,501	\$ 273	\$ 820	\$ 945	\$ 1,463
01-506-106	Retirement	\$ 27,761	\$ 26,532	\$ 30,874	\$ 22,284	\$ 32,511
01-506-107	Insurance	\$ 44,414	\$ 43,043	\$ 49,800	\$ 33,184	\$ 51,192
01-506-108	Uniforms	\$ 8,618	\$ 8,192	\$ 9,000	\$ 6,599	\$ 9,100
TOTAL PERSONNEL		\$ 342,500	\$ 333,851	\$ 380,928	\$ 260,662	\$ 421,218
GENERAL						
01-506-300	Supplies	\$ 2,759	\$ 2,309	\$ 3,300	\$ 1,701	\$ 3,300
01-506-305	Minor Equipment	\$ 5,802	\$ 4,327	\$ 11,100	\$ 10,474	\$ 9,260
01-506-306	Fuel	\$ 15,526	\$ 11,831	\$ 14,885	\$ 5,633	\$ 12,000
01-506-310	Dues/Subscriptions	\$ 203	\$ 208	\$ 185	\$ 43	\$ 180
01-506-315	Training/Seminars	\$ 103	\$ 267	\$ 1,200	\$ 549	\$ 5,000
01-506-323	Phone	\$ 2,275	\$ 2,306	\$ 2,384	\$ 1,745	\$ 2,500
01-506-390	Miscellaneous	\$ 404	\$ 199	\$ 500	\$ 409	\$ 500
01-506-391	Street Bond	\$ -	\$ 550	\$ -	\$ -	\$ -
TOTAL GENERAL		\$ 27,071	\$ 21,997	\$ 33,554	\$ 20,554	\$ 32,740
MAINTENANCE						
01-506-402	Vehicle Maintenance/Repair	\$ 8,637	\$ 6,518	\$ 9,000	\$ 4,273	\$ 7,000
01-506-405	Maintenance of Equipment	\$ 2,181	\$ 1,342	\$ 3,100	\$ 2,878	\$ 4,500
01-506-410	Building Maintenance	\$ 2,135	\$ 2,319	\$ 3,400	\$ 401	\$ 2,500
01-506-420	Hazardous Disposal	\$ -	\$ 330	\$ 200	\$ 228	\$ 200
01-506-430	In-House Drainage Work	\$ 4,140	\$ 429	\$ 4,000	\$ 1,160	\$ 4,000
01-506-440	In-House Street Repair	\$ 20,493	\$ 17,184	\$ 26,000	\$ 9,042	\$ 19,000
01-506-450	Street Signs	\$ 4,669	\$ 3,522	\$ 5,300	\$ 2,716	\$ 5,000
01-506-460	In-House Landscaping	\$ 521	\$ 365	\$ 750	\$ 410	\$ 1,000
TOTAL MAINTENANCE		\$ 42,776	\$ 32,010	\$ 51,750	\$ 21,109	\$ 43,200

06- MAINTENANCE	FY 2013-14	FY 2014-15	FY 2015-16 BUDGET	FY 2015-16 YTD	FY 2016-17
	ACTUAL	ACTUAL		6/30/2016	PROPOSED BUDGET
CONTRACTUAL SERVICES					
01-506-530 Street Maintenance	\$ 268,120	\$ 330,028	\$ 351,536	\$ 27,403	\$ 361,250
01-506-532 Drainage Work	\$ 245,597	\$ 6,193	\$ 137,550	\$ 7,887	\$ 25,000
01-506-540 Greenspace Maintenance	\$ 36,383	\$ 35,154	\$ 39,910	\$ 26,563	\$ 41,840
TOTAL CONTRACTUAL SERVICES	\$ 550,100	\$ 371,375	\$ 528,996	\$ 61,853	\$ 428,090
TOTAL MAINTENANCE	\$ 962,448	\$ 759,232	\$ 995,228	\$ 364,178	\$ 925,248

07- CULTURE/RECREATION/ OTH	FY 2013-14	FY 2014-15	FY 2015-16 BUDGET	FY 2015-16 YTD	FY 2016-17
	ACTUAL	ACTUAL		6/30/2016	PROPOSED BUDGET
GENERAL					
01-507-300 Postage	\$ 2,708	\$ 2,591	\$ 2,900	\$ 1,687	\$ 3,000
01-507-305 Beautification	\$ 187	\$ 7,310	\$ 19,310	\$ 7,694	\$ 10,000
01-507-306 Donations/Grants	\$ 2,158	\$ 2,426	\$ 3,000	\$ 953	\$ -
01-507-310 Public Relations	\$ 2,936	\$ 1,810	\$ 8,500	\$ 1,755	\$ 15,500
01-507-311 Employee Appreciation	\$ 1,664	\$ 2,218	\$ 5,310	\$ 522	\$ 5,310
01-507-315 Committees	\$ -	\$ -	\$ 35,500	\$ 2,723	\$ 35,000
01-507-320 Annex Expense	\$ 20,270	\$ -	\$ -	\$ -	\$ -
01-507-330 Urban Wildlife	\$ 16,928	\$ -	\$ 50,000	\$ 1,270	\$ 20,000
TOTAL GENERAL	\$ 46,851	\$ 16,355	\$ 124,520	\$ 16,605	\$ 88,810
TOTAL CULTURE/RECREATION/ OTH	\$ 46,851	\$ 16,355	\$ 124,520	\$ 16,605	\$ 88,810

		FY 2013-14	FY 2014-15	FY 2015-16 BUDGET	FY 2015-16 YTD	FY 2016-17
08-NON-DEPARTMENTAL		ACTUAL	ACTUAL		6/30/2016	PROPOSED
						BUDGET
01-507-340	Employee Turnover Savings	\$ -	\$ -	\$ (115,000)		
01-507-390	Contingency	\$ 16,667	\$ 16,878	\$ 30,690	\$ 7,037	
TOTAL NON-DEPARTMENTAL		\$ 16,667	\$ 16,878	\$ (84,310)	\$ 7,037	\$

		FY 2013-14	FY 2014-15	FY 2015-16 BUDGET	FY 2015-16 YTD	PROPOSED
09- CAPITAL OUTLAYS		ACTUAL	ACTUAL		6/30/2016	BUDGET
01-509-300	Land/Land Improvements	\$ 1,753	\$ -	\$ -	\$ -	\$ -
01-509-301	Building/Bldg Improvements	\$ 51,100	\$ -	\$ -	\$ -	\$ -
01-509-303	Personal Property	\$ 164,161	\$ 106,672	\$ 161,000	\$ 121,008	\$ -
TOTAL CAPITAL OUTLAY		\$ 217,014	\$ 106,672	\$ 161,000	\$ 121,008	\$

		FY 2013-14	FY 2014-15	FY 2015-16 BUDGET	FY 2015-16 YTD	FY 2016-17
10- TRANSFERS OUT		ACTUAL	ACTUAL		6/30/2016	PROPOSED
						BUDGET
01-509-980	FUND BALANCE RESERVE	\$ -	\$ 2,260,000	\$ 75,000	\$ -	\$ -
01-509-xx	TRANSFER-INTERGOVERNMENTAL FUN	\$ -	\$ -	\$ -	\$ -	\$ 16,547
01-509-xx	TRANSFER-CAPITAL IMPROVE. FUND	\$ -	\$ -	\$ -	\$ -	\$ 370,000
01-509-xx	TRANSFER-VEHICLE REPLACE. FUND	\$ -	\$ -	\$ -	\$ -	\$ 354,726
01-509-xx	DEPARTMENTAL TRANSFERS TO VRF	\$ -	\$ -	\$ -	\$ -	\$ 245,177
01-509-981	COURT TECHNOLOGY FUND	\$ -	\$ -	\$ 5,000	\$ -	\$ 6,000
01-509-982	COURT SECURITY FUND	\$ -	\$ -	\$ 3,800	\$ -	\$ 4,900
01-509-984	CAPITAL REPLACEMENT FUND	\$ -	\$ -	\$ 236,408	\$ -	\$ -
01-509-985	COURT EFFICIENCY FUND	\$ -	\$ -	\$ 75	\$ -	\$ 125
TOTAL TRANSFERS OUT		\$	\$ 2,260,000	\$ 320,283	\$	\$ 997,475

TOTAL - 08, 09 & 10	\$ 233,681	\$ 2,383,550	\$ 396,973	\$ 128,045	\$ 997,475
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TOTAL GENERAL FUND EXPENDITURES	\$ 3,899,813	\$ 7,088,789	\$ 4,981,862	\$ 2,826,276	\$ 5,766,569
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Revenue over Expenses	\$ 873,685	\$ (2,560,791)	\$ (178,899)	\$ 1,302,080	\$ 0
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CITY OF FAIR OAKS RANCH
 FY 2016-17 PROPOSED BUDGET
 GENERAL EQUIPMENT REPLACEMENT FUND

	FY 2013-14 ACTUAL	FY 2014-15 ACTUAL	FY 2015-16 BUDGET	2015-16 YTD 06/30/2016	FY 2016-17 PROPOSED BUDGET
AVAILABLE FUNDS					
Beginning Balance	\$ -	\$ -			\$ -
REVENUES					
Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ 354,726
Transfer from Capital Improvement Fund					\$ -
Transfer in from Gen. Fund Depts.					\$ 245,177
Transfer from WWW Equip Repl Fund					\$ -
Transfer from Enterprise Fund					\$ -
Interest Income	\$ -	\$ -	\$ -	\$ -	\$ 300
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -	\$ 600,203
TOTAL AVAILABLE FUNDS					
	\$ -	\$ -	\$ -	\$ -	\$ 600,203
EXPENDITURES					
Maintenance Furniture	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance Vehicles	\$ -	\$ -	\$ -	\$ -	\$ 125,177
Maintenance Equipment	\$ -	\$ -	\$ -	\$ -	\$ 48,000
Police Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
Police Package/Incode Software	\$ -	\$ -	\$ -	\$ -	\$ -
Patrol Vehicle	\$ -	\$ -	\$ -	\$ -	\$ 72,000
Computer Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
Electronic Equipment Maint.	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL APPROPRIATIONS	\$ -	\$ -	\$ -	\$ -	\$ 245,177
GROSS ENDING BALANCE	\$ -	\$ -	\$ -	\$ -	\$ 355,026

THE CITY OF FAIR OAKS RANCH
 FY 2016-17 PROPOSED BUDGET

02-CAPITAL IMPROVEMENT FUND

					FY 2016-17
01 - ADMINISTRATION	FY 2013-14 ACTUAL	2014-15 ACTUAL	FY 2015-16 BUDGET	FY 2015-16 YTD 6/30/2106	PROPOSED BUDGET
FUND BALANCE TRANSFERS					
02-400-980 Fund Balance	\$ -	\$ 2,260,000	\$ 2,952,069	\$ -	
02-400-XXX Transfer From General Fund					\$ 370,000
TOTAL TRANSFERS	\$ -	\$ 2,260,000	\$ 2,952,069	\$ -	\$ 370,000
TOTAL CAPITAL IMPROVEMENT FUND REVENUES	\$ -	\$ 2,260,000	\$ 2,952,069	\$ -	\$ 370,000

02-CAPITAL IMPROVEMENT FUND

01 - ADMINISTRATION	FY 2013-14 ACTUAL	2014-15 ACTUAL	FY 2015-16 BUDGET	FY 2015-16 YTD 6/30/2106	PROPOSED BUDGET
PERSONNEL					
02-501-101 Salaries	\$ -	\$ -	\$ 55,000	\$ 40,455	\$ -
02-501-102 Taxes - FICA	\$ -	\$ -	\$ 3,410	\$ 2,230	\$ -
02-501-103 Taxes - Medicare	\$ -	\$ -	\$ 798	\$ 583	\$ -
02-501-104 Workers' Comp	\$ -	\$ -	\$ 132	\$ 132	\$ -
02-501-105 Texas Workforce Commission	\$ -	\$ -	\$ 126	\$ 171	\$ -
TOTAL PERSONNEL	\$ -	\$ -	\$ 59,466	\$ 43,570	\$ -
GENERAL					
02-501-300 Supplies	\$ -	\$ -	\$ -	\$ 25	\$ -
TOTAL GENERAL	\$ -	\$ -	\$ -	\$ 25	\$ -

09- CAPITAL OUTLAYS		FY 2013-14 ACTUAL	2014-15 ACTUAL	FY 2015-16 BUDGET	FY 2015-16 YTD 6/30/2106	FY 2016-17 PROPOSED BUDGET
CONTRACTUAL SERVICES						
02-501-502	Professional Services	\$ -	\$ -	\$ -	\$ 17,863	\$ -
02-	Update Subdivision Regulations	\$ -	\$ -	\$ -	\$ -	\$ 25,000
02-	Master Land Use Plan	\$ -	\$ -	\$ -	\$ -	\$ 70,000
02-	Annexation Plan	\$ -	\$ -	\$ -	\$ -	\$ 5,000
02-	Master Drainage Plan	\$ -	\$ -	\$ -	\$ -	\$ 100,000
02-	Zoning Regulations	\$ -	\$ -	\$ -	\$ -	\$ 75,000
02-	Development Handbook	\$ -	\$ -	\$ -	\$ -	\$ 5,000
02-	Master Water/Wastewater	\$ -	\$ -	\$ -	\$ -	\$ -
02-	Master Roadway	\$ -	\$ -	\$ -	\$ -	\$ 15,000
02-	Rate Study	\$ -	\$ -	\$ -	\$ -	\$ -
02-	MS4 and /SSO Permitting	\$ -	\$ -	\$ -	\$ -	\$ 75,000
02-	Capital Improvement Plan	\$ -	\$ -	\$ -	\$ -	\$ -
02-	Asset Management	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CONTRACTUAL SERVICES		\$ -	\$ -	\$ -	\$ 17,863	\$ 370,000
GENERAL						
02-509-300	Land/Land Improvement	\$ 1,753	\$ -	\$ 301,603	\$ 178,412	\$ -
02-509-301	Bldg/Bldg Improvement	\$ 51,100	\$ 312,519	\$ 2,341,000	\$ 1,818,173	\$ -
02-509-302	Infrastructure	\$ 164,161	\$ 51,642	\$ -	\$ -	\$ -
02-509-303	Personal Property	\$ -	\$ -	\$ 250,000	\$ 52,927	\$ -
TOTAL CAPITAL OUTLAY		\$ 217,014	\$ 364,162	\$ 2,892,603	\$ 2,049,512	\$ -
TTL CAPITAL IMPROVEMENT FUND EXPENDITURES		\$ 217,014	\$ 364,162	\$ 2,952,069	\$ 2,110,970	\$ 370,000
REVENUE OVER EXPENSES		\$ (217,014)	\$ 1,895,838	\$ -	\$ (2,110,970)	\$ -

THE CITY OF FAIR OAKS RANCH
 FY 2016-17 PROPOSED BUDGET

05- ENTERPRISE FUND		FY 2013-14	FY 2014-15	FY 2015-16	FY 2015-16 YTD	FY 2016-17
		ACTUAL	ACTUAL	BUDGET	6/30/2016	PROPOSED BUDGET
WATER DEPARTMENT						
05-401-110	Water Revenue Residential	\$ 2,391,836	\$ 2,479,410	\$ 2,534,429	\$ 1,641,990	\$ 2,619,485
05-401-111	Rebate Program	\$ -	\$ -	\$ -	\$ -	\$ -
05-401-112	Water Debt Service	\$ 207,021	\$ 302,224	\$ 346,208	\$ 262,827	\$ 350,325
05-401-113	Water Capital	\$ 106,035	\$ 109,544	\$ 109,711	\$ 83,687	\$ 113,340
05-401-120	Water Revenue Commercial	\$ 203,021	\$ 159,534	\$ 134,067	\$ 109,097	\$ 125,447
05-401-125	Water Contract Commercial	\$ 40,616	\$ 128,370	\$ 130,545	\$ 100,539	\$ 135,805
05-401-130	Water Revenue Non Potable	\$ 46,149	\$ 16,637	\$ 28,064	\$ 8,284	\$ 22,680
05-401-140	Water Service Connect Fees	\$ 46,075	\$ 46,500	\$ 28,415	\$ 36,975	\$ 33,830
05-401-150	Water Penalties	\$ 27,943	\$ 30,664	\$ 22,981	\$ 19,150	\$ 26,100
05-401-160	Water Impact Fees	\$ 57,976	\$ 96,486	\$ 42,778	\$ 58,436	\$ 47,830
05-401-161	Water Impact Fee-Stone Creek	\$ 36,730	\$ 26,713	\$ 28,025	\$ 5,009	\$ 24,040
05-401-162	Water Impact Fee-S Bar Ranch	\$ 25,044	\$ 47,140	\$ 35,121	\$ 6,287	\$ 22,110
05-401-163	Water Impact Fee-Oak Bend	\$ -	\$ -	\$ -	\$ -	\$ -
05-401-164	Water Impact Fee-Enclave	\$ 5,009	\$ -	\$ 1,600	\$ -	\$ 1,600
05-401-165	Water Impact Fee-Minahan	\$ -	\$ -	\$ -	\$ -	\$ -
05-401-166	Water Impact Fee-Cibolo Crk	\$ -	\$ -	\$ -	\$ -	\$ -
05-401-167	Water Impact Fee-Baptist	\$ -	\$ -	\$ -	\$ -	\$ -
05-401-168	Water Impact Fee-<2004	\$ -	\$ 960	\$ -	\$ -	\$ -
05-401-170	Water Interest Income	\$ 3,563	\$ 3,272	\$ 3,500	\$ 2,523	\$ 3,500
05-401-180	Water-Bad Debts	\$ (3,069)	\$ (2,568)	\$ (3,000)	\$ (1,321)	\$ (3,000)
05-401-190	Water Grant Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
05-401-191	SECO EECBG	\$ -	\$ -	\$ -	\$ -	\$ -
05-401-194	Misc./Special Requests	\$ 2,195	\$ 18,882	\$ 4,234	\$ -	\$ 4,000
05-401-195	Developers Contributions	\$ -	\$ -	\$ -	\$ -	\$ -
05-401-196	Third Party Reimbursement	\$ 707	\$ 454	\$ -	\$ 862	\$ -
05-401-197	Permits/Variances	\$ 200	\$ 225	\$ 875	\$ 350	\$ 870
05-401-298	Credit Card Service Fee	\$ 4,352	\$ 5,431	\$ 4,000	\$ 5,487	\$ 4,000
05-401-900	Fund Balance Transfer In	\$ -	\$ -	\$ -	\$ -	\$ 2,622,038
Total Water Revenues		\$ 3,201,402	\$ 3,469,878	\$ 3,451,553	\$ 2,340,182	\$ 6,154,000

							FY 2016-17
05- ENTERPRISE FUND		FY 2013-14	FY 2014-15	FY 2015-16	FY 2015-16 YTD		PROPOSED
		ACTUAL	ACTUAL	BUDGET	6/30/2016		BUDGET
WASTEWATER DEPARTMENT							
05-402-110	Sewer Revenue Residential	\$ 641,846	\$ 682,956	\$ 697,239	\$ 533,129	\$	724,728
05-402-112	Sewer Debt Service	\$ 137,538	\$ 146,395	\$ 149,704	\$ 114,191	\$	151,763
05-402-113	Sewer Capital	\$ 37,828	\$ 39,421	\$ 39,774	\$ 30,365	\$	41,332
05-402-120	Sewer Revenue Commercial	\$ 4,895	\$ 4,496	\$ 4,800	\$ 2,969	\$	4,800
05-402-140	Sewer Service Connect Fee	\$ 30,500	\$ 33,500	\$ 16,120	\$ 29,000	\$	21,220
05-402-150	Sewer Penalties	\$ 4,785	\$ 5,393	\$ 3,960	\$ 4,390	\$	4,360
05-402-160	Sewer Impact Fee	\$ 35,306	\$ 48,812	\$ 29,751	\$ 45,100	\$	27,940
05-402-162	Sewer Impact Fee-S Bar Ranch	\$ 16,111	\$ 25,717	\$ 21,913	\$ 5,499	\$	15,990
05-402-168	Sewer Impact Fee-<2004	\$ -	\$ 1,028	\$ -	\$ -	\$	-
05-402-170	Sewer Interest Income	\$ 885	\$ 905	\$ 1,100	\$ 1,213	\$	1,550
05-402-180	Sewer Bad Debt	\$ (247)	\$ (527)	\$ (400)	\$ (535)	\$	(400)
05-402-190	Sewer Grant Revenue	\$ -	\$ -	\$ -	\$ -	\$	-
05-402-191	SECO EECBG	\$ -	\$ -	\$ -	\$ -	\$	-
05-402-194	Misc/Special Requests	\$ 1,069	\$ 648	\$ 981	\$ -	\$	820
05-402-195	Developers Contributions	\$ -	\$ -	\$ -	\$ -	\$	-
05-402-196	Thrd Party Reimbursement	\$ -	\$ 201	\$ -	\$ -	\$	-
05-402-197	Permits/Variences	\$ -	\$ -	\$ -	\$ -	\$	-
05-402-900	Fund Balance Transfer In	\$ -	\$ -	\$ -	\$ -	\$	1,369,830
Total Wastewater Revenues		\$ 910,516	\$ 988,943	\$ 964,942	\$ 765,320	\$	2,363,933
Total Enterprise Fund Revenues		\$ 4,111,918	\$ 4,458,821	\$ 4,416,495	\$ 3,105,502	\$	8,517,933

							FY 2016-17
05- ENTERPRISE FUND-Water Division		FY 2013-14	FY 2014-15	FY 2015-16	FY 2015-16 YTD	PROPOSED	
		ACTUAL	ACTUAL	BUDGET	6/30/2016	BUDGET	
WATER SERVICE COSTS							
05-501-101	Salaries	\$ 217,517	\$ 233,060	\$ 230,440	\$ 172,625	\$ 186,628	
05-501-	Overtime	\$ -	\$ -	\$ -	\$ -	\$ 3,750	
05-501-102	Taxes - FICA	\$ 12,959	\$ 13,905	\$ 14,290	\$ 10,257	\$ 11,571	
05-501-103	Taxes - MEDICARE	\$ 3,031	\$ 3,252	\$ 3,350	\$ 2,399	\$ 2,706	
05-501-104	Workers' Comp	\$ 4,909	\$ 5,449	\$ 5,770	\$ 5,750	\$ 8,874	
05-501-105	Texas Workforce Commission	\$ 1,110	\$ 29	\$ 680	\$ 819	\$ 956	
05-501-106	Retirement	\$ 25,529	\$ 25,526	\$ 26,530	\$ 20,411	\$ 21,518	
05-501-107	Insurance	\$ 41,722	\$ 43,765	\$ 51,110	\$ 33,175	\$ 28,263	
05-501-108	Uniforms	\$ 7,172	\$ 7,216	\$ 8,140	\$ 6,704	\$ 8,990	
05-501-111	Power	\$ 130,207	\$ 120,915	\$ 134,296	\$ 62,443	\$ 138,380	
05-501-112	Maintenance of Plants/Lines	\$ 185,239	\$ 134,109	\$ 135,871	\$ 125,372	\$ 129,650	
05-501-113	Cost of Meters	\$ -	\$ -	\$ -	\$ -	\$ -	
05-501-114	Analysis Fees	\$ 5,661	\$ 3,921	\$ 5,165	\$ 5,123	\$ 5,470	
05-501-115	Chemicals	\$ 4,490	\$ 4,775	\$ 4,677	\$ 4,657	\$ 5,350	
05-501-116	City Management Fee	\$ 133,756	\$ 137,552	\$ 141,355	\$ 93,284	\$ 141,086	
05-501-117	Equipment Maintenance	\$ 2,414	\$ 1,007	\$ 3,398	\$ 6,520	\$ 3,510	
05-501-118	Equipment Gas & Oil	\$ 17,673	\$ 14,164	\$ 14,738	\$ 5,491	\$ 10,890	
05-501-120	Water Service Depreciation	\$ -	\$ 344,736	\$ 375,361	\$ 58,612	\$ 400,000	
05-501-121	GBRA Water Fees	\$ 294,350	\$ 967,333	\$ 1,031,806	\$ 743,212	\$ 1,039,844	
05-501-122	Equipment Lease	\$ 953,468	\$ 588	\$ 3,836	\$ 243	\$ 2,160	
05-501-123	Tools & Minor Equipment	\$ 1,817	\$ 1,432	\$ 6,212	\$ 7,080	\$ 8,210	
05-501-124	Training	\$ 3,841	\$ 2,112	\$ 4,168	\$ 4,020	\$ 16,600	
05-501-125	Utilities & Radio	\$ 2,774	\$ 21,054	\$ 21,089	\$ 15,203	\$ 24,268	
05-501-126	Signal & Telemetry	\$ 20,590	\$ 9,369	\$ 17,557	\$ 306	\$ 17,360	
05-501-127	Water Building Maintenance	\$ 28,102	\$ 1,031	\$ 2,098	\$ 4,685	\$ 7,670	
05-501-128	Supplies & Consumables	\$ 318	\$ 1,701	\$ 1,400	\$ 1,417	\$ 1,850	
05-501-129	Vehicle Maintenance/Repair	\$ 702	\$ 4,948	\$ 3,898	\$ 2,581	\$ 4,920	
05-501-150	Capital	\$ 1,272	\$ -	\$ 161,007	\$ 45,238		
05-501-180	Water Inventory Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL WATER SERVICE COSTS		\$ 2,100,624	\$ 2,102,949	\$ 2,408,242	\$ 1,437,625	\$ 2,230,474	

						FY 2016-17
05- ENTERPRISE FUND-Water Division		FY 2013-14	FY 2014-15	FY 2015-16	FY 2015-16 YTD	PROPOSED
		ACTUAL	ACTUAL	BUDGET	6/30/2016	BUDGET
WATER ADMINISTRATION COSTS						
05-501-201	Salaries	\$ 123,392	\$ 151,546	\$ 208,380	\$ 108,559	\$ 150,913
05-501-XXX	Overtime	\$ -	\$ -	\$ -	\$ -	\$ 3,750
05-501-202	Taxes - FICA	\$ 7,382	\$ 8,815	\$ 12,920	\$ 6,361	\$ 9,357
05-501-203	Taxes - MEDICARE	\$ 1,726	\$ 2,062	\$ 3,030	\$ 1,488	\$ 2,188
05-501-204	Workers' Comp	\$ 481	\$ 325	\$ 950	\$ 496	\$ 2,373
05-501-205	Texas Workforce Commission	\$ 585	\$ 66	\$ 550	\$ 505	\$ 619
05-501-206	Retirement	\$ 14,464	\$ 15,278	\$ 23,990	\$ 13,208	\$ 17,400
05-501-207	Insurance	\$ 16,242	\$ 24,440	\$ 48,440	\$ 21,090	\$ 25,561
05-501-208	Utilities & Telephone	\$ 4,814	\$ 5,535	\$ 4,410	\$ 3,251	\$ 4,340
05-501-209	Dues & Publications	\$ 431	\$ 815	\$ 758	\$ 1,097	\$ 820
05-501-210	Water Professional Services	\$ 70,451	\$ 66,172	\$ 199,295	\$ 222,901	\$ 174,945
05-501-211	Permit & Licenses	\$ 5,851	\$ 5,740	\$ 5,851	\$ 5,588	\$ 6,360
05-501-212	General Liability Insurance	\$ 11,969	\$ 11,630	\$ 10,353	\$ 11,150	\$ 12,310
05-501-213	Office Supplies	\$ 2,708	\$ 3,624	\$ 3,285	\$ 4,711	\$ 3,460
05-501-214	Travel & Meetings	\$ 2,039	\$ 5,144	\$ 8,684	\$ 4,895	\$ 8,690
05-501-215	Software & Computer	\$ 27,335	\$ 35,654	\$ 40,840	\$ 40,057	\$ 52,610
05-501-216	Administrative Depreciation	\$ -	\$ -	\$ -	\$ 175	\$ -
05-501-217	Recording/Reporting	\$ 235	\$ 127	\$ 217	\$ 55	\$ 170
05-501-218	Postage	\$ 939	\$ 852	\$ 1,679	\$ 277	\$ 1,280
05-501-219	Building/Equip Maintenance	\$ 1,209	\$ 1,597	\$ 1,356	\$ 1,302	\$ 1,610
05-501-220	Conservation Ed & Newsletter	\$ 192	\$ -	\$ 1,399	\$ -	\$ 400
05-501-221	Billing Statement Charges	\$ 7,077	\$ 6,651	\$ 7,951	\$ 4,531	\$ 6,770
05-501-222	Billing Postage	\$ 10,384	\$ 8,710	\$ 7,633	\$ 7,035	\$ 9,160
05-501-290	Water Miscellaneous	\$ 1,736	\$ 1,871	\$ 1,767	\$ 2,061	\$ 2,500
05-501-298	Credit Card Service Fee	\$ 3,526	\$ 3,701	\$ 2,952	\$ 514	\$ 2,952
TOTAL WATER ADMINISTRATIVE COSTS		\$ 315,166	\$ 360,356	\$ 596,690	\$ 461,306	\$ 500,538
DEBT SERVICE COSTS						
05-501-300	Bond Principal	\$ (117,150)	\$ -	\$ 256,667	\$ 256,667	\$ 202,500
05-501-310	Bond Water Issuance Fees	\$ 4,135	\$ 4,135	\$ -	\$ -	\$ -
05-501-320	Bond Interest Cost	\$ 51,736	\$ 21,456	\$ 13,941	\$ 10,430	\$ 3,545
05-501-330	Tax Exempt Lease Interest	\$ -	\$ 88,603	\$ 75,600	\$ 75,600	\$ 75,600
TOTAL WATER DEBT SERVICE COSTS		\$ (61,279)	\$ 114,194	\$ 346,208	\$ 342,697	\$ 281,645

FY 2016-17

05- ENTERPRISE FUND-Water Division	FY 2013-14 ACTUAL	FY 2014-15 ACTUAL	FY 2015-16 BUDGET	FY 2015-16 YTD 6/30/2016	PROPOSED BUDGET
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08-NON-DEPARTMENTAL-WATER

05-508-xx Trans to Vehicle/Equip Repl Fund	\$ -	\$ -	\$ -	\$ -	\$ 181,457
05-508-xx Transfer to Water CIP	\$ -	\$ -	\$ -	\$ -	\$ 2,959,886
TOTAL NON-DEPARTMENTAL COSTS	\$ -	\$ -	\$ -	\$ -	\$ 3,141,343

TOTAL WATER SERVICE COSTS	\$ 2,354,511	\$ 2,577,498	\$ 3,351,140	\$ 2,241,629	\$ 6,154,000
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							FY 2016:17
05- ENTERPRISE FUND-Wastewater Division		FY 2013-14	FY 2014-15	FY 2015-16	FY 2015-16 YTD		PROPOSED
		ACTUAL	ACTUAL	BUDGET	6/30/2016		BUDGET
WASTEWATER SERVICE COSTS							
05-502-101	Salaries	\$ 107,135	\$ 114,791	\$ 113,500	\$ 84,952	\$	186,628
05-502-101	Overtime	\$ -	\$ -	\$ -	\$ -	\$	3,750
05-502-102	Taxes - FICA	\$ 6,383	\$ 6,849	\$ 7,040	\$ 5,021	\$	11,571
05-502-103	Taxes - Medicare	\$ 1,493	\$ 1,602	\$ 1,650	\$ 1,174	\$	2,706
05-502-104	Workers' Comp	\$ 2,450	\$ 2,683	\$ 2,840	\$ 2,919	\$	8,874
05-502-105	Taxes - SUTA/FUTA	\$ 546	\$ 14	\$ 340	\$ 404	\$	956
05-502-106	Retirement	\$ 12,540	\$ 12,573	\$ 13,070	\$ 10,045	\$	21,518
05-502-107	Insurance	\$ 20,549	\$ 21,583	\$ 25,170	\$ 17,001	\$	28,263
05-502-108	Uniforms	\$ 3,534	\$ 3,749	\$ 4,070	\$ 3,333	\$	5,940
05-502-111	Power	\$ 35,520	\$ 36,190	\$ 35,062	\$ 24,226	\$	34,890
05-502-112	Maintenance Of Plant/ Lines	\$ 61,354	\$ 48,992	\$ 81,627	\$ 10,765	\$	50,980
05-502-113	Sludge Hauling	\$ 59,110	\$ 45,953	\$ 37,139	\$ 82,007	\$	62,550
05-502-114	Analysis Fees	\$ 12,263	\$ 16,244	\$ 12,966	\$ 12,179	\$	14,180
05-502-115	Chemicals	\$ 6,344	\$ 5,005	\$ 5,313	\$ 6,889	\$	10,550
05-502-116	City Management Fee	\$ 32,337	\$ 34,377	\$ 35,102	\$ 26,807	\$	35,102
05-502-117	Equipment Maintenance	\$ 6,107	\$ 684	\$ 1,935	\$ 3,326	\$	1,340
05-502-118	Equipment Gas & Oil	\$ 8,477	\$ 6,336	\$ 6,890	\$ 2,705	\$	5,390
05-502-120	Sewer Service Depreciation	\$ -	\$ 190,384	\$ 187,419	\$ 31,471	\$	210,000
05-502-122	Equipment Lease	\$ 163,326	\$ 3,038	\$ 2,626	\$ 327	\$	1,990
05-502-123	Tools & Minor Equipment	\$ 3,515	\$ 1,229	\$ 5,231	\$ 9,217	\$	12,180
05-501-124	Training	\$ 8,292	\$ 1,202	\$ 2,782	\$ 3,161	\$	14,040
05-502-125	Utilities & Radios	\$ 1,179	\$ 10,370	\$ 10,544	\$ 7,488	\$	18,576
05-502-126	Signal & Telemetry	\$ 10,141	\$ 4,907	\$ 11,086	\$ 4,457	\$	8,740
05-502-127	Building Maintenance	\$ 14,143	\$ 545	\$ 993	\$ 2,175	\$	2,760
05-502-128	Supplies & Consumables	\$ 129	\$ 927	\$ 869	\$ 1,066	\$	970
05-502-129	Vehicle Maintenance & Repairs	\$ 1,328	\$ 2,410	\$ 2,401	\$ 2,316	\$	2,620
05-502-150	Capital Improvement & Purchases	\$ 564	\$ 50,266	\$ 67,670	\$ 72,575	\$	-
TOTAL WASTEWATER SERVICE COSTS		\$ 578,761	\$ 622,903	\$ 675,335	\$ 428,005	\$	757,064

05- ENTERPRISE FUND- Wastewater Division		FY 2013-14	FY 2014-15	FY 2015-16	FY 2015-16 YTD	FY 2016-17
		ACTUAL	ACTUAL	BUDGET	6/30/2016	PROPOSED BUDGET
WASTEWATER ADMINISTRATIVE COSTS						
05-502-201	Salaries	\$ 64,565	\$ 72,992	\$ 102,640	\$ 52,589	\$ 150,913
05-502-201	Overtime	\$ -	\$ -	\$ -	\$ -	\$ 3,750
05-502-202	Taxes - FICA	\$ 3,987	\$ 5,048	\$ 6,370	\$ 4,013	\$ 9,357
05-502-203	Taxes - Medicare	\$ 907	\$ 1,026	\$ 1,490	\$ 733	\$ 2,188
05-502-204	Workers' Comp	\$ 285	\$ 165	\$ 470	\$ 226	\$ 2,373
05-502-205	Taxes - SUTA/FUTA	\$ 288	\$ 33	\$ 280	\$ 249	\$ 619
05-502-206	Retirement	\$ 7,577	\$ 9,206	\$ 11,820	\$ 6,505	\$ 17,400
05-502-207	Insurance	\$ 8,554	\$ 13,746	\$ 23,860	\$ 10,388	\$ 25,561
05-502-208	Utilities/Telephone	\$ 3,261	\$ 3,906	\$ 3,034	\$ 2,147	\$ 2,860
05-502-209	Dues & Publications	\$ 374	\$ 452	\$ 486	\$ 799	\$ 450
05-502-210	Professional Fees	\$ 46,556	\$ 28,948	\$ 47,313	\$ 56,352	\$ 53,825
05-502-211	Permits & Licenses	\$ 1,638	\$ 1,527	\$ 2,021	\$ 1,371	\$ 2,400
05-502-212	Liability Insurance	\$ 5,503	\$ 5,731	\$ 5,099	\$ 5,493	\$ 6,380
05-502-213	Office Supplies	\$ 1,488	\$ 1,778	\$ 1,635	\$ 2,132	\$ 1,720
05-502-214	Travel & Meetings	\$ 1,390	\$ 2,083	\$ 4,379	\$ 2,352	\$ 5,210
05-502-215	Software & Computers	\$ 13,130	\$ 15,476	\$ 18,236	\$ 15,925	\$ 22,810
05-502-216	Administrative Depreciation	\$ -	\$ -	\$ -	\$ 86	\$ -
05-502-217	Recording/Reporting	\$ 116	\$ 100	\$ 217	\$ 55	\$ 170
05-502-218	Sewer Postage	\$ 466	\$ 472	\$ 943	\$ 136	\$ 890
05-502-219	Adm Bldg/Equip. Maintenance	\$ 595	\$ 787	\$ 689	\$ 641	\$ 710
05-502-221	Billing Statement Charges	\$ 3,486	\$ 3,958	\$ 3,446	\$ 2,231	\$ 3,610
05-502-222	Billing Postage	\$ 5,115	\$ 4,290	\$ 3,756	\$ 3,465	\$ 3,930
05-502-290	Miscellaneous	\$ 2,135	\$ 1,078	\$ 2,132	\$ 747	\$ 1,660
TOTAL WATER ADMINISTRATIVE COSTS		\$ 171,415	\$ 172,798	\$ 240,316	\$ 168,637	\$ 318,786
DEBT SERVICE COSTS						
05-502-300	Water Bond Principla	\$ 117,150	\$ -	\$ 128,333	\$ 128,333	\$ 202,500
05-502-310	Bond Issuance Costs	\$ 2,067	\$ 2,067	\$ -	\$ -	\$ -
05-502-320	OB Bond Interest Cost	\$ 18,903	\$ 10,557	\$ 6,971	\$ 5,137	\$ 3,545
05-502-330	Tax Exempt Lease Interest	\$ -	\$ 16,884	\$ 14,400	\$ 14,400	\$ 14,400
TOTAL DEBT SERVICE COSTS		\$ 138,121	\$ 29,508	\$ 149,704	\$ 147,870	\$ 220,445

	FY 2013-14	FY 2014-15	FY 2015-16	FY 2015-16 YTD	FY 2016-17
05- ENTERPRISE FUND-Wastewater Division	ACTUAL	ACTUAL	BUDGET	6/30/2016	PROPOSED
08-NON-DEPARTMENTAL-WATER					
05-502-XXX Transfer To Vehicle Repl. Fund	\$ -	\$ -	\$ -	\$ -	\$ 385,899
05-502-XXX Transfer to WW CIP	\$ -	\$ -	\$ -	\$ -	\$ 681,739
TOTAL NON-DEPARTMENTAL COSTS	\$ -	\$ -	\$ -	\$ -	\$ 1,067,638

TOTAL WW SERVICE COSTS	\$ 888,297	\$ 825,209	\$ 1,065,355	\$ 744,512	\$ 2,363,933
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TOTAL ENTERPRISE FUND EXPENDITURES	\$ 3,242,808	\$ 3,402,707	\$ 4,416,495	\$ 2,986,141	\$ 8,517,933
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Enterprise Fund Revenue over Expenses \$ 869,110 \$ 1,056,115 \$ - \$ 119,361 \$ (0)

Water Department Revenues	\$ 3,201,402	\$ 3,469,878	\$ 3,451,553	\$ 2,340,182	\$ 6,154,000
Water Department Expenses	\$ 2,354,511	\$ 2,577,498	\$ 3,351,140	\$ 2,241,629	\$ 6,154,000
Rev over Exp.	\$ 846,891	\$ 892,380	\$ 100,413	\$ 98,553	\$ (0)

WW Department Revenues	\$ 910,516	\$ 988,943	\$ 964,942	\$ 765,320	\$ 2,363,933
WW Department Expenses	\$ 888,297	\$ 825,209	\$ 1,065,355	\$ 744,512	\$ 2,363,933
Rev Over Exp.	\$ 22,219	\$ 163,735	\$ (100,413)	\$ 20,808	\$ -

Net Affect \$ 869,110 \$ 1,056,115 \$ - \$ 119,361 \$ (0)

CITY OF FAIR OAKS RANCH
 FY 2016-17 PROPOSED BUDGET
 WATER/WASTEWATER EQUIPMENT REPLACEMENT FUND 30

	FY 2013-14 ACTUAL	FY 2014-15 ACTUAL	FY 2015-16 BUDGET	2015-16 YTD 06/30/2016	FY 2016-17 PROPOSED BUDGET
AVAILABLE FUNDS					
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUES					
Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer from Capital Improve Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer from General Equip Repl Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer from Water Division	\$ -	\$ -	\$ -	\$ -	\$ 181,457
Transfer from Wastewater Division	\$ -	\$ -	\$ -	\$ -	\$ 385,899
Interest Income	\$ -	\$ -	\$ -	\$ -	\$ 200
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -	\$ 567,556
TOTAL AVAILABLE FUNDS					
	\$ -	\$ -	\$ -	\$ -	\$ 567,556
EXPENDITURES					
Wheeled Maint Equipment Purchases	\$ -	\$ -	\$ -	\$ -	\$ 55,527
Furniture & Equipment Purchases	\$ -	\$ -	\$ -	\$ -	\$ 299,116
Vehicle Purchases	\$ -	\$ -	\$ -	\$ -	\$ 62,500
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL APPROPRIATIONS	\$ -	\$ -	\$ -	\$ -	\$ 417,143
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ 150,413

THE CITY OF FAIR OAKS RANCH
FY 2016-17 PROPOSED BUDGET

06-2015 SERIES STREET BOND DEBT SERVICE FUND

06-2015 SERIES STREET BOND DEBT SERVICE FUND					FY 2016-17
06 DEBT SERVICE	FY 2013-14 ACTUAL	2014-15 ACTUAL	FY 2015-16 BUDGET	FY 2015-16 YTD 6/30/2106	PROPOSED BUDGET
Beginning Fund Balance			\$ -	\$ -	\$ 8,561
TAXES					
06-400-110 General Property-I & S			\$ 532,954	\$ 521,816	\$ 551,552
06-400-111 Delinquent Property				\$ 1,366	\$ 5,300
06-400-112 Penalty & Interest					\$ 425
Total Taxes	\$ -	\$ -	\$ 532,954	\$ 523,182	\$ 557,277
INTEREST					
06-400-310 Interest			\$ 1,000	\$ 433	\$ 400
Total Interest	\$ -	\$ -	\$ 1,000	\$ 433	\$ 400
MISCELLANEOUS					
06-400-XXX Transfer from Intergov. Fund	\$ -	\$ -	\$ -	\$ -	\$ -
06-400-900 Miscellaneous					\$ 50
Total Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ 50
Total Debt Service Fund Revenue	\$ -	\$ -	\$ 533,954	\$ 523,615	\$ 557,727

					FY 2016-17	
06 DEBT SERVICE		FY 2013-14	2014-15	FY 2015-16	FY 2015-16 YTD	PROPOSED
		ACTUAL	ACTUAL	BUDGET	6/30/2106	BASE
DEBT SERVICE COSTS						
06-501-700	Bond Principal	\$ -	\$ -	\$ 390,000	\$ 390,000	\$ 425,000
06-501-702	Bond Interest Payable	\$ -	\$ -	\$ 174,287	\$ 110,148	\$ 126,153
06-501-703	Bond Agent Fees	\$ -	\$ -	\$ -	\$ 200	\$ 400
TOTAL DEBT SERVICE COSTS		\$ -	\$ -	\$ 564,287	\$ 500,348	\$ 551,553

Revenue over Expenses	\$ -	\$ -	\$ (30,333)	\$ 23,267	\$ 6,174
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Ending Fund Balance \$ (30,333) \$ 23,267 \$ 14,735

07 SERIES 2015 BOND		FY 2013-14 ACTUAL	2014-15 ACTUALS	FY 2015-16 BUDGET	Y-T-D June 30, 2016	FY 2016-17
						PROPOSED BUDGET
CONTRACTURAL SERVICES						
07-500-900	Bond Issue Costs	\$ -	\$ 100,090	\$ -	\$ -	\$ -
07-501-391	Reimburse GF Street Bond	\$ -	\$ -	\$ 75,000	\$ -	\$ -
07-501-502	Professional Services	\$ -	\$ 98,147	\$ 1,040,885	\$ 614,225	\$ 268,727
07-501-	Construction	\$ -	\$ -	\$ -	\$ -	\$ 5,959,115
TOTAL CONTRACTUAL SERVICES		\$ -	\$ 198,237	\$ 1,115,885	\$ 614,225	\$ 6,227,842
Total Revenue over Expenses		\$ -	\$ (198,237)	\$ -	\$ (601,018)	\$ (264,427)
ENDING FUND BALANCE						\$ (1,350)

THE CITY OF FAIR OAKS RANCH
 FY 2016-17 PROPOSED BUDGET

07-SERIES 2015 STREET BOND FUND	FY 2013-14	2014-15	FY 2015-16	FY 2015-16 YTD	FY 2016-17
	ACTUAL	ACTUALS	BUDGET	6/30/2016	PROPOSED BUDGET
BEGINNING FUND BALANCE					\$ 263,077
INTEREST					
07-400-310 Interest				\$ 13,207	\$ 4,300
Total Interest	\$ -	\$ -	\$ -	\$ 13,207	\$ 4,300
MISCELLANEOUS					
07-400-900 Miscellaneous					
Total Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFERS					
07-400-980 Fund Balance Transfer	\$ -	\$ -	\$ 1,115,885		\$ 5,959,115
Total Transfers	\$ -	\$ -	\$ 1,115,885	\$ -	\$ 5,959,115
Total Series 2015 Bond Fund Revenue	\$ -	\$ -	\$ 1,115,885	\$ 13,207	\$ 5,963,415

39

THE CITY OF FAIR OAKS RANCH
FY 2016-17 PROPOSED BUDGET

20-WATER CAPITAL IMPROVEMENT FUND

BEGINNING FUND BALANCE

\$ -

REVENUES	FY 2013-14 ACTUAL	2014-15 ACTUALS	FY 2015-16 BUDGET	FY 2015-16 YTD 6/30/2106	FY 2016-17
					PROPOSED BUDGET
FUND BALANCE TRANSFERS					
20-XXX-XXX Fund Balance	\$ -				
20-XXX-XXX Transfer From Enterprise Fund					\$ 2,959,886
TOTAL TRANSFERS	\$ -	\$ -	\$ -	\$ -	\$ 2,959,886
TOTAL CAPITAL IMPROVEMENT FUND REVENUES	\$ -	\$ -	\$ -	\$ -	\$ 2,959,886

20-WATER CAPITAL IMPROVEMENT FUND

EXPENDITURES	FY 2013-14 ACTUAL	2014-15 ACTUALS	FY 2015-16 BUDGET	FY 2015-16 YTD 6/30/2106	PROPOSED
					BUDGET
NORTH ELEVATED STORAGE TOWER #20-003					
20-XXX-XXX Preliminary Design	\$ -	\$ -			\$ 123,500
20-XXX-XXX Engineering	\$ -	\$ -			\$ 123,500
TOTAL PROJECT #20-003	\$ -	\$ -	\$ -	\$ -	\$ 247,000
INTREPID/SILVER SPUR WATER LINE #20-010					
20-XXX-XXX Engineering Fees	\$ -	\$ -			\$ 22,232
20-XXX-XXX Construction Costs	\$ -	\$ -			\$ 654,225
	\$ -	\$ -			\$ -
TOTAL PROJECT # 20-010	\$ -	\$ -	\$ -	\$ -	\$ 676,457

EXPENDITURES	FY 2013-14 ACTUAL	2014-15 ACTUALS	FY 2015-16 BUDGET	FY 2015-16 YTD 6/30/2106	FY 2016-17
					PROPOSED BUDGET
12" MEADOW CREEK TRAIL CONNECTION #20-013					
20-XXX-XXX Engineering Fees					\$ 44,919
20-XXX-XXX Construction Costs					\$ 1,321,801
TOTAL PROJECT #20-013	\$ -	\$ -	\$ -	\$ -	\$ 1,366,719
WATER DISTRIBUTION INTERCONNECT #20-014					
20-XXX-XXX Engineering Fees	\$ -	\$ -	\$ -	\$ -	\$ 18,149
20-XXX-XXX Construction Costs	\$ -	\$ -	\$ -	\$ -	\$ 534,061
TOTAL PROJECT #20-014	\$ -	\$ -	\$ -	\$ -	\$ 552,210
WATER RATE STUDY #20-0					
20-XXX-XXX Professional Services	\$ -	\$ -	\$ -	\$ -	\$ 50,000
20-XXX-XXX	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT #20-0	\$ -	\$ -	\$ -	\$ -	\$ 50,000
CAPITAL IMPROVEMENT PLAN (50/50) #20-0					
20-XXX-XXX Professional Services	\$ -	\$ -	\$ -	\$ -	\$ 30,000
20-XXX-XXX Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT #20-0	\$ -	\$ -	\$ -	\$ -	\$ 30,000

EXPENDITURES	FY 2013-14 ACTUAL	2014-15 ACTUALS	FY 2015-16 BUDGET	FY 2015-16 MTD 6/30/2106	FY 2016-17
					PROPOSED BUDGET
MASTER WATER/WASTEWATER (50/50) #20-0					
20-XXX-XXX Professional Services	\$ -	\$ -	\$ -	\$ -	\$ 37,500
20-XXX-XXX Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT #20-0	\$ -	\$ -	\$ -	\$ -	\$ 37,500
TOTAL FUND 20 EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ 2,959,886
REVENUE OVER EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ (0)
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ (0)

THE CITY OF FAIR OAKS RANCH
 FY 2016-17 PROPOSED BUDGET

25-WASTEWATER CAPITAL IMPROVEMENT FUND

BEGINNING FUND BALANCE

\$ -

REVENUES	FY 2013-14 ACTUAL	2014-15 ACTUALS	FY 2015-16 BUDGET	FY 2015-16 YTD 6/30/2106	FY 2016-17
					PROPOSED BUDGET
FUND BALANCE TRANSFERS					
25-XXX-XXX Fund Balance	\$ -	\$ -	\$ -	\$ -	
25-XXX-XXX Transfer From Enterprise Fund	\$ -	\$ -	\$ -	\$ -	\$ 681,739
TOTAL TRANSFERS	\$ -	\$ -	\$ -	\$ -	\$ 681,739
TOTAL WW CAPITAL IMPROVEMENT FUND REVENUES	\$ -	\$ -	\$ -	\$ -	\$ 681,739

25-WASTEWATER CAPITAL IMPROVEMENT FUND

EXPENDITURES	FY 2013-14 ACTUAL	2014-15 ACTUALS	FY 2015-16 BUDGET	FY 2015-16 YTD 6/30/2106	PROPOSED
					BUDGET
EFFLUENT PUMP STATION MOD #25-018					
25-XXX-XXX Engineering Fees	\$ -	\$ -	\$ -	\$ -	\$ 13,369
25-XXX-XXX Construction Costs	\$ -	\$ -	\$ -	\$ -	\$ 89,125
TOTAL PROJECT #25-018	\$ -	\$ -	\$ -	\$ -	\$ 102,494

EXPENDITURES	FY 2013-14 ACTUAL	2014-15 ACTUALS	FY 2015-16 BUDGET	FY 2015-16 YTD 6/30/2106	FY 2016-17
					PROPOSED BUDGET
EFFLUENT PUMP REPLACEMENTS #25-019					
25-XXX-XXX Engineering Fees	\$ -	\$ -	\$ -	\$ -	\$ 4,000
25-XXX-XXX Construction Costs	\$ -	\$ -	\$ -	\$ -	\$ 41,000
25-XXX-XXX	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT # 25-019	\$ -	\$ -	\$ -	\$ -	\$ 45,000
WWTP PLANNING #25-020					
25-XXX-XXX Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ 250,000
25-XXX-XXX Engineering Fees	\$ -	\$ -	\$ -	\$ -	\$ -
25-XXX-XXX Construction Costs	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT #25-020	\$ -	\$ -	\$ -	\$ -	\$ 250,000
COLLECTION SYSTEM REPAIRS & IMP #25-021					
25-XXX-XXX Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ 72,995
25-XXX-XXX Engineering Fees	\$ -	\$ -	\$ -	\$ -	\$ 18,750
25-XXX-XXX Construction Costs	\$ -	\$ -	\$ -	\$ -	\$ 125,000
TOTAL PROJECT #25-021	\$ -	\$ -	\$ -	\$ -	\$ 216,745
CAPITAL IMPROVEMENT PLAN (50/50) #25-0					
20-XXX-XXX Professional Services	\$ -	\$ -	\$ -	\$ -	\$ 30,000
20-XXX-XXX Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT #25-0	\$ -	\$ -	\$ -	\$ -	\$ 30,000

EXPENDITURES	FY 2013-14 ACTUAL	2014-15 ACTUALS	FY 2015-16 BUDGET	FY 2015-16 YTD 6/30/2106	FY 2016-17
					PROPOSED BUDGET
MASTER WATER/WASTEWATER (50/50) #25-0					
20-XXX-XXX Professional Services	\$ -	\$ -	\$ -	\$ -	\$ 37,500
20-XXX-XXX Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT #25-0	\$ -	\$ -	\$ -	\$ -	\$ 37,500
TOTAL FUND 25 EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ 681,739
REVENUE OVER EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -

NOTICE OF 2016 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF FAIR OAKS RANCH

A tax rate of \$.32336 per \$100 valuation has been proposed by the governing body of City of Fair Oaks Ranch.

PROPOSED TAX RATE	\$.32336 per \$100
PRECEDING YEAR'S TAX RATE	\$.30730 per \$100
EFFECTIVE TAX RATE	\$.33926 per \$100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for the City of Fair Oaks Ranch from the same properties in both the 2015 tax year and the 2016 tax year.

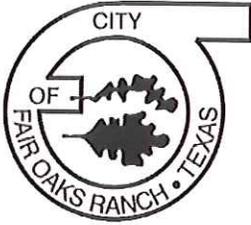
YOUR TAXES OWED UNDER ANY OF THE
ABOVE RATES CAN BE CALCULATED AS
FOLLOWS:

property tax amount= (rate) x (taxable value
of your property)/100

For assistance or detailed information about tax calculations, please contact:

Terry Kramer
Kendall Appraisal District tax assessor-collector
118 Market Avenue, Boerne TX 78006
830-249-8012
terry.kramer@kendallad.org
www.kendallad.org

AS



CITY COUNCIL CONSIDERATION ITEM
CITY OF FAIR OAKS RANCH, TEXAS

TITLE: Re-affirm September 19, 2016 at 9:30 a.m. as the adoption date for the FY2016/17 budget and 2016 property tax rate

START/END DATE: October 1, 2016

DEPARTMENT: City Council

PRESENTED BY: Mayor

INTRODUCTION/BACKGROUND:

Local Government Code 102.006 states “the governing body of a municipality shall hold a public hearing on the proposed budget”. At the August 18 City Council Meeting, Council voted to set September 1 and September 15 as Public Hearing dates on the proposed budget, which is above requirement, and to adopt the budget at a Special City Council meeting on September 19, 2016.

Local Government Code 102.007 states: “at the conclusion of the public hearing, City Council **shall take action** on the proposed budget.” Since two Public Hearings have been scheduled, City Council is required to take action at the conclusion of *each* Public Hearing. Staff recommends re-affirming September 19 as the adoption date for the budget as previously approved by City Council and publicly posted.

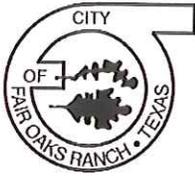
As the proposed property tax rate of \$.32336 per \$100 home valuation is below the effective and rollback rates, Notice of Proposed Property Tax Rate, as required by Texas Tax Code was published August 23. Although public hearings are not required, at the August 18 City Council meeting, Council voted to set September 1 and September 15 as Public Hearing dates on the proposed property tax rate, and to adopt the rate at a Special City Council meeting on September 19, 2016.

BENEFIT(S) TO CITIZENS:

1. The City complies with state law regarding budget process and complies with their August 18th motion to adopt the Budget on September 19
2. Notice of public hearing and adoption dates have been published and posted

RECOMMENDATIONS

Re-affirm September 19, 2016 at 9:30 a.m. as the adoption date for the FY2016/17 budget and 2016 property tax rate.



CITY COUNCIL CONSIDERATION ITEM
CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: Roadway Reconstruction, Drainage, and Water System Improvement Project
 START/END DATE: October 2016/October 2017
 DEPARTMENT: Public Works
 PRESENTED BY: Public Works Director

INTRODUCTION/BACKGROUND:

On November 4, 2014, Fair Oaks Ranch residents approved general obligation bonds of a not to exceed amount of \$7,000,000 for the purpose of making permanent public improvements. The bond allows “public purposes, to wit: designing, acquiring, constructing, renovating, improving, and equipping City street, curb, sidewalk, and gutter improvements, demolition, repair, and rebuilding existing streets, completing necessary or incidental utility relocation and drainage in connection with the foregoing and the purchase of land, easements, rights-of-way, and other real property interests necessary therefor or incidental thereto, and the levying of a tax in payment thereof.” The project is to rehabilitate and update nearly 10 miles of existing City streets with associated drainage improvements. In conjunction with the roadway work, the Fair Oaks Ranch Utilities will have some new and improved waterline work completed.

Pape-Dawson Engineers was approved at the May 21, 2015 City Council meeting to provide consulting services at an amount not to exceed \$1,040,885 for the road and drainage consulting services (paid from approved bond funding) and an amount not to exceed \$278,725 for the waterline consulting services (paid from the Utilities Enterprise Fund). The consulting services from Pape-Dawson included the preparation of a preliminary engineering report, design and bid phase services, and construction phase services, with a fee schedule and an account of funds invoiced to date (through July 22, 2016) detailed below in Table 1. Note that Pape-Dawson will provide the following construction phase services: attend Pre-Construction Conference; attend monthly status meetings with Contractor and City; make two weekly observation site visits; review and comment on Contractor submittals (shop drawings, samples, etc.); review and respond to Contractor Request for Information; review certificates of inspections, testing, and approvals; evaluate acceptability of substitutes; review monthly Contractor payment estimates; perform “conditional approval” and “final” inspection of the Work; produce record drawings; and review all manufacturer warranties.

Table 1. Pape-Dawson Fee Schedule and Actuals Invoiced (through July 22, 2016)				
	Road & Drainage (General Obligation Bond)		Waterline Improvements (Enterprise Fund)	
	Fee Schedule	Actuals Invoiced	Fee Schedule	Actuals Invoiced
Preliminary Engineering Report	\$377,833.00	\$377,833.00	\$60,660.00	\$60,660.00
Design & Bid Phase	\$394,325.00	\$382,293.22	\$132,765.00	\$117,148.47
Construction Phase	\$268,727.00	-	\$85,300.00	-
Totals	\$1,040,885.00	\$760,126.22	\$278,725.00	\$177,808.47

During the design phase services, Pape-Dawson prepared construction documents which were advertised for bids from prospective Contractors. Qualified Construction Contractors submitted bids on these

construction documents, which were publicly opened and read aloud on August 17, 2016. Table 2 details the seven qualified Contractors cumulative base bids for the various components of the project as well as provides Pape-Dawson's Opinion of Probable Construction Cost (OPCC). Drainage Alternative A is a drainage option through The Fountains neighborhood. Drainage Alternative B is a drainage option located in the public right-of-way between The Fountains neighborhood and Fair Oaks Parkway and Dietz Elkhorn.

Construction Company	Roads & Drainage (General Obligation Bond)	Drainage Alternative A (General Obligation Bond)	Drainage Alternative B (General Obligation Bond)	Waterline Improvements (Enterprise Fund)
Harper Brothers Construction, LLC	\$5,086,303.92	\$471,077.32	\$292,096.60	\$1,798,947.46
J3 Company, LLC	\$6,024,489.60	\$411,564.00	\$368,859.00	\$1,749,124.00
Spaw Glass	\$5,890,118.75	\$417,530.18	\$329,451.39	\$2,097,870.10
Jordan Foster Construction, LLC	\$5,881,552.10	\$492,530.85	\$403,184.00	\$2,536,866.20
Allen Keller Company	\$6,398,085.71	\$609,743.00	\$494,549.60	\$2,081,932.80
Capital Excavation Company	\$5,907,319.57	\$1,203,345.80	\$516,668.00	\$2,659,251.80
EZ Bel Construction, LLC	\$6,547,188.50	\$383,673.60	\$354,894.00	\$3,371,438.50
Pape-Dawson Engineers Opinion of Probable Construction Costs	\$5,497,340.00	\$448,550.00	\$448,685.00	\$2,510,086.00

It is important to note that there are only four Contractor base bids that were below the remaining allocation of general obligation bond funding available of \$5,959,115.00 (the difference of \$7,000,000 and Pape-Dawson fee of \$1,040,885). Therefore, three Contractors (J3 Company, Allen Keller Company, and EZ Bel Construction) were eliminated from consideration since the City cannot expend beyond general obligation bond funding levels.

Table 3 totalizes the data from Table 2 Base bids into an overall cost to the City (both the General Fund and the Enterprise Fund). Note that the Roadway and drainage work is paid from the approved general obligation bond funds with the waterline improvements being paid from the Enterprise Fund.

Table 3. Total Bids (Roadways, Drainage, and Waterlines)			
Construction Company	Totals: Roads & Drainage and Waterlines	Totals: Roads & Drainage and Waterlines with Drainage Alternative A	Totals: Roads & Drainage and Waterlines with Drainage Alternative B
Harper Brothers Construction, LLC	\$6,885,251.38	\$7,356,328.70	\$7,177,347.98
J3 Company, LLC	\$7,773,613.60	\$8,185,177.60	\$8,142,472.60
Spaw Glass	\$7,987,988.85	\$8,405,519.03	\$8,317,440.24
Jordan Foster Construction, LLC	\$8,418,418.30	\$8,910,949.15	\$8,821,602.30
Allen Keller Company	\$8,480,018.51	\$9,089,761.51	\$8,974,568.11
Capital Excavation Company	\$8,566,571.37	\$9,769,917.17	\$9,083,239.37
EZ Bel Construction, LLC	\$9,918,627.00	\$10,302,300.60	\$10,273,521.00

Our professional services agreement with Pape-Dawson Engineers requires that they tabulate bids and provide a written recommendation regarding the award of the construction contract. Their recommendation of Harper Brothers Construction, LLC is attached with the agenda item.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

This work is directly related to the \$7,000,000 general obligation bonds approved by residents at the November 4, 2014 election. The bond is specifically for improving existing streets and drainage throughout the City (see attached map for proposed improvements). Residents will see their funding directly at work in improved roads for areas that have deteriorated through natural wear and age of infrastructure. Alongside the road work, waterlines will be added in areas as identified in the Capital Improvement Plan. There will also be a new waterline placed on Fair Oaks Parkway for potential future interconnects with the San Antonio Water System. An improved infrastructure is also proposed for one waterline that has had multiple breaks throughout the last several years, which causes major disruption to customers.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

The City has previously approved and earmarked \$1,040,885 for the road and drainage consulting services with Pape-Dawson Engineers of the \$7,000,000 general obligation bond; therefore, the proposed Contractor's construction fees cannot exceed \$5,959,115. As previously noted, Pape-Dawson has budgeted \$268,727 (of the \$1,040,885) for construction phase services (see Table 1).

Staff typically recommends award of contracts with a maximum 10% contingency to cover any potential change orders that could occur during the Work. This provides City Staff and the Engineer (Pape-Dawson) the ability to make decisions on various changes without delaying the Construction Work. The possible maximum recommended contract approval amounts are noted in Table 4 assuming a maximum allowable 10% contingency for change orders.

Table 4. Harper Brothers Construction, LLC Bid			
	Base Bid	10% Contingency	Maximum Award
Roads & Drainage (General Obligation Bond)	\$5,086,303.92	\$508,630.39	\$5,594,934.31
Roads & Drainage with Alternative A (General Obligation Bond)	\$5,557,381.24	\$555,738.12	* \$5,959,115.00
Roads & Drainage with Alternative B (General Obligation Bond)	\$5,378,400.52	\$537,840.05	\$5,916,240.57
Waterline Improvements (Enterprise Fund)	\$1,798,947.46	\$179,894.75	\$1,978,842.21

*Note that the Roads & Drainage with Drainage Alternative A can only be approved up to the maximum available funds remaining as allocated, which limits the Construction Work to a maximum of 7.2288321% in potential change orders. It also limits staff in negotiations for required easement acquisition costs, if any.

The recommended motion below is for the Roads & Drainage with Drainage Alternative A. This is the drainage alternative that installs a new drainage culvert through The Fountains neighborhood. The reason that Drainage Alternative B is not recommended is it would remove several existing trees within the right-of-way between Fair Oaks Parkway and The Fountains neighborhood. The approved general obligation bond only allows construction services for the road and drainage portion of the work. All proposed waterline work, that is to be done in conjunction with the roadway reconstruction, will be paid out of the Enterprise Fund (Utility). The recommended motion clearly differentiates fees that will be paid by the general obligation bond and fees from the Enterprise Fund.

LEGAL ANALYSIS:

The City Attorney has reviewed the EJCDC Agreement between Owner and Contractor for Construction Contract and all their comments and recommendations were incorporated into the document. The agreement as advertised during the bid phase is attached. Several blanks will be filled in based on City Council recommendation to award the Construction Work and the subsequent meetings between selected Contractor and City staff. Note that items such as the construction schedule, performance bond, payment bond, etc. cannot be developed until the City Council awards the project to a chosen Contractor.

RECOMMENDATION/PROPOSED MOTION:

I move to authorize the Mayor to sign the EJCDC Agreement between Owner and Contractor for Construction Contract with Harper Brothers Construction, LLC for the Roadway Reconstruction Project at a total not-to-exceed amount of \$5,959,115.00 for the road and drainage work and a total not-to-exceed amount of \$1,978,842.21 for the waterline work.

If the City Council determines funding for The Fountains drainage improvements should be eliminated from this specific contract award, then the following motion is recommended: I move to authorize the Mayor to sign the EJCDC Agreement between Owner and Contractor for Construction Contract with Harper Brothers Construction, LLC for the Roadway Reconstruction Project at a total not-to-exceed amount of \$5,594,934.31 for the road and drainage work and a total not-to-exceed amount of \$1,978,842.21 for the waterline work.



August 25, 2016

Mr. Ron Emmons, P.E.
Director of Public Works
City of Fair Oaks Ranch
7286 Dietz Elkhorn
Fair Oaks Ranch, TX 78015

Re: Roadway Reconstruction and Water Improvements Project
Bidder Recommendation

Dear Mr. Emmons:

As requested, we have reviewed the submitted bids for the project. There were 7 bidders. The following lists the bidders with their submitted bids for Base Road/Drainage and Water Improvements:

<u>Bidder</u>	<u>Base Roadway/Drainage</u>	<u>Water</u>	<u>Total</u>
Harper Brothers Construction	\$5,086,303.92	\$1,798,947.46	\$6,885,251.38
J3 Company	\$6,024,489.60	\$1,749,124.00	\$7,773,613.60
Spaw Glass	\$5,890,118.75	\$2,097,870.10	\$7,987,988.85
Jordan Foster	\$5,881,552.10	\$2,536,866.20	\$8,418,418.30
Allen Keller	\$6,398,085.71	\$2,081,932.80	\$8,480,018.51
Capital Excavation	\$5,907,319.57	\$2,659,251.80	\$8,566,571.37
EZ-Bel	\$6,547,188.50	\$3,371,438.50	\$9,918,627.00

Mr. Ron Emmons, P.E.
Roadway Reconstruction and Water Improvements Project
Bid Recommendation
August 25, 2016
Page 2 of 2

The Alternatives were bid as:

<u>Bidder</u>	<u>Alternative A</u>	<u>Alternative B</u>
Harper Brothers Construction	\$471,077.32	\$292,096.60
J3 Company	\$411,564.00	\$368,859.00
Spaw Glass	\$417,530.18	\$329,451.39
Jordan Foster	\$492,530.85	\$403,184.00
Allen Keller	\$609,743.00	\$494,549.60
Capital Excavation	\$1,203,345.80	\$516,668.00
EZ-Bel	\$383,673.60	\$354,894.00

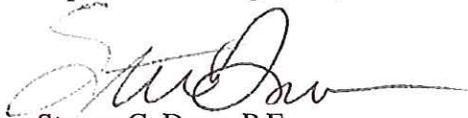
Bids were checked and analyzed. It was determined that Harper Brothers is the low bidder.

We have also checked their listed references and project experience against those outlined in the contract and have determined the Harper Brothers Team meets the qualifications to complete the project.

Based on this evaluation, we recommend entering into negotiations with Harper Brothers as low bidder for this contract.

Please do not hesitate to contact our office, if you have further questions or require additional information.

Sincerely,
Pape-Dawson Engineers, Inc.


Steven C. Dean, P.E.
Vice President

Attachments

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This document has important legal consequences; consultation with an attorney is encouraged with respect to its use or modification. This document should be adapted to the particular circumstances of the contemplated Project and the controlling Laws and Regulations.

**AGREEMENT
BETWEEN OWNER AND CONTRACTOR FOR
CONSTRUCTION CONTRACT (STIPULATED PRICE)**

Prepared by



Issued and Published Jointly by



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National Society of Professional Engineers
1420 King Street, Alexandria, VA 22314-2794
(703) 684-2882
www.nspe.org

American Council of Engineering Companies
1015 15th Street N.W., Washington, DC 20005
(202) 347-7474
www.acec.org

American Society of Civil Engineers
1801 Alexander Bell Drive, Reston, VA 20191-4400
(800) 548-2723
www.asce.org

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AGREEMENT
BETWEEN OWNER AND CONTRACTOR
FOR CONSTRUCTION CONTRACT (STIPULATED PRICE)

THIS AGREEMENT is by and between City of Fair Oaks Ranch ("Owner") and _____ ("Contractor").

Owner and Contractor hereby agree as follows:

ARTICLE 1 – WORK

1.01 Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

ARTICLE 2 – THE PROJECT

2.01 The Project, of which the Work under the Contract Documents is a part, is generally described as follows: Roadway rehabilitation and reconstruction, drainage improvements and water system improvements.

ARTICLE 3 – ENGINEER

3.01 The Project has been designed by Pape-Dawson Engineers, Inc.

3.02 The Owner has retained Pape-Dawson Engineers, Inc. ("Engineer") to act as Owner's representative, assume all duties and responsibilities, and have the rights and authority assigned to Engineer in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents.

ARTICLE 4 – CONTRACT TIMES

4.01 *Time of the Essence*

A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

4.02 *Contract Times: Dates*

4.02 *Contract Times: Days*

A. The Work will be substantially completed within 360 days after the date when the Contract Times commence to run as provided in Paragraph 4.01 of the General Conditions, and completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions within 270 days after the date when the Contract Times commence to run.

B. Parts of the Work shall be substantially completed on or before the following Milestone(s):

1. Milestone 1: Intrepid/Fountains Drainage – 90 days
2. Milestone 2: Fair Oaks Parkway – 240 days
3. Milestone 3: Substantial Completion – 360 days

4.03 *Liquidated Damages*

- A. Contractor and Owner recognize that time is of the essence as stated in Paragraph 4.01 above and that Owner will suffer financial and other losses if the Work is not completed and Milestones not achieved within the times specified in Paragraph 4.02 above, plus any extensions thereof allowed in accordance with the Contract. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty):
1. Substantial Completion: Contractor shall pay Owner \$ 750 for each day that expires after the time (as duly adjusted pursuant to the Contract) specified in Paragraph 4.02.A above for Substantial Completion until the Work is substantially complete.
 2. Completion of Remaining Work: After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Time (as duly adjusted pursuant to the Contract) for completion and readiness for final payment, Contractor shall pay Owner \$ 750 for each day that expires after such time until the Work is completed and ready for final payment.
 3. Liquidated damages for failing to timely attain Substantial Completion and final completion are not additive and will not be imposed concurrently.
 4. Milestones: Contractor shall pay Owner \$ 750 for each day that expires after the time (as duly adjusted pursuant to the Contract) specified above for achievement of Milestones, until Milestone is achieved.

4.04 *Special Damages*

- A. In addition to the amount provided for liquidated damages, Contractor shall reimburse Owner (1) for any fines or penalties imposed on Owner as a direct result of the Contractor's failure to attain Substantial Completion according to the Contract Times, and (2) for the actual costs reasonably incurred by Owner for engineering, construction observation, inspection, and administrative services needed after the time specified in Paragraph 4.02 for Substantial Completion (as duly adjusted pursuant to the Contract), until the Work is substantially complete.
- B. After Contractor achieves Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Times, Contractor shall reimburse Owner for the actual costs reasonably incurred by Owner for engineering, construction observation, inspection, and administrative services needed after the time specified in Paragraph 4.02 for Work to be completed and ready for final payment (as duly adjusted pursuant to the Contract), until the Work is completed and ready for final payment.

ARTICLE 5 – CONTRACT PRICE

- 5.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents the amounts that follow, subject to adjustment under the Contract:
- A. For all Work other than Unit Price Work, a lump sum of: \$.

All specific cash allowances are included in the above price in accordance with Paragraph 13.02 of the General Conditions.

- B. For all Unit Price Work, an amount equal to the sum of the extended prices (established for each separately identified item of Unit Price Work by multiplying the unit price times the actual quantity of that item):

Unit Price Work					
Item No.	Description	Unit	Estimated Quantity	Unit Price	Extended Price
Total of all Extended Prices for Unit Price Work (subject to final adjustment based on actual quantities)					\$

The extended prices for Unit Price Work set forth as of the Effective Date of the Contract are based on estimated quantities. As provided in Paragraph 13.03 of the General Conditions, estimated quantities are not guaranteed, and determinations of actual quantities and classifications are to be made by Engineer.

- C. Total of Lump Sum Amount and Unit Price Work (subject to final Unit Price adjustment) \$.
- D. For all Work, at the prices stated in Contractor's Bid, attached hereto as an exhibit.

ARTICLE 6 – PAYMENT PROCEDURES

6.01 Submittal and Processing of Payments

- A. Contractor shall submit Applications for Payment in accordance with Article 15 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

6.02 Progress Payments; Retainage

- A. Owner shall make progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment on or about the day of each month during performance of the Work as provided in Paragraph 6.02.A.1 below, provided that such Applications for Payment have been submitted in a timely manner and otherwise meet the requirements of the Contract. All such payments will be measured by the Schedule of Values established as provided in the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no Schedule of Values, as provided elsewhere in the Contract.
1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Owner may withhold, including but not limited to liquidated damages, in accordance with the Contract

- a. [] percent of Work completed (with the balance being retainage). If the Work has been 50 percent completed as determined by Engineer, and if the character and progress of the Work have been satisfactory to Owner and Engineer, then as long as the character and progress of the Work remain satisfactory to Owner and Engineer, there will be no additional retainage; and
 - b. [] percent of cost of materials and equipment not incorporated in the Work (with the balance being retainage).
- B. Upon Substantial Completion, Owner shall pay an amount sufficient to increase total payments to Contractor to [] percent of the Work completed, less such amounts set off by Owner pursuant to Paragraph 15.01.E of the General Conditions, and less [] percent of Engineer's estimate of the value of Work to be completed or corrected as shown on the punch list of items to be completed or corrected prior to final payment.

6.03 *Final Payment*

- A. Upon final completion and acceptance of the Work in accordance with Paragraph 15.06 of the General Conditions, Owner shall pay the remainder of the Contract Price as recommended by Engineer as provided in said Paragraph 15.06.

ARTICLE 7 – INTEREST

7.01 All amounts not paid when due shall bear interest at the rate of [] percent per annum.

ARTICLE 8 – CONTRACTOR'S REPRESENTATIONS

- 8.01 In order to induce Owner to enter into this Contract, Contractor makes the following representations:
- A. Contractor has examined and carefully studied the Contract Documents, and any data and reference items identified in the Contract Documents.
 - B. Contractor has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
 - C. Contractor is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the Work.
 - D. Contractor has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings, and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings.

NOTE(S) TO USER:

Modify the above paragraph if there are no such reports or drawings.

- E. Contractor has considered the information known to Contractor itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Contract Documents; and the Site-related reports and drawings identified in the Contract Documents, with respect to the effect of

such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor; and (3) Contractor's safety precautions and programs.

- F. Based on the information and observations referred to in the preceding paragraph, Contractor agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
- G. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.
- H. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
- I. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
- J. Contractor's entry into this Contract constitutes an incontrovertible representation by Contractor that without exception all prices in the Agreement are premised upon performing and furnishing the Work required by the Contract Documents.

ARTICLE 9 – CONTRACT DOCUMENTS

9.01 Contents

A. The Contract Documents consist of the following:

- 1. This Agreement (pages 1 to 7, inclusive).
- 2. Performance bond (pages [] to [], inclusive).
- 3. Payment bond (pages [] to [], inclusive).
- 4. Other bonds.
 - a. [] (pages [] to [], inclusive).

NOTE(S) TO USER:

Such other bonds might include maintenance or warranty bonds intended to manage risk after completion of the Work.

- 5. General Conditions (pages 1 to 65, inclusive).
- 6. Supplementary Conditions (pages 1 to 30, inclusive).
- 7. Specifications as listed in the table of contents of the Project Manual.
- 8. Drawings (not attached but incorporated by reference) consisting of [] sheets with each sheet bearing the following general title: City of Fair Oaks Ranch, Texas – Roadway Rehabilitation and Water System Improvements [or] the Drawings listed on the attached sheet index.
- 9. Addenda (numbers [] to [], inclusive).
- 10. Exhibits to this Agreement (enumerated as follows):
 - a. Contractor's Bid (pages [] to [], inclusive).

11. The following which may be delivered or issued on or after the Effective Date of the Contract and are not attached hereto:
 - a. Notice to Proceed.
 - b. Work Change Directives.
 - c. Change Orders.
 - d. Field Orders.
- B. The documents listed in Paragraph 9.01.A are attached to this Agreement (except as expressly noted otherwise above).
- C. There are no Contract Documents other than those listed above in this Article 9.
- D. The Contract Documents may only be amended, modified, or supplemented as provided in the General Conditions.

ARTICLE 10 – MISCELLANEOUS

10.01 *Terms*

- A. Terms used in this Agreement will have the meanings stated in the General Conditions and the Supplementary Conditions.

10.02 *Assignment of Contract*

- A. Unless expressly agreed to elsewhere in the Contract, no assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, money that may become due and money that is due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

10.03 *Successors and Assigns*

- A. Owner and Contractor each binds itself, its successors, assigns, and legal representatives to the other party hereto, its successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

10.04 *Severability*

- A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

10.05 *Contractor's Certifications*

- A. Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this Paragraph 10.05:

1. "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process or in the Contract execution;
2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process or the execution of the Contract to the detriment of Owner, (b) to establish Bid or Contract prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish Bid prices at artificial, non-competitive levels; and
4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

10.06 *Other Provisions*

- A. Owner stipulates that if the General Conditions that are made a part of this Contract are based on EJCDC® C-700, Standard General Conditions for the Construction Contract, published by the Engineers Joint Contract Documents Committee®, and if Owner is the party that has furnished said General Conditions, then Owner has plainly shown all modifications to the standard wording of such published document to the Contractor, through a process such as highlighting or "track changes" (redline/strikeout), or in the Supplementary Conditions.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement.

This Agreement will be effective on _____ (which is the Effective Date of the Contract).

2.

OWNER:

CONTRACTOR:

By: _____

By: _____

Title: _____

Title: _____

(If Contractor is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest: _____

Attest: _____

Title: _____

Title: _____

Address for giving notices:

Address for giving notices:

License No.: _____
(where applicable)

(If Owner is a corporation, attach evidence of authority to sign. If Owner is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of this Agreement.)

NOTE TO USER: Use in those states or other jurisdictions where applicable or required.

Article I.
Form of Government and Powers

I. - FORM OF GOVERNMENT AND POWERS

Section 1.01 – Form of Government.

The municipal government provided for by this Charter shall be known as the "City Council-Manager" form of government. All powers of the City shall be vested in the Council, hereinafter referred to as the "City Council," and shall appoint the City Manager. The City Manager shall answer to the City Council for the execution of the laws and the administration of the government of the City.

Section 1.02 - Powers.

- A. The City of Fair Oaks Ranch shall have the power of local self government to the fullest extent permitted by law.
- B. Except where specifically limited in this Charter the City shall have all the powers granted to cities by the Constitution and Laws of the State of Texas or other law together with all of the implied and specific powers necessary to carry into execution those powers and those express, implied and specific powers necessary for the government, interests, health, welfare and good order of the City and its inhabitants.
- C. All powers shall be exercised and enforced in the manner prescribed by the laws of the State of Texas, in this Charter and action of City Council.

Article II.
Boundaries

II. - BOUNDARIES

Section 2.01 - Boundaries.

The boundaries of the City of Fair Oaks Ranch shall be the same as existed prior to the adoption and ratification of this Charter and as are more fully set out and described by the official city map of the City of Fair Oaks Ranch.

Section 2.02 - Extension of Boundaries—Annexation.

The City Council shall have the full power to annex territory, to extend and enlarge the city boundaries and exchange areas with other municipalities.

Section 2.03 - Contraction of Boundaries—Disannexation.

Any area of the City may be disannexed pursuant to any procedure allowed under state law and whenever, in the opinion of the City Council, there exists within the corporate limits of the City a territory not suitable or necessary for City purposes, the City Council may discontinue said territory as part of the City by ordinance after conducting a public hearing on the matter.

Article III.
City Council

III. – City Council

Section 3.01 – Number, Selection, and Term.

- A. The membership of City Council (Members of City Council) shall be composed of the Mayor and six (6) Council Members. The Mayor and Council Members shall be elected from the City at large for three (3) year terms. Each Council Member shall occupy a place on the Council, such places being numbered 1 through 6. Each year two Council places shall be elected for their respective terms except as set forth in the transitional provisions hereinafter set forth.
- B. Each Member of City Council shall take office upon completing the oath of office and shall hold office until his or her successor is elected and qualified; such time period being defined as the Term of Office.
- C. No individual may run for more than one elective city office at a time.

Section 3.02 - Qualifications for Office

The Mayor and each Council Member shall:

- A. Be a qualified voter in the City and State at the time of taking office;
- B. Be a resident of the City;
- C. Have resided continuously in the corporate limits of the City for 12 months immediately preceding the date of the election or on the date of appointment, as applicable;
- D. Be 18 years of age or older on the first day of the term to be filled at the election or on the date of appointment, as applicable;
- E. Not be in violation of any provision in this Charter;
- F. Satisfy any other eligibility requirements prescribed by law for the office for which they are a candidate.

Section 3.03 - Judge of Qualifications.

The City Council is the final judge of all elections and the qualifications of its members.

Section 3.04 - The Mayor

- A. The Mayor shall be the presiding officer of the City Council and shall be recognized as the head of the City government for all ceremonial purposes, for emergency management purposes, and by the governor for purposes of military law.
- B. The Mayor may debate and discuss any matters before the City Council and shall vote on all issues with the City Council.
- C. The Mayor shall, when authorized as necessary by the City Council, sign all official documents.
- D. The Mayor shall appoint, upon nomination by majority vote of the City Council, the members of citizen advisory boards and commissions.

Section 3.05 - Mayor Pro-Tem.

- A. The Mayor Pro-Tem shall be a Council Member elected by the City Council at the first regular City Council meeting following each regular City election.
- B. The Mayor Pro-Tem shall act as Mayor during the absence or disability of the Mayor.

Section 3.06 – Meetings

A. Meetings.

- 1. The City Council shall hold at least one regular meeting per month at City Hall or other place designated by City Council. Said meeting to be held no earlier than 6:00 pm local time.
- 2. The regular meeting times, and places shall be set by resolution.

- B. **Quorum.** A majority of the Members of City Council shall constitute a quorum for the purpose of transacting business.

C. **Vote.** No action of the City Council, except as specifically provided in this Charter, shall be valid or binding unless adopted by the affirmative vote of a majority of the whole City Council.

D. **Agendas.**

1. A Member of City Council may place an item on an agenda. The member of City Council desiring to place an item on an agenda shall submit in writing the request to place the item on an agenda to the City Secretary. The item shall be placed on the next City Council meeting occurring on or after the 5th calendar day after receiving the request.

2. At a meeting of City Council a member of City Council may place an item on an agenda by making a motion to place the item on a future agenda. No discussion shall occur at the meeting regarding the placement of the item on a future agenda.

3. The City Manager may place any item on any City Council agenda.

E. **Procedures.** City Council shall, except as otherwise provided for in this Charter, create rules of procedure for all City Council workshops, regular and special meetings and public hearings by ordinance.

Section 3.07 - Compensation of Members.

A. Members of City Council shall serve without pay or compensation; provided, however, they shall be entitled to all necessary expenses incurred in the performance of their official duties.

B. The policy regulating payment of expenses incurred in performance of official duty shall be determined by the City Council.

Section 3.08 - Term Limits.

A. Office of Council Member.

No current or future elected Council Member shall serve more than two (2) consecutive three (3) year terms of office nor more than four(4) three (3) year terms of office during a lifetime. No elected official shall be eligible to take office for a period of three (3) years from the end of a second consecutive Term of Office.

B. Office of Mayor

No current or future elected Mayor shall serve more than two (2) three year terms of office in a life time.

- C. Years or time of service that an individual serves in filling an unexpired term or a partial term of office less than two (2) years shall not be counted toward the above limitations.
- D. Time served in the office of Council Member or the office of Mayor do not count towards the term limits of the other.

Section 3.09 - Vacancies; Forfeiture of Office; Filling of Vacancies.

- A. *Vacancies.* The office of a Council Member or office of the Mayor shall become vacant upon death, resignation, removal from office by recall, or forfeiture of his/her office.
- B. *Forfeiture.* A Council Member or the Mayor shall forfeit his/her office if he/she:
 - 1. Fails to maintain at any time during the term of office any qualification for the office prescribed by this Charter or by law;
 - 2. Is convicted of a misdemeanor involving moral turpitude, a violation of any state laws regulating conflicts of interest of municipal officers, a felony, or is assessed a deferred adjudication or probation for a felony or any state laws regulating conflicts of interest of municipal officers;
 - 3. Failure to regularly attend City Council meetings without an approved absence obtained by a majority vote by City Council either before or after the absence. There shall be a presumption of failure to regularly attend when three (3) regular meetings are missed during a term year without obtaining an approved absence from City Council.
- C. If a Member of City Council violates any provision of this section and does not immediately resign, the City Council may conduct an investigation and hearing pursuant to Section 3.12 of this Charter to determine if the office holder is in violation of this section. The hearing shall be held within 60 days of the City Council, as a body, learning of the alleged forfeiture. No vote on a forfeiture of office shall be taken until after a hearing has been held pursuant to Section 3.11.
- D. All vacancies shall be filled pursuant to state law.

Sec. 3.10. - Prohibitions.

- A. *Holding other office.* Except where authorized by law, no Member of City Council shall hold any other City office or employment by the City during the term for which he was elected to the City Council, and no former Member of City Council shall hold any compensated appointive city office or

employment until one (1) year after the expiration of the term for which he was elected to the City Council.

- B. Appointments and removals. Neither the City Council nor any City Council Member shall in any manner dictate the appointment or removal of any city administrative officers or employees whom the City Manager or any of his subordinates are empowered to appoint, unless otherwise provided in this Charter, but the City Council may, at a properly noticed meeting, express its views and fully and freely discuss with the City Manager anything pertaining to appointment and removal of such officers and employees.
- C. Interference with administration. Except for the purpose of inquiries and investigations, unless otherwise provided in this Charter, the City Council and City Council Members shall deal with City officers and employees who are subject to the direction and supervision of the City Manager solely through the City Manager, and neither the City Council nor City Council Members shall give orders to any such officer or employee, either publicly or privately.
- D. Admission of liability. Neither the City Council nor City Council Members shall accept or admit liability or pay any claim for damages asserted against the City without first obtaining a written opinion from the City Attorney regarding the City's liability therein.

3.11 Council Investigations; Hearings; Process.

- A. *General.* In addition to any other specific authority of investigation and hearing provided for in this Charter, the City Council shall have the power to inquire into the official conduct of any department, agency, appointed boards, office, officers, employees or appointed board members of the City. For the purpose of investigations and hearings, the City Council shall have the power to administer oaths, subpoena witnesses, reasonably compel the production of books, papers, and other evidence material to the inquiry. The City Council shall provide, by ordinance, penalties for contempt in failing or refusing to obey any such subpoena or to produce any such books, papers or other evidence. The City Council shall have the power to punish any such contempt in an amount not to exceed one hundred dollars (\$100.00).
- B. *Hearings Process for Forfeitures of Office and Prohibitions.*

1. All hearings held under this subsection shall be conducted in open session, except that the City Council may conduct a closed session to get advice from its attorney pursuant to the Texas Open Meetings Act;
2. The officer holder subject to any investigation and/or hearing under this section shall be entitled to written notice, delivered by certified mail return receipt requested, of the allegations of forfeiture and/or the alleged violation of this Charter as applicable; delivery shall be complete on the fifth business day following upon deposit of the written notice, postpaid and properly addressed, in the mail.
3. A special meeting shall be called to hold the hearing; said special meeting to be held no earlier than fourteen (14) days subsequent from the delivery of written notice and no later than ninety (90) days after delivery of written notice, unless otherwise agreed to by a majority of the City Council and the individual subject to the hearing.
4. A Member of City Council who initiated or is the subject of the investigation or hearing shall not sit at the dais and shall not participate in deliberation or vote;
5. City Council shall adopt by ordinance rules of procedures to be followed;
6. The City Council shall state the nature of the hearing and the allegations to be considered, shall be provided the results of any investigation and a presentation of the evidence against the office holder including, but not limited to testimony from individuals;
7. The individual who is subject to the hearing shall be provided a copy of the results of the investigation, including any written testimony acquired during the investigation, an opportunity to respond to the allegations and present any relevant evidence including, but not limited to, testimony from individuals;
8. City Council may ask questions of any individual giving testimony;
9. Public comment shall be allowed. Rules for public comment shall be set by City Council;

10. In the case of a violation of Section 3.09 of this Charter City Council shall vote on the forfeiture and on the affirmative vote of two-thirds of City Council declare the office of said office holder to be forfeited and vacant;
11. In the case of a violation of Section 3.10 of this Charter City Council may on the affirmative vote of a majority of the City Council may take any of the following actions: directing further investigation, requesting further information, vote to enforce a penalty pursuant to section 7. ___ B. of this Charter, vote to bring an action in municipal court, take a vote of censure; or, upon the affirmative vote of two-thirds of City Council, declare the office of said office holder to be forfeited and vacant; and
12. In the case of a violation of Section 7.01 or 7.02 of this Charter by a Member of City Council or a City Official, City Council may take any of the following actions: directing further investigation, requesting further information, vote to enforce a penalty pursuant to section 7. ___ B. of this Charter, vote to bring an action in municipal court, take a vote of censure; or, upon the affirmative vote of two-thirds of City Council, declare the office of said office holder to be forfeited and vacant.
13. Any Investigation conducted pursuant to this section shall be conducted by an outside, independent third party.

Article VII.
General Provisions

VII. – GENERAL PROVISIONS

Section 7.01 - Conflict of Interest Prohibition.

For purposes of this Section term "City Official" means any individual subject to the requirements of Texas Local Government Code, Chapter 171.

It is hereby prohibited for Members of City Council or a City Official to violate the rules and regulations regarding conflicts of interests as set out in the Texas Local Government Code, Chapter 171.

Section 7.02 – General Prohibitions.

A. Activities prohibited.

- (1) In appointments to and removal from any City office or employment, persons shall not be favored or discriminated against because of race, sex, political or religious opinions, or religious affiliations.
- (2) No person who seeks appointment or promotion with respect to any City position or appointive City administrative office shall directly or indirectly give, render or pay any money, service or other valuable thing to any person for or in connection with his test, appointment, proposed appointment, promotion or proposed promotion.
- (3) No City official or employee, elected or appointed, shall orally, by letter, or otherwise solicit or assist in soliciting any assessment, subscription, or contribution for any political party or political purpose whatever from any subordinate city official or employee holding any compensated City position.
- (4) No person who holds any compensated City position shall solicit or receive any contribution to the campaign funds of any candidate for municipal office or take any part in the management, affairs, or political campaign of any municipal candidate.
- (5) No employee of the city shall continue in such position after becoming a candidate for City Council.

- B. **Penalties.** In addition to any other penalty provided for in this Charter any person determined to have violated this Section shall be ineligible for a period of five (5) years thereafter to hold any City office or position and, if an officer or employee of the City, shall immediately forfeit his office or position.

Section 7. __ - Penalty Clause.

- A. *Criminal Penalty.* Any person who by himself or with others violates any provision of this charter shall, in addition to any other penalty, be guilty of a misdemeanor and upon conviction thereof shall be punishable by a fine of not more \$500.00. City Council shall enact an ordinance enforcing this section.
- B. *Civil Penalty.* Upon the affirmative vote of two-thirds of the City Council any person who by himself or with others violates any provision of this charter shall be, in addition to any other penalty provided for herein, subject to a civil fine of not more than \$500.00.