

**MINUTES, JULY 11, 2016; 1:00 P.M.**  
**CITY OF FAIR OAKS RANCH**  
**HOME RULE CHARTER COMMISSION**  
**7286 Dietz Elkhorn**  
**Fair Oaks Ranch, TX 78015**

**I. WELCOME AND OPENING OF HOME RULE CHARTER COMMISSION BY FAIR OAKS RANCH MAYOR AND CITY ADMINISTRATOR**

Mayor Manitzas welcomed and thanked the Home Rule Charter Commission members for their service/time and provided each member with a framed gift (Resolution 2016-11).

**I. INTRODUCTION OF CHARTER COMMISSION MEMBERS**

Attendees: Frank Trapasso, FOR resident of 14 years, Bill Sparks, FOR resident of 30 years, Dale Pearson, FOR resident of 8 years, Tom Jaster, FOR resident of 5 years., Conrad Fothergill, FOR resident of 21 years, David Deleranko, FOR resident of 12 years, John Merritt, FOR resident of 17 years, Laurence (Rich) Nichols, FOR resident of 31 years, James McConnell, FOR resident of 16 years, and Bill Regan, FOR resident of 8 years.

Absent: Greg Maxton, FOR resident.

**II. PRESENTATION BY CITY ATTORNEY**

Charlie Zech, City Attorney presented a PowerPoint presentation on Municipalities in Texas which detailed General Law type A versus Home Rule, Texas Home Rule Charters, Structure of the Government, Home Rule Status, Advantages of Home Rule Status, Vote of Charter, Texas Local Government Code Chapter 9, Powers of the City, Form of Government, Officers, Election Date, Elections, Qualifications of Office, Direct Democracy, General Provisions, Initiative/Referendum/Recall, and Process.

**III. APPOINT CHAIR AND VICE-CHAIR**

The members volunteered Laurence (Rich) Nichols as President and Frank Trapasso as Vice-Chair to the Home Rule Commission.

Motion: To approve appointing Laurence (Rich) Nichols as President and Frank Trapasso as Vice-Chair to the Home Rule Commission.

Vote: 10-0; Motion Passed

**IV. DEVELOPMENT OF TIMELINE**

The deadline to present the Charter to City Council is February 1, 2016.

**V. SET MEETING DATES/TIME**

The Commission discussed several date and time options deciding on weekly meetings to be held on Mondays from 2-4 p.m.

Motion: To approve weekly Monday meetings to be held from 2-4 p.m.

Vote: 10-0; Motion Passed

**VI. CONSIDER AGENDA FOR FIRST MEETING**

Charlie Zech, City Attorney, stated he will draft the first meeting agenda that will contain more items than they could possibly finish in one meeting.

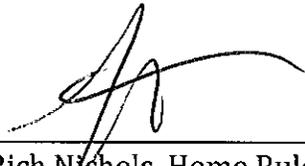
**VII. APPROVAL PROCESS**

The Commission approved the following rules:

1. Six members must be present to constitute a quorum
2. An affirmative vote by eight members is required to approve a Charter item, and
3. An affirmative vote by nine members is required for final Charter approval for submission to the voters.

**VIII. ADJOURNMENT**

Rich Nichols, Home Rule Charter Commission President adjourned the meeting at 4:45 p.m.



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Rich Nichols, Home Rule Charter Commission  
President

ATTEST:



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P. Abrego, City Secretary