

CITY OF FAIR OAKS RANCH

Application for Information Under the Texas Public Information Act

*All requests must be in writing and directed to the City Administrator
7286 Dietz Elkhorn, Fair Oaks Ranch, Texas, 78015
Fax: (210)698-3565 Email: cityhall@fairoaksranchtx.org*

Requestor's Name: _____

Mailing Address: _____

City, State, Zip Code: _____

Telephone/Fax/Email Address: _____

Detailed Description of Information Sought:

- (Check One)
- (a) _____ I request paper copies
 - (b) _____ I request only to view at City Hall
 - (c) _____ I request copies on CD/DVD (when available)

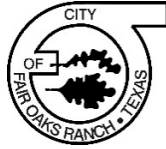
CITY ACTION - Date Received: _____

- Disposition:
- (a) _____ Provided the requested information for viewing
 - (b) _____ Provided copies of the requested information:
\$ _____ (fees assessed)
 - (c) _____ Sent to City Attorney on _____
 - (d) _____ AG Opinion requested on _____
 - (e) _____ AG Opinion # _____ received on _____

Requestor's Signature: _____ **Date:** _____

City Official Assigned: _____ City Administrator Initials: _____

Date Released: _____



CITY OF FAIR OAKS RANCH

Public Information Request

Fees and Charges

PUBLIC INFORMATION FEE (TAC CHAPTER 70 RULE §70.3)

\$.10 per page	Number of Standard Paper Copies:	_____	\$
\$.50 per page	Number of Oversize Paper Copies:	_____	\$
\$ 1.00 Per CD	Number of CD	_____	\$
\$ 3.00 Per DVD	Number of DVD	_____	\$
\$ 2.50 per VHS Tape	Number of VHS Tapes:	_____	\$
\$ 1.00 per Audio Tape	Number of Audio Tapes:	_____	\$
\$15.00 per hour	Personnel Time - Hours:	_____	\$
20% of Personnel Cost	Overhead Charge	_____	\$
\$ 1.00 per hour	Computer Resource	_____	\$
Actual Cost	Miscellaneous Supplies	_____	\$
Actual Cost	Postage and Shipping	_____	\$
Actual Cost	Other Costs	_____	\$
	TOTAL:	\$ _____	