

**ON-CALL ENGINEERING SERVICES  
AND  
WASTEWATER TREATMENT PLANT ENGINEERING FEASIBILITY STUDY  
ADDENDUM POSTED ON OCTOBER 20, 2021**

**This Addendum is the Second Addendum for On-Call Engineering Services, and the First Addendum for the Wastewater Treatment Plant Engineering Feasibility Study. Since some of the information and questions pertain to both projects, they have been combined onto one Addendum.**

**Change in Submittal Deadline**

The submittal deadline for both projects has been changed to November 9<sup>th</sup>, 2021 at 3:00 P.M.

**Questions and Answers**

**Question:** Is the City welcoming Geo and CMET firms to submit as a Prime, regarding professional services? Or do you expect us to be on a Civil Team, as a Subconsultant

**Answer:** The City is welcoming qualified Teams to submit their Statement of Qualifications. Each Team should include a Prime Consultant Firm and the necessary Sub Consultant Firm(s) to successfully complete the required scope of services for the City based on the projects/assignments detailed within the RFQ.

**Question:** If we were proposing the same Project Manager for 2 or more categories - we would submit 2 different work category pages for that person, correct?

**Answer:** The intent of the page limit for the Project Manager Experience is as stated in the RFQ (one page maximum per work category). For example, if you have one Project Manager and you are pursuing all 4 Work Categories, you would have up to 4 pages to provide that one individual's experience (one page maximum per work category). Another example would be if you were to have 4 different Project Managers and you are pursuing all 4 Work Categories---in this case all 4 of the Project Managers would have one page each to provide their experience.

**Question:** Can you elaborate on the role of the on-call GEC? How does it differ from the other categories? What are your performance expectations?

**Answer:** For on-call services, the scope of services can be found in the RFQ. This will be for work that does not fall in the CIP category.

**Question:** Are there any restrictions on communications with staff and GEC?

**Answer:** Yes, please submit communications to Clayton Hoelscher at 210-698-0900, ext. 219 or choelscher@fairoaksranchtx.org regarding this specific procurement.

**Question:** For the On-Call Engineering Services RFQ, will each work category be scored individually (Roadway CIP; Drainage CIP; Water, Wastewater, and Reuse CIP, General Civil Engineering On-Call Assignments)?

**Answer:** Yes, we will score on all 4 categories individually. Each submission must clearly state in the cover letter or executive summary which categories of work a firm is requesting consideration for.

**Question:** Will this contract only be for 1 year?

**Answer:** The City is currently planning on these contracts being for multiple years.

**Question:** Does the City anticipate any ROW acquisition for Dietz Elkhorn Road?

**Answer:** The City's goal is to avoid any ROW acquisition along Dietz Elkhorn Road with the proposed improvements. If the selected Team determines that this service will be required during the project development process, the City will allow the Prime Consultant to add an additional Sub Consultant to provide this process.

**Question:** Should we only submit qualifications and experience for the prime?

**Answer:** Firms may submit for only the prime or for the entire project team.

**Question:** The RFQ asks for "summary of not more than one page detailing the unique qualifications of each sub-consultant." For the Water/Wastewater/Reuse scope should we only include primary support services for survey and geotech because they are the subconsultants identified for the example project designated for the approach (Willow Wind/Red Bud)? Other subconsultants may be engaged for other system components or specialty projects as needed like electrical/I&C but are not necessarily core to the team for a majority of potential assignments so it would be good to know if there are specific subconsultants that are considered core for this scope.

**Answer:** The City is welcoming qualified Teams to submit their Statement of Qualifications. Each Team should include a Prime Consultant Firm and the necessary Sub Consultant Firm(s) to successfully complete the required scope of services for the City based on the projects/assignments detailed within the RFQ.

**Question:** On Page 9 of the RFQ (Response Format, Quality Control/Quality Assurance), this section states that it may cover up to four different services, would the City allow two pages for this section?

**Answer:** Please adhere to the one page maximum for this section.

**Question:** Will the City provide the duration of this contract?

**Answer:** The City is currently planning on these contracts being for multiple years.

**Question:** May we use city seal/ logo on cover and org chart of our statement of qualifications?

**Answer:** Yes, these may be used.

**Question:** May we use images pulled from your website/projects sheets on cover of our statement of qualifications?

**Answer:** Yes, these may be used.

**Question:** In addition to one-page professional resumes, may we include additional team information in the Appendix section?

**Answer:** No.

**Question:** If we have someone in a role under multiple work categories, are we required to provide separate resumes?

**Answer:** No, you are not required to provide separate resumes.