



City of Fair Oaks Ranch

7286 Dietz Elkhorn Fair Oaks Ranch, TX 78015

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S8 SPECIFIC APPLICATION FORM - DEVELOPMENT PLAT

Section 3.8 (2) of the Unified Development Code

All documents shall be sent via email or through ShareSync/FTP file. The following steps must be completed, and the items must be submitted for the application to be deemed complete and processed:

- ☐ Pre-Application Conference prior to application submittal.
- ☐ Concept plan approval (if required).
- ☐ A completed Universal Application and checklist signed by the owner/s of the property.
- ☐ A complete sets of plans/plat, showing existing and proposed configurations if applicable.
- ☐ A title report.
- ☐ Payment of all other applicable fees (see Schedule of Fees).
- ☐ An accurate metes and bounds description of the subject property (or other suitable legal description).
- ☐ Location/vicinity map showing the location and boundaries of the subject tract. Indicate scale or not to scale (NTS) and provide north arrow.
- ☐ Tax certificate/s showing that all taxes owing to the State, County, School District, City and/or any other political subdivision have been paid in full to date.
- ☐ Letter of approval from each utility provider as to the adequacy and proper location of utility easements shown on the subdivision plat.
- ☐ Fiscal Security if required.

Additional Requirements. The City Manager (or designee) may, from time to time, identify additional requirements for a complete application that are not contained within but are consistent with the application contents and standards set forth in this Code.