

**CITY OF FAIR OAKS RANCH**  
**CITY COUNCIL REGULAR MEETING**

Thursday, March 02, 2023 at 6:30 PM

Public Safety Training Room, Police Station, 7286 Dietz Elkhorn, Fair Oaks Ranch

Live Stream: <https://www.youtube.com/channel/UCDqRvLvReqxrh1lbajwshKA/live>

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**MINUTES**

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**OPEN MEETING**

**1. Roll Call - Declaration of a Quorum**

Council Present: Mayor Maxton and Council Members Stroup, Elizondo, Bliss, Koerner, Parker and Muenchow.

**2. Pledge of Allegiance** – The Pledge of Allegiance was recited in unison.

**CITIZENS and GUEST FORUM**

**3. Citizens to be heard** - None

**PRESENTATIONS**

- 4.** Jennifer Hudson, HR & Communications Specialist, presented a 5-Year Service Award to Julie Lovelace, Accountant I; and William Poole, Water/Wastewater Operator II.
- 5.** Rosie G. Vela, Director of Finance, provided to Council a presentation of the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the Fiscal Year Ended September 30, 2021, and award for Outstanding Achievement in Popular Annual Financial Reporting for its Popular Annual Report for the Year Ended September 30, 2021.

**CONSENT AGENDA**

- 6. Approval of the February 16, 2023, Regular City Council meeting minutes.**
- 7. Approval of the February 23, 2023, Special City Council meeting minutes.**
- 8. Approval of the Front Gate Unit 6 Updated Tree Preservation Plan.**
- 9. Approval of a Resolution authorizing participation in a national opioid settlement.**
- 10. Approval of Council Member Bliss's absence from the February 16, 2023, April 20, 2023, and May 4, 2023, Regular City Council meetings.**
- 11. Approval of Council Member Koerner's absence from the February 16, 2023, Regular City Council meetings.**

**MOTION:** Made by Council Member Muenchow, seconded by Council Member Parker, to approve the Consent Agenda.

**VOTE:** 7-0; Motion Passed.

**CONSIDERATION/DISCUSSION ITEMS****12. Consideration and possible action on approving a Law Enforcement & Patrol Agreement between the City of Fair Oaks Ranch and The Fountains Homeowners Association.**

MOTION: Made by Council Member Bliss, seconded by Council Member Elizondo, to approve the agreement between the City of Fair Oaks Ranch and The Fountains Homeowners Association for police services within the gated community of The Fountains.

VOTE: 7-0; Motion Passed.

**13. Consideration and possible action approving an Emergency Ordinance amending the Fiscal Year 2022-2023 budget for emergency response costs for debris removal due to a recent ice storm.**

MOTION #1: Made by Council Member Koerner, seconded by Council Member Stroup, to confirm that an emergency condition exists related to the public health and safety which requires immediate action.

VOTE: 7-0; Motion Passed.

MOTION #2: Made by Council Member Elizondo, Seconded by Council Member Muenchow, to approve the FY 2022-23 Budget Amendment Ordinance.

VOTE: 7-0; Motion Passed as recorded below:

Mayor Maxton – For; Council Member Stroup – For; Council Member Elizondo – For; Council Member Bliss – For; Council Member Koerner – For; Council Member Parker – For; Council Member Muenchow – For.

This Emergency Ordinance requires a confirmation vote at the next City Council meeting otherwise the Ordinance will be rescinded.

**14. Consideration and possible action authorizing the City Manager to negotiate and execute an agreement with Laser Spectacles, Inc for providing a Laser Show for the annual July 4th Celebration.**

MOTION: Made by Council Member Koerner, seconded by Council Member Stroup, to table the agenda item.

VOTE: 7-0; Motion Passed.

**15. Discussion and possible action to pursue the costs and design for the construction of Gateway Features at one or more entrances to Fair Oaks Ranch.**

MOTION: Made by Council Member Koerner, seconded by Council Member Elizondo, to have the Branding Committee and City Staff pursue the costs and design for the construction of Gateway Features at one or more entrances to Fair Oaks Ranch.

VOTE: 7-0; Motion Passed.

**16. Consideration and possible action regarding requirements or expenditures associated with the Local Disaster.**

Mayor Maxton updated Council by informing them that a vendor has been selected. Work will begin Monday, March 6, 2023, on the northern part of the city and move south. Kendall, Comal and then Bexar County will be completed separately, and procedures will be followed to ensure the City is eligible for FEMA reimbursements. Governor Abbott has requested a presidential disaster declaration for Texas, but it has still not been approved. The winter storm has officially been named as Mara.

**WORKSHOPS**

17. Scott Huizenga, Assistant City Manager of Administrative Services, led a workshop regarding a Five-Year Financial Plan.
18. Brian LeJeune, IT Manager, led a workshop with Council regarding the migration for City water meter reads to Sensus cloud services. This item will come back as a consideration item at the next meeting.
19. Brian LeJeune, IT Manager, led a workshop with Council regarding a possible Microsoft Exchange server migration to Microsoft 365 cloud services. This item will come back as a consideration item at the next meeting.

**REQUESTS AND ANNOUNCEMENTS****20. Announcements and reports by Mayor and Council Members.**

Council Member Koerner announced that the new fire station on Ralph Fair Road is officially going to be opened on March 11, 2023 at 2:00 PM and encouraged Council to attend. The previous station will be utilized for storage. Additionally, the new Fire Chief established a new event the first Friday every month at 10:00 AM where residents can enjoy coffee and donuts with the Chief and firefighters at District 4 Fire and Rescue on Boerne Stage Road.

Council Member Stroup thanked Mayor Maxton, Police Chief Moring, and the Fire Chief for their donations of “experiences” to the Fair Oaks Elementary PTO fundraiser.

Mayor Maxton reminded everyone that the Kendall County Elections Office is still looking for poll workers in the upcoming election. He also announced that as of March 1, 2023, the City moved from stage 2 to stage 1 in the drought contingency plan but asked for residents to continue managing water supply as we are still in a drought contingency.

**21. Announcements by the City Manager.**

City Manager Maples informed everyone that the City Hall remodel is estimated to be completed in April.

**22. Requests by Mayor and Council Members that items be placed on a future City Council agenda.**

Mayor Maxton reiterated Council Member Koerner’s request to have an agenda item in the future regarding the Strategic Action Plan.

**CONVENE INTO EXECUTIVE SESSION**

*City Council did not convene into Executive Session regarding:*

**Sec. 551.071 (Consultation with Attorney)**

23. To receive legal advice from Special Counsel and the City Attorney regarding the City's ground water rights.
24. Case No. 22-090-451; Vincent A. Caldarola, MD vs. City of Fair Oaks Ranch, Texas.

**Sec. 551.072 (Deliberation regarding real property)**

25. The City Council did not convene in closed session to deliberate the purchase, exchange, lease, or value of real property that may be considered for future location of water and wastewater system improvements.

**Sec. 551.074 (Personnel)**

26. The City Council did not convene in closed session pursuant to Texas Government Code Section 551.074, Personnel, to discuss the duties and performance of the City Manager.

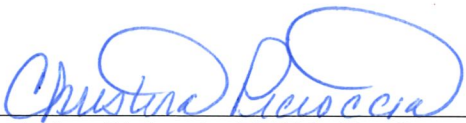
**RECONVENE INTO OPEN SESSION**

N/A

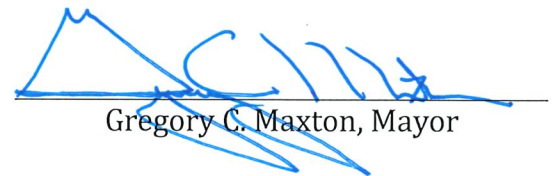
**ADJOURNMENT**

Mayor Maxton adjourned the meeting at 8:46 PM.

ATTEST:



Christina Picioccio, TRMC, City Secretary

  
Gregory C. Maxton, Mayor