

**CITY OF FAIR OAKS RANCH**

**ZONING BOARD OF ADJUSTMENT (ZBOA) MEETING**

Monday, March 14, 2022 at 6:30 PM

City Hall Council Chambers, 7286 Dietz Elkhorn, Fair Oaks Ranch

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**MINUTES**

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**OPEN MEETING**

1. Roll Call - Declaration of a Quorum

Members Present: Michael Rey, Dean Gaubatz, Rich Nichols, Shane Stolarczyk, and J.C. Taylor

With a quorum present, the meeting was called to order at 6:30 PM.

2. Pledge of Allegiance – The Pledge of Allegiance was led by the Director of Public Works and Engineering Department, Grant Watanabe.

**CITIZENS and GUEST FORUM**

3. Citizens to be heard – No citizens signed up to be heard.

*As all new ZBOA members were not present, the Legal Training was presented out of agenda order.*

**WORKSHOP**

5. **Dan Santee, City Attorney, conducted a Zoning Board of Adjustment Legal Training.**

*Alternate Member, Roderick Terrell arrived at 6:39 PM.*

**OATH OF OFFICE**

4. **Christina Picioccio, TRMC, City Secretary, provided the Oath of Office to new board members: Michael Rey and Roderick Terrell and existing member Lawrence Nichols.**

**WORKSHOP**

6. **Christina Picioccio, TRMC, City Secretary conducted a ZBOA Administration Workshop with Deputy City Secretary, Amanda Valdez.**

**CONSIDERATION/DISCUSSION ITEMS**

7. **Consideration and possible action appointing a Chairperson and a Vice Chairperson.**

MOTION: Made by Board Member Stolarczyk, seconded by Board Member Nichols, to appoint Michael Rey to serve as the Zoning Board of Adjustment Chairperson.

VOTE: 5-0; Motion Passed.

MOTION: Made by Board Member Gaubatz, seconded by Board Member Rey, to appoint Shane Stolarczyk to serve as the Zoning Board of Adjustment Vice Chairperson.

VOTE: 5-0; Motion Passed.

8. **Consideration and possible action recommending approval of the Rules of Procedure for the Zoning Board of Adjustment.**


MOTION: Made by Board Member Gaubatz, seconded by Board Member Nichols, to recommend approval of the Rules of Procedure for the Zoning Board of Adjustment.

VOTE: 5-0; Motion Passed.

**ADJOURNMENT**

Chairperson Rey adjourned the meeting at 8:04 PM.

ATTEST:

  
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Christina Picioccio, TRMC, City Secretary

  
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Michael Rey, Chairperson